

SANT GADGE BABA AMRAVATI UNIVERSITY GAZETTE

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PART ONE

Thursday, the 13th December, 2018

Direction

No.42/2018

Date : 13.12.2018

Subject : - Rules of procedure for conduct of business at the meetings of authorities/committees of the university.

Whereas, the Maharashtra Public Universities Act, 2016 (hereinafter referred as 'the Act') enacted from 1st March, 2017;

AND

Whereas, various authorities and committees of the university are provided u/s 26 & 92 of the said Act respectively;

AND

Whereas, under section 69(1) of the said Act, all matters with regards to the conduct of the meetings of the authorities, bodies or committees, if any, constituted by the university shall be such as may be prescribed by the Statutes;

AND

Whereas, rules of procedure for conduct of business at the meetings for the authorities viz the Senate, the Management Council, the Academic Council, the Faculty, the Board of Studies were prescribed by the Statute-45, 46, 47, 48 respectively framed earlier before the enactment of the said Act which are still in force as saving clause protection given under the section 147 (Repeal and Savings) of the Act;

AND

Whereas, for Board of Examinations and Evaluation, the procedure for conduct of business at the meeting is prescribed vide Direction No. 30/2018;

AND

Whereas, procedure for conducting business at the meetings for the other remaining authorities/committees the said procedure is not prescribed, which needs to be prescribed by Statute immediately for convening the meetings of the said authorities;

AND

Whereas, framing of Uniform Statute in this regard as provided u/s 72(10) of the Act is under process at the level of State Govt. which may take some time.

Now, therefore, I, Dr. Murlidhar G. Chandekar, Vice-Chancellor, of the Sant Gadge Baba Amravati University in exercise of powers conferred upon me u/s 12(8) of the Act, issue the following directions :-

1. This Direction shall be called "Rules of procedure for conduct of business at the meetings of authorities/committees of the university, Direction, 2018"
2. This Direction shall come into force w.e.f. the date of its issuance.
3. For meetings of every authority (excluding the Senate, Management Council, Academic Council, Faculty, Board of Studies & Board of Examinations and Evaluation) not less than fifteen clear days notice shall be given to the members and the agenda shall be despatched seven clear days before the date of the meeting.
4. Provisions under sub sections (2), (3), (4) & (5) of section 69 of the Maharashtra Public Universities Act, 2016 strictly be followed.
5. All the proceedings of the meeting in the form of minutes of the authorities shall be prepared by the Secretary and signed by the Chairperson.
6. Copies of the minutes (except of a confidential nature, if any), shall be circulated to the members within a month after the Chairperson's approval.
7. If the procedure for conduct of business at the meetings of the committees are not prescribed by the Statutes/directions, the above provisions of this direction may be followed for conduct of the business of the meetings of the committees.
8. This Direction shall be ceased immediately after issuance of the uniform Statute from the State Government.

Amravati.
Date : 8.12.2018

Sd/-
(Dr.Murlidhar G. Chandekar)
Vice-Chancellor