

SANT GADGE BABA AMRAVATI UNIVERSITY GAZETTE



Official Publication of Sant Gadge Baba Amravati University

PART- ONE

Thursday, 9th September, 2021

DIRECTION

No. 48/2021

Date:- 09/09/2021

Subject: Examinations leading to the Various Certificate/ Diploma/ Advance Diploma Courses under Department Lifelong Learning & Extension Direction, 2021.

Whereas, the Maharashtra Public Universities Act, 2016 came into force from 1st March, 2017 in which the then authority Board of Adult, Continuing Education & Extension Services under the then Maharashtra Universities Act, 1994, (U/S 39), has been specified as Board of Lifelong Learning and Extension, under Section-49,

AND

Whereas, in view of above, the Academic Council in its meeting held on 13.07.2016, resolved to conduct 3 months Certificate Courses under the said Board in the University Teaching Department Institutions/ affiliated colleges/ Non-Govt. Organization (NGOs) within University jurisdiction, which the Management Council has approved in its meeting held on 30.07.2016 from Academic Session,

AND

Whereas, consequent upon above decision, the Board of Lifelong Learning & Extension in its meeting held on 26.12.2016 has resolved to start 11 certificate courses of 3 months duration, their Fees Structure, Scheme of Examinations, Syllabi, etc., for which Notification No. 2/2017 date 2/2/2017 has been issued on Procedure, Fee and other details,

AND

Whereas the Board of Lifelong Learning & Extension in its meeting held on 6.4.2017 has accepted the proposals from 22 colleges to conduct the courses, the Direction No. 41/2017 has been issued by the University to start 11 courses from 2017-18 session, r/w amended Direction No. 25/2018,

AND

Whereas, Now, the Board of Lifelong Learning & Extension has decided vide Item No. 64 in the meeting held on 2 Aug. 2020 to start 28 more courses consisting of 3 months, 6 months and 1 year Duration with syllabi, which have been accepted by the Vice-chancellor u/s 12(7) of M.P.U. Act, 2016 on behalf of Academic Council U/S 33(1) (s) and the Management Council U/S 31(s) of the Act, from the coming session-2021-22,

AND

Whereas, the matter of conditions and Scheme of Examinations are to be prescribed by Ordinance U/S 74 and Regulation U/S 75, of the Act, respectively, process of which is time-consuming, and a Direction in consolidated form for all these new 28 courses and 11 old courses, total 39, is to be issued, repealing the existing Direction No.-41/2017 and 25/2018,

Therefore, I, Dr. Vilas M. Bhale Vice-Chancellor, Sant Gadge Baba Amravati University, in exercise of powers vested in me U/S 12 (8) of MPU Act, 2016, issue the Direction, as under:

1. This Direction may be called as "Examinations leading to the Various Certificate/ Diploma/ Advance Diploma Courses under Department Lifelong Learning Direction, 2021."
2. This Direction shall come into force from the Academic Session 2021-22,
3. In this Direction, unless the context otherwise requires-
 - i. Teaching Department means "Teaching Department of Sant Gadge Baba Amravati University".
 - ii. Institution/colleges means "Institution and colleges, recognized or affiliated" to Sant Gadge Baba Amravati University
 - iii. "NGOs" means "Non-Govt. Organizations" registered by Govt. authorities as Trust/ Society etc, which have been recognized by the University OR recognized U/S of M.P.U. Act, 2016.
 - iv. "M.P.U. Act, 2016" means "Maharashtra Public Universities Act, 2016".

4. The duration of each Certificate/ Diploma/ Advance Diploma Courses shall be three months, 6 months and 1 year as per Annexure-I
5. These Certificate/ Diploma/ Advance Diploma courses shall be conducted by the Department/ Institute/ Colleges and NGOs of the University area, and respective examinations shall be conducted by the Board of Examinations & Evaluation of the University .
6. Admission intake for each Certificate/ Diploma/ Advance Diploma course shall not exceed 60 (Sixty).
7. The examinations to these courses shall be conducted at the end of the uniform duration of course at concerned Departments/ Institutes/ Affiliated colleges as examinations centre on such dates as may be appointed by the Board of Examinations & Evaluation. Supplementary examination shall not be conducted for the failures of any certificate course.
8. Subject to the compliance with the provisions of this Direction, and any of other Ordinances in force from time to time, an applicant for admission to the said certificate courses and examinations as per Annexure-I shall have to comply with the conditions, as under:-
 - i. **For Sr. No. 1 to 10 of Annexure-I**
 - a) Passed S.S.C Exam. Of Maharashtra State Secondary and Higher Secondary Education Board, or of any other Statutory Board recognized as an equivalent there-to by the University.
 - b) Prosecuted a regular full time course of study of not less than the duration for that course in a Department/ Institute/ College/NGO recognized for the purpose by the University.
 - ii. **For Sr. No. 11 to 39 of Annexure-I**
 - a) Passed H.S.S.C. Exam of Maharashtra State Secondary and Higher Secondary Education Board, or of any other Statutory Board recognized as an equivalent there to by the University.
 - b) Prosecuted a regular full time course of study of not less than duration for that course in a Department/ Institute/ College/ NGO recognized for the purpose by the University.
9. The admission of students for the courses shall be done in the Academic Session of each year for one year advance diploma and for three months or six months it shall be done in June and December every year on merit as per prescribed criteria. Admission to the course shall be done by the Head of the Department/ Institute/ College, and NGOs concerned. They shall submit the Registration Form duly filled in, signed and certified, to Director Lifelong Learning & Extension Sant Gadge Baba Amravati University within a month from last admission date, for Registration purpose along with its Registration Fee.
10. Teaching of each course shall be conducted as indicated in the Scheme of Examination as per Annexure-II. Minimum two hours teaching of theory and / or practical on each working day shall be compulsory.
11. 75% attendance separately at theory and practical of each course shall be compulsory for admission to the examination.
12. Total marks for theory and practical examinations of each course shall be 100 taken together. These 100 marks shall be divided into marks for theory and practical examinations respectively.
13. The theory examination of each course shall be conducted by the Board of Examinations & Evaluation, Sant Gadge Baba Amravati University, online or offline mode. The examination shall be held two times in an academic year, i.e. summer and winter.
14. For practical examination of each course, they shall be conducted by External and Internal Examiners at Department/Institute/College, and NGOs concerned, under the Board of Examinations & Evaluation.

15. The external examiners for practical examinations shall be from amongst the persons available in the local city excluding a person of the Department /Institute /College/Industries concerned. Head of the Department/Institute/College, and NGOs his/her nominee shall be an internal examiner. If any person in the city is not available to act as external examiner, the person from outside of the city shall be called as an external examiner, with prior approval of the University.
16. Theory paper for the examination in each course shall be set in English/Marathi/Hindi language.
17. Medium of instructions for each course shall be either English or Marathi or Hindi.
Provided answers to the questions by an examinee may be written either in English or Marathi or Hindi.
18. Subject to the fulfillment of the provision for securing minimum pass marks in theory and practical examinations, an examinee obtaining less than 50 marks out of total 100 marks shall be declared failed in the said certificate examination, and other examinees securing the marks appropriate to the level as mentioned below shall be placed in a grade mentioned against each level of marks.

i)	80 marks and above	-	O
ii)	70 and above marks but less than 80	-	A
iii)	60 and above marks but less than 70	-	B
iv)	50 and above marks but less than 60	-	C
19. If a candidate is disallowed to appear for an examination due to short attendance, he/she shall have to take re-admission to the said course.
20. Failures at the main examinations shall be permitted for re-admission to the examination, as an Ex-Student, to be conducted in next examination with fresh examination fees.
21. Admission Fee, Theory Examination Fee, Practical Examination Fee, and Course Fee for all these courses shall be as fixed by the University from time to time as approved by Management Council on the recommendations of Board of Lifelong learning & Extension which is as per Annexure-I. While prescribing the Ordinance for this Direction, the fees shall be Notified by Notification in Gazette Part-Two which are as per Annexure-I for the present.
22. The Scheme of Examination and teaching for each course shall be as per Annexure-II.
23. Subject to compliance of securing minimum pass marks in theory or practical examinations, an examinee shall be eligible for exemption.
24. The scope of subjects for each course shall be as prescribed under the syllabi.
25. An examinee admitted to the examination of anyone course shall also be allowed to appear at anyone examination leading to the degree / diploma simultaneously, of the University/Board.
26. The provisions of Ordinance and other Ordinances concerning to examination of the University shall, in so far as they are concerned, be applied.
27. The Ordinance No. 1 mutatis-mutandis, for incentive marks, shall not be applicable for these courses .
28. Provision of Ordinance No.6 relating to merit list shall not be applied.
29. The results of examinations shall be declared as per Ordinance No.9 and under the provision of MPU Act
30. An examinee shall not be eligible for grace marks to pass or higher class, if any, in the examination, under the povision of ordinance no. 18 of 2001.

31. The statement of marks showing grade secured by an examinee or mentioning fail in the examination in each course shall be issued under the signature of Director, Board of Exams & Evaluation.
32. A successful examinee shall receive a Certificate mentioning the grade secured by him/her, in the prescribed format.
33. The existing Direction No. 41/2017 with 25/2018 hereby stand repealed.

Sd/-
(Dr. Vilas M. Bhale)
Vice-Chancellor,
Sant Gadge Baba Amravati University.

Date : 03 /09/2021

Annexure-I

**Sant Gadge Baba Amravati University
Dept. of Lifelong Learning & Extension**

Short Term Certificate Courses (Three Month)

Sr. No.	Name of Certificate Course	Duration	Dept/College/Institute/ NGO		University Share			
			Admission Fee (Registration)	Tuition Fee	Registration Fee	Exam Fee	Practical Fee	University Share
1.	Certificate Course in Retail Sales Associate	3 Month	100	2000	100	100	150	200
2.	Certificate Course in Cashier	3 Month	100	2000	100	100	150	200
3.	Certificate Course in Food and Beverage Service	3 Month	100	2000	100	100	150	200
4.	Certificate Course in Housekeeping	3 Month	100	2000	100	100	150	200
5.	Certificate Course in Desk Top Publishing	3 Month	100	2000	100	100	150	200
6.	Certificate Course in Tally	3 Month	100	2000	100	100	150	200
7.	Certificate Course in Textile Quality Inspection	3 Month	100	3000	100	100	150	300
8.	Certificate Course in Textile Weaving	3 Month	100	3000	100	100	150	300
9.	Certificate Course in Textile Spining	3 Month	100	3000	100	100	150	300
10.	Certificate Course in Chemical Processing	3 Month	100	3000	100	100	150	300
11.	Certificate Course in Soil Testing	3 Month	100	2000	100	100	150	200
12.	Certificate Course in Soft Skill & Personality Development	3 Month	100	4200	100	100	150	420
13.	Certificate Course in Research & Methodology	3 Month	100	4000	100	100	150	400
14.	Certificate Course in Gardening Management (उद्याना परीसर व्यवस्थापन)	3 Month	100	2000	100	100	150	200

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15	Certificate Course in Agriculture based & Entrepreneurship Production Industries (कृषी उद्योजक व कृषी पुरक उद्योग निर्मिती)	3 Month	100	5000	100	100	150	500
16	Certificate Course in sugam sangit (सुगम संगीत)	3 Month	100	3500	100	100	150	350
17	Certificate Course in Western Zumba Dance (पाश्चात्य नृत्य-झुम्मा डास)	3 Month	100	3000	100	100	150	300
18	Certificate Course in Loknrutya Garba (लोकनृत्य-गरबा)	3 Month	100	3000	100	100	150	300
19	Certificate Course in Shastriya Nrutya Hip-Hop (शास्त्रीय नृत्य - हिपहॉप डा-स)	3 Month	100	3000	100	100	150	300
20	Certificate Course in Loknrutya -Lavani (लोकनृत्य-लावणी)	3 Month	100	3000	100	100	150	300
21	Certificate Course in Advance Welding Techonology	3 Month	100	14000	100	100	150	1400
22	Certificate Course in Renewable Energy	3 Month	100	20000	100	100	150	2000
23	Certificate Course in CNC Technology	3Month	100	22500	100	100	150	2250
24	Certificate Course in Farm Manager (फॉर्म मोजर)	3 Month	100	6000	100	100	150	600
25	Certificate Course in Business & Workplace English Communication	3 Month	100	3300	100	100	150	330
26	Certificate Course in Basic Bamboo Handicraft	3 Month	100	1000	100	100	150	100
27	Certificate Course in Advance Bamboo Handicraft	3 Month	100	1000	100	100	150	100
28	Certificate Course in Hospital Management	3 Month	100	3900	100	100	150	390
Short Term Certificate Courses: Diploma (Six Month)								
29	Diploma in Shastriy Nrutya ODSI (शास्त्रीय नृत्य-ओडिसी)	6 Month	100	3500	100	100	150	350
30	Diploma in Shastriy Nrutya kathhak (शास्त्रीय नृत्य- कथक)	6 Month	100	3500	100	100	150	350
31	Diploma in Astronomy	6 Month	100	1000	100	100	150	100
32	Diploma in Sericulture	6 Month	100	1000	100	100	150	100
33	Diploma in Japanese Language and Culture	6 Month	100	9000	100	100	150	900

34	Diploma in Medicinal Plants Propagation	6 Month	100	1000	100	100	150	100
35	Diploma in Naturopathy & Yoga Therapy	6 Month	100	3300	100	100	150	330
36	Diploma in Computerized Accounting	6 Month	100	4800	100	100	150	480
37	Diploma in Mahanubhav Sahityaand Philosophical Studies (महनुभाव साहित्य आणि तत्वज्ञाचा अभ्यास)	6 Month	100	600	100	100	150	60

Short Term Certificate Courses: Advance Diploma (One Year)

38	Advance Diploma in Television Production	1 Year	100	30000	100	100	150	3000
39	Advance Diploma in Dramatic	1 Year	100	25000	100	100	150	2500

(Note: Registration under column Admission Fee shall be paid to the University, in addition to University share)

Annexure-II

Scheme of Examination and Teaching Leading to the Certificate Course in –

1) Certificate Course Retail Sales Associate

Theory/ Practical	Maximum Marks		Total Marks	Minimum Pass Marks	Duration of Theory and Practical Examination	Total Teaching Workload for Theory and Practical
	External Exam. Marks	Internal Assessment Marks				
1	2	3	4	5	6	7
Theory	80	20	100	50	3 Hrs	50 Hrs
Practical	80	20	100	50	6 Hrs	100 Hrs
Total			200	100	-	150 Hrs

- Notes :
1. Minimum marks for passing in theory or practical shall be considered for exemption in theory or practical.
 2. Minimum pass marks for theory or practical shall be 50% of the maximum marks allotted to the theory or practical.
 3. Grade shall be awarded to the successful examinee on securing minimum pass marks in theory and practical as provided under para 17 of the Direction.

Scheme of Examination and Teaching Leading to the Certificate Course in –

2) Certificate Course in Cashier

Theory/ Practical	Maximum Marks		Total Marks	Minimum Pass Marks	Duration of Theory and Practical Examination	Total Teaching Workload for Theory and Practical
	External Exam. Marks	Internal Assessment Marks				
1	2	3	4	5	6	7
Theory	80	20	100	50	3 Hrs	50 Hrs
Practical	80	20	100	50	6 Hrs	100 Hrs
Total			200	100	-	150 Hrs

Notes :

- 1) Minimum marks for passing in theory or practical shall be considered for exemption in theory or practical.
- 2) Minimum pass marks for theory or practical shall be 50% of the maximum marks allotted to the theory or practical.
- 3) Grade shall be awarded to the successful examinee on securing minimum pass marks in theory and practical as provided under para 17 of the Direction.

Scheme of Examination and Teaching Leading to the Certificate Course in –

3) Certificate Course in Food Beverage Service

Theory/ Practical	Maximum Marks		Total Marks	Minimum Pass Marks	Duration of Theory and Practical Examination	Total Teaching Workload for Theory and Practical
	External Exam. Marks	Internal Assessment Marks				
1	2	3	4	5	6	7
Theory	80	20	100	50	3 Hrs	50 Hrs
Practical	80	20	100	50	6 Hrs	100 Hrs
Total			200	100	-	150 Hrs

Notes :

1. Minimum marks for passing in theory or practical shall be considered for exemption in theory or practical.
2. Minimum pass marks for theory or practical shall be 50% of the maximum marks allotted to the theory or practical.
3. Grade shall be awarded to the successful examinee on securing minimum pass marks in theory and practical as provided under para 17 of the Direction.

Scheme of Examination and Teaching Leading to the Certificate Course in –

4) Certificate Course in Housekeeping

Theory/ Practical	Maximum Marks		Total Marks	Minimum Pass Marks	Duration of Theory and Practical Examination	Total Teaching Workload for Theory and Practical
	External Exam. Marks	Internal Assessment Marks				
1	2	3	4	5	6	7
Theory	80	20	100	50	3 Hrs	50 Hrs
Practical	80	20	100	50	6 Hrs	100 Hrs
Total			200	100	-	150 Hrs

Notes :

1. Minimum marks for passing in theory or practical shall be considered for exemption in theory or practical.
2. Minimum pass marks for theory or practical shall be 50% of the maximum marks allotted to the theory or practical.
3. Grade shall be awarded to the successful examinee on securing minimum pass marks in theory and practical as provided under para 17 of the Direction.

Scheme of Examination and Teaching Leading to the Certificate Course in -
5) Desk Top Publishing

Theory/ Practical	Maximum Marks		Total Marks	Minimum Pass Marks	Duration of Theory and Practical Examination	Total Teaching Workload for Theory and Practical
	External Exam. Marks	Internal Assessment Marks				
1	2	3	4	5	6	7
Theory	80	20	100	50	3 Hrs	258 Hrs
Practical	80	20	100	50	6 Hrs.	172Hrs
Total			200	100	-	430 Hrs

- Notes : 1. Minimum marks for passing in theory or practical shall be considered for exemption in theory or practical.
2. Minimum pass marks for theory or practical shall be 50% of the maximum marks allotted to the theory or practical.
3. Grade shall be awarded to the successful examinee on securing minimum pass marks in theory and practical as provided under para 17 of the Direction.

Scheme of Examination and Teaching Leading to the Certificate Course in –
6) Certificate Course inTally

Theory/ Practical	Maximum Marks		Total Marks	Minimum Pass Marks	Duration of Theory and Practical Examination	Total Teaching Workload for Theory and Practical
	External Exam. Marks	Internal Assessment Marks				
1	2	3	4	5	6	7
Theory	80	20	100	50	3 Hrs	50 Hrs
Practical	80	20	100	50	6 Hrs	100 Hrs
Total			200	100	-	150 Hrs

- Notes : 1. Minimum marks for passing in theory or practical shall be considered for exemption in theory or practical.
2. Minimum pass marks for theory or practical shall be 50% of the maximum marks allotted to the theory or practical.
3. Grade shall be awarded to the successful examinee on securing minimum pass marks in theory and practical as provided under para 17 of the Direction.

Scheme of Examination and Teaching Leading to the Certificate Course in
7) Textile Quality Inspection

Theory/ Practical	Maximum Marks		Total Marks	Minimum Pass Marks	Duration of Theory and Practical Examination	Total Teaching Workload for Theory and Practical
	External Exam. Marks	Internal Assessment Marks				
1	2	3	4	5	6	7
Theory	80	20	100	50	3 Hrs.	92 Hrs
Practical	80	20	100	50	6 Hrs	60 Hrs
Total			200	100	-	152 Hrs

- Notes : 1. Minimum marks for passing in theory or practical shall be considered for exemption in theory or practical.
2. Minimum pass marks for theory or practical shall be 50% of the maximum marks allotted to the theory or practical.
3. Grade shall be awarded to the successful examinee on securing minimum pass marks in theory and practical as provided under para 17 of the Direction.

Scheme of Examination and Teaching Leading to the Certificate Course in

8) Textile Weaving

Theory/ Practical	Maximum Marks		Total Marks	Minimum Pass Marks	Duration of Theory and Practical Examination	Total Teaching Workload for Theory and Practical
	External Exam. Marks	Internal Assessment Marks				
1	2	3	4	5	6	7
Theory	80	20	100	50	3 Hrs.	92 Hrs
Practical	80	20	100	50	6 Hrs	60 Hrs
Total			200	100	-	152 Hrs

Notes : 1. Minimum marks for passing in theory or practical shall be considered for exemption in theory or practical.

2. Minimum pass marks for theory or practical shall be 50% of the maximum marks allotted to the theory or practical.

3. Grade shall be awarded to the successful examinee on securing minimum pass marks in theory and practical as provided under para 17 of the Direction.

Scheme of Examination and Teaching Leading to the Certificate Course in

9) Textile Spinning

Theory/ Practical	Maximum Marks		Total Marks	Minimum Pass Marks	Duration of Theory and Practical Examination	Total Teaching Workload for Theory and Practical
	External Exam. Marks	Internal Assessment Marks				
1	2	3	4	5	6	7
Theory	80	20	100	50	3 Hrs	100 Hrs
Practical	80	20	100	50	6 Hrs	50 Hrs
Total			200	100	-	150 Hrs

Notes : 1. Minimum marks for passing in theory or practical shall be considered for exemption in theory or practical.

2. Minimum pass marks for theory or practical shall be 50% of the maximum marks allotted to the theory or practical.

3. Grade shall be awarded to the successful examinee on securing minimum pass marks in theory and practical as provided under para 17 of the Direction.

Scheme of Examination and Teaching Leading to the Certificate Course in

10) Chemical Processing

Theory/ Practical	Maximum Marks		Total Marks	Minimum Pass Marks	Duration of Theory and Practical Examination	Total Teaching Workload for Theory and Practical
	External Exam. Marks	Internal Assessment Marks				
1	2	3	4	5	6	7
Theory	80	20	100	50	3 Hrs	100 Hrs
Practical	80	20	100	50	6 Hrs	50 Hrs
Total			200	100	-	150 Hrs

- Notes :
1. Minimum marks for passing in theory or practical shall be considered for exemption in theory or practical.
 2. Minimum pass marks for theory or practical shall be 50% of the maximum marks allotted to the theory or practical.
 3. Grade shall be awarded to the successful examinee on securing minimum pass marks in theory and practical as provided under para 17 of the Direction.

Scheme of Examination and Teaching Leading to the Certificate Course:

11) Soil Testing

Theory/ Practical	Maximum Marks		Total Marks	Minimum Pass Marks	Duration of Theory and Practical Examination	Total Teaching Workload for Theory and Practical
	External Exam. Marks	Internal Assessment Marks				
1	2	3	4	5	6	7
Theory	80	20	100	50	3 Hrs	100 Hrs
Practical	80	20	100	50	6 Hrs	50 Hrs
Total			200	100	-	150 Hrs

- Notes :
1. Minimum marks for passing in theory or practical shall be considered for exemption in theory or practical.
 2. Minimum pass marks for theory or practical shall be 50% of the maximum marks allotted to the theory or practical.
 3. Grade shall be awarded to the successful examinee on securing minimum pass marks in theory and practical as provided under para 17 of the Direction.

Scheme of Examination and Teaching Leading to the Certificate Course in –

12) Soft Skill & Personality Development (3 Months)

Theory/ Practical	Maximum Marks		Total Marks	Minimum Pass Marks	Duration of Theory and Practical Examination	Total Teaching Workload for Theory and Practical
	External Exam. Marks	Internal Assessment Marks				
1	2	3	4	5	6	7
Theory	80	20	100	50	3 Hrs	100Hrs
Practical	80	20	100	50	3 Hrs	100 Hrs
Total			200	100	-	200 Hrs

- Notes :
1. Minimum marks for passing in theory or practical shall be considered for exemption in theory or practical.
 2. Minimum pass marks for theory or practical shall be 50% of the maximum marks allotted to the theory or practical.
 3. Grade shall be awarded to the successful examinee on securing minimum pass marks in theory and practical as provided under para 17 of the Direction.

Scheme of Examination and Teaching Leading to the Certificate Course in –

13) Reserch Methodology (3 Months)

Theory/ Practical	Maximum Marks		Total Marks	Minimum Pass Marks	Duration of Theory and Practical Examination	Total Teaching Workload for Theory and Practical
	External Exam. Marks	Internal Assessment Marks				
1	2	3	4	5	6	7
Theory	80	20	100	50	3 Hrs	100Hrs
Practical	80	20	100	50	3 Hrs	100 Hrs
Total			200	100	-	200 Hrs

- Notes : 1. Minimum marks for passing in theory or practical shall be considered for exemption in theory or practical.
 2. Minimum pass marks for theory or practical shall be 50% of the maximum marks allotted to the theory or practical.
 3. Grade shall be awarded to the successful examinee on securing minimum pass marks in theory and practical as provided under para 17 of the Direction.

Scheme of Examination and Teaching Leading to the Certificate Course in –

14) Gardening Management (3 Months)

Theory/ Practical	Maximum Marks		Total Marks	Minimum Pass Marks	Duration of Theory and Practical Examination	Total Teaching Workload for Theory and Practical
	External Exam. Marks	Internal Assessment Marks				
1	2	3	4	5	6	7
Theory	80	20	100	50	3 Hrs	100Hrs
Practical	80	20	100	50	3 Hrs	100 Hrs
Total			200	100	-	200 Hrs

- Notes : 1. Minimum marks for passing in theory or practical shall be considered for exemption in theory or practical.
 2. Minimum pass marks for theory or practical shall be 50% of the maximum marks allotted to the theory or practical.
 3. Grade shall be awarded to the successful examinee on securing minimum pass marks in theory and practical as provided under para 17 of the Direction.

Scheme of Examination and Teaching Leading to the Certificate Courses in –

15) Agriculture based & Enterpretainship Production Industries (3 Months)

Theory/ Practical	Maximum Marks		Total Marks	Minimum Pass Marks	Duration of Theory and Practical Examination	Total Teaching Workload for Theory and Practical
	External Exam. Marks	Internal Assessment Marks				
1	2	3	4	5	6	7
Theory	80	20	100	50	3 Hrs	100Hrs
Practical	80	20	100	50	3 Hrs	100 Hrs
Total			200	100	-	200 Hrs

- Notes : 1. Minimum marks for passing in theory or practical shall be considered for exemption in theory or practical.
 2. Minimum pass marks for theory or practical shall be 50% of the maximum marks allotted to the theory or practical.

3. Grade shall be awarded to the successful examinee on securing minimum pass marks in theory and practical as provided under para 17 of the Direction.

Scheme of Examination and Teaching Leading to the Certificate Course in –

16) Sugam Sangit (3 Months)

Theory/ Practical	Maximum Marks		Total Marks	Minimum Pass Marks	Duration of Theory and Practical Examination	Total Teaching Workload for Theory and Practical
	External Exam. Marks	Internal Assessment Marks				
1	2	3	4	5	6	7
Theory	80	20	100	50	3 Hrs	25 Hrs
Practical	80	20	100	50	3 Hrs	75 Hrs
Total	160	40	200	100	6 Hrs	100 Hrs

- Notes : 1. Minimum marks for passing in theory or practical shall be considered for exemption in theory or practical.
 2. Minimum pass marks for theory or practical shall be 50% of the maximum marks allotted to the theory or practical.
 3. Grade shall be awarded to the successful examinee on securing minimum pass marks in theory and practical as provided under para 17 of the Direction.

Scheme of Examination and Teaching Leading to the Certificate Course in –

17) Western Zumba Dance (3 Months)

Theory/ Practical	Maximum Marks		Total Marks	Minimum Pass Marks	Duration of Theory and Practical Examination	Total Teaching Workload for Theory and Practical
	External Exam. Marks	Internal Assessment Marks				
1	2	3	4	5	6	7
Theory	80	20	100	50	3 Hrs	25 Hrs
Practical	80	20	100	50	3 Hrs	75 Hrs
Total	160	40	200	100	6 Hrs	100 Hrs

- Notes : 1. Minimum marks for passing in theory or practical shall be considered for exemption in theory or practical.
 2. Minimum pass marks for theory or practical shall be 50% of the maximum marks allotted to the theory or practical.
 3. Grade shall be awarded to the successful examinee on securing minimum pass marks in theory and practical as provided under para 17 of the Direction.

Scheme of Examination and Teaching Leading to the Certificate Course in –

18) Loknrutya Garbha (3 Months)

Theory/ Practical	Maximum Marks		Total Marks	Minimum Pass Marks	Duration of Theory and Practical Examination	Total Teaching Workload for Theory and Practical
	External Exam. Marks	Internal Assessment Marks				
1	2	3	4	5	6	7
Theory	80	20	100	50	3 Hrs	25 Hrs
Practical	80	20	100	50	3 Hrs	75 Hrs
Total	160	40	200	100	6 Hrs	100 Hrs

- Notes : 1. Minimum marks for passing in theory or practical shall be considered for exemption in theory or practical.
 2. Minimum pass marks for theory or practical shall be 50% of the maximum marks allotted to the theory or practical.

3. Grade shall be awarded to the successful examinee on securing minimum pass marks in theory and practical as provided under para 17 of the Direction.

Scheme of Examination and Teaching Leading to the Certificate Course in –

19) Shastriya Nrutya Hip- Hop (3 Months)

Theory/ Practical	Maximum Marks		Total Marks	Minimum Pass Marks	Duration of Theory and Practical Examination	Total Teaching Workload for Theory and Practical
	External Exam. Marks	Internal Assessment Marks				
1	2	3	4	5	6	7
Theory	80	20	100	50	3 Hrs	25 Hrs
Practical	80	20	100	50	3 Hrs	75 Hrs
Total	160	40	200	100	6 Hrs	100 Hrs

- Notes : 1. Minimum marks for passing in theory or practical shall be considered for exemption in theory or practical.
 2. Minimum pass marks for theory or practical shall be 50% of the maximum marks allotted to the theory or practical.
 3. Grade shall be awarded to the successful examinee on securing minimum pass marks in theory and practical as provided under para 17 of the Direction.

Scheme of Examination and Teaching Leading to the Certificate Course in –

20) Loknrutya - Lavni (3 Months)

Theory/ Practical	Maximum Marks		Total Marks	Minimum Pass Marks	Duration of Theory and Practical Examination	Total Teaching Workload for Theory and Practical
	External Exam. Marks	Internal Assessment Marks				
1	2	3	4	5	6	7
Theory	80	20	100	50	3 Hrs	25 Hrs
Practical	80	20	100	50	3 Hrs	75 Hrs
Total	160	40	200	100	6 Hrs	100 Hrs

- Notes : 1. Minimum marks for passing in theory or practical shall be considered for exemption in theory or practical.
 2. Minimum pass marks for theory or practical shall be 50% of the maximum marks allotted to the theory or practical.
 3. Grade shall be awarded to the successful examinee on securing minimum pass marks in theory and practical as provided under para 17 of the Direction.

Scheme of Examination and Teaching Leading to the Certificate Course in –

21) Advance Welding Techonology (3 Months)

Theory/ Practical	Maximum Marks		Total Marks	Minimum Pass Marks	Duration of Theory and Practical Examination	Total Teaching Workload for Theory and Practical
	External Exam. Marks	Internal Assessment Marks				
1	2	3	4	5	6	7
Theory	80	20	100	50	3 Hrs	80Hrs
Practical	80	20	100	50	3 Hrs	120 Hrs
Total			200	100	-	200 Hrs

- Notes : 1. Minimum marks for passing in theory or practical shall be considered for exemption in theory or practical.

2. Minimum pass marks for theory or practical shall be 50% of the maximum marks allotted to the theory or practical.
3. Grade shall be awarded to the successful examinee on securing minimum pass marks in theory and practical as provided under para 17 of the Direction.

**Scheme of Examination and Teaching Leading to the Certificate Course in –
22) Renewable Energy (3 Months)**

Theory/ Practical	Maximum Marks		Total Marks	Minimum Pass Marks	Duration of Theory and Practical Examination	Total Teaching Workload for Theory and Practical
	External Exam. Marks	Internal Assessment Marks				
1	2	3	4	5	6	7
Theory	80	20	100	50	3 Hrs	80Hrs
Practical	80	20	100	50	3 Hrs	120 Hrs
Total			200	100	-	200 Hrs

- Notes :
1. Minimum marks for passing in theory or practical shall be considered for exemption in theory or practical.
 2. Minimum pass marks for theory or practical shall be 50% of the maximum marks allotted to the theory or practical.
 3. Grade shall be awarded to the successful examinee on securing minimum pass marks in theory and practical as provided under para 17 of the Direction.

**Scheme of Examination and Teaching Leading to the Certificate Course in –
23) CNC Technology (3 Months)**

Theory/ Practical	Maximum Marks		Total Marks	Minimum Pass Marks	Duration of Theory and Practical Examination	Total Teaching Workload for Theory and Practical
	External Exam. Marks	Internal Assessment Marks				
1	2	3	4	5	6	7
Theory	80	20	100	50	3 Hrs	80Hrs
Practical	80	20	100	50	3 Hrs	120 Hrs
Total			200	100	-	200 Hrs

- Notes :
1. Minimum marks for passing in theory or practical shall be considered for exemption in theory or practical.
 2. Minimum pass marks for theory or practical shall be 50% of the maximum marks allotted to the theory or practical.
 3. Grade shall be awarded to the successful examinee on securing minimum pass marks in theory and practical as provided under para 17 of the Direction.

**Scheme of Examination and Teaching Leading to the Certificate Course in
24) Farm Manager (3 Months)**

Theory/ Practical	Maximum Marks		Total Marks	Minimum Pass Marks	Duration of Theory and Practical Examination	Total Teaching Workload for Theory and Practical
	External Exam. Marks	Internal Assessment Marks				
1	2	3	4	5	6	7
Theory	80	20	100	50	3 Hrs	100 Hrs
Practical	80	20	100	50	3 Hrs	50 Hrs
Total			200	100	-	150 Hrs

Notes : 1. Minimum marks for passing in theory or practical shall be considered for exemption in theory or practical.

2. Minimum pass marks for theory or practical shall be 50% of the maximum marks allotted to the theory or practical.

3. Grade shall be awarded to the successful examinee on securing minimum pass marks in theory and practical as provided under para 17 of the Direction.

Scheme of Examination and Teaching Leading to the Certificate Course in –

25) Business and Workplace English Communication (3 Months)

Theory/ Practical	Maximum Marks		Total Marks	Minimum Pass Marks	Duration of Theory and Practical Examination	Total Teaching Workload for Theory and Practical
	External Exam. Marks	Internal Assessment Marks				
1	2	3	4	5	6	7
Theory	40	10	50	25	1 Hrs	30Hrs
Practical	120	30	150	75	3 Hrs	30Hrs
Total			200	100	-	60 Hrs

Notes : 1. Minimum marks for passing in theory or practical shall be considered for exemption in theory or practical.

2. Minimum pass marks for theory or practical shall be 50% of the maximum marks allotted to the theory or practical.

3. Grade shall be awarded to the successful examinee on securing minimum pass marks in theory and practical as provided under para 17 of the Direction.

Scheme of Examination and Teaching Leading to the Certificate Course in –

26) Basic Bamboo Handicraft (3 Months)

Theory/ Practical	Maximum Marks		Total Marks	Minimum Pass Marks	Duration of Theory and Practical Examination	Total Teaching Workload for Theory and Practical
	External Exam. Marks	Internal Assessment Marks				
1	2	3	4	5	6	7
Theory	80	20	100	50	3 Hrs	90Hrs
Practical	80	20	100	50	3 Hrs	450 Hrs
Total			200	100	-	540 Hrs

Notes : 1. Minimum marks for passing in theory or practical shall be considered for exemption in theory or practical.

2. Minimum pass marks for theory or practical shall be 50% of the maximum marks allotted to the theory or practical.

3. Grade shall be awarded to the successful examinee on securing minimum pass marks in theory and practical as provided under para 17 of the Direction.

Scheme of Examination and Teaching Leading to the Certificate Course in –
27) Advance Bamboo Handicraft (3 Months)

Theory/ Practical	Maximum Marks		Total Marks	Minimum Pass Marks	Duration of Theory and Practical Examination	Total Teaching Workload for Theory and Practical
	External Exam. Marks	Internal Assessment Marks				
1	2	3	4	5	6	7
Theory	80	20	100	50	3 Hrs	90Hrs
Practical	80	20	100	50	3 Hrs	450 Hrs
Total			200	100	-	540 Hrs

- Notes : 1. Minimum marks for passing in theory or practical shall be considered for exemption in theory or practical.
2. Minimum pass marks for theory or practical shall be 50% of the maximum marks allotted to the theory or practical.
3. Grade shall be awarded to the successful examinee on securing minimum pass marks in theory and practical as provided under para 17 of the Direction.

Scheme of Examination and Teaching Leading to the Certificate Course in –
28) Hospital Management (3Months)

Theory/ Practical	Maximum Marks		Total Marks	Minimum Pass Marks	Duration of Theory and Practical Examination	Total Teaching Workload for Theory and Practical
	External Exam. Marks	Internal Assessment Marks				
1	2	3	4	5	6	7
Theory	80	20	100	50	3 Hrs	70Hrs
Practical	40	60	100	50	3 Hrs	30Hrs
Total	120	80	200	100	-	100 Hrs

- Notes : 1. Minimum marks for passing in theory or practical shall be considered for exemption in theory or practical.
2. Minimum pass marks for theory or practical shall be 50% of the maximum marks allotted to the theory or practical.
3. Grade shall be awarded to the successful examinee on securing minimum pass marks in theory and practical as provided under para 17 of the Direction.

Scheme of Examination and Teaching Leading to the Diploma Courses in –
29) Shastriya Nrutya ODSI (6 Months)

Theory/ Practical	Maximum Marks		Total Marks	Minimum Pass Marks	Duration of Theory and Practical Examination	Total Teaching Workload for Theory and Practical
	External Exam. Marks	Internal Assessment Marks				
1	2	3	4	5	6	7
Theory	80	20	100	50	3 Hrs	50 Classes
Theory	80	20	100	50	3 Hrs	75 Classes
Practical	80	20	100	50	3 Hrs	75 Classes
Total	140	60	300	150	-	200 Hrs

- Notes : 1. Minimum marks for passing in theory or practical shall be considered for exemption in theory or practical.
2. Minimum pass marks for theory or practical shall be 50% of the maximum marks allotted to the theory or practical.

3. Grade shall be awarded to the successful examinee on securing minimum pass marks in theory and practical as provided under para 17 of the Direction.

Scheme of Examination and Teaching Leading to the Advance Diploma in –

30) Shastriya Nrutya Kathak (6 Months)

Theory/ Practical	Maximum Marks		Total Marks	Minimum Pass Marks	Duration of Theory and Practical Examination	Total Teaching Workload for Theory and Practical
	External Exam. Marks	Internal Assessment Marks				
1	2	3	4	5	6	7
Theory	80	20	100	50	3 Hrs	50Hrs
Practical-1	80	20	100	50	3 Hrs	75Hrs
Practical-2	80	20	100	50	3 Hrs	75Hrs
Total	240	60	300	150	9 Hrs	200 Hrs

- Notes : 1. Minimum marks for passing in theory or practical shall be considered for exemption in theory or practical.
 2. Minimum pass marks for theory or practical shall be 50% of the maximum marks allotted to the theory or practical.
 3. Grade shall be awarded to the successful examinee on securing minimum pass marks in theory and practical as provided under para 17 of the Direction.

Scheme of Examination and Teaching Leading to the Advance Diploma in –

31) Diploma in Astronomy (6 Months)

Theory/ Practical	Maximum Marks		Total Marks	Minimum Pass Marks	Duration of Theory and Practical Examination	Total Teaching Workload for Theory and Practical
	External Exam. Marks	Internal Assessment Marks				
1	2	3	4	5	6	7
Theory	80	20	100	50	3 Hrs	50Hrs
Practical-1	80	20	100	50	3 Hrs	75Hrs
Practical-2	80	20	100	50	3 Hrs	75Hrs
Total	240	60	300	150	9 Hrs	200 Hrs

- Notes : 1. Minimum marks for passing in theory or practical shall be considered for exemption in theory or practical.
 2. Minimum pass marks for theory or practical shall be 50% of the maximum marks allotted to the theory or practical.
 3. Grade shall be awarded to the successful examinee on securing minimum pass marks in theory and practical as provided under para 17 of the Direction.

Scheme of Examination and Teaching Leading to the Advance Diploma in –

32) Diploma in Sericulture (6 Months)

Theory/ Practical	Maximum Marks		Total Marks	Minimum Pass Marks	Duration of Theory and Practical Examination	Total Teaching Workload for Theory and Practical
	External Exam. Marks	Internal Assessment Marks				
1	2	3	4	5	6	7
Theory	80	20	100	50	3 Hrs	50Hrs
Practical-1	80	20	100	50	3 Hrs	75Hrs
Practical-2	80	20	100	50	3 Hrs	75Hrs
Total	240	60	300	150	9 Hrs	200 Hrs

- Notes : 1. Minimum marks for passing in theory or practical shall be considered for exemption in theory or practical.
2. Minimum pass marks for theory or practical shall be 50% of the maximum marks allotted to the theory or practical.
3. Grade shall be awarded to the successful examinee on securing minimum pass marks in theory and practical as provided under para 17 of the Direction.

Scheme of Examination and Teaching Leading to the Advance Diploma in –

33) Diploma in Japanes Language and Culture (6 Months)

Theory/ Practical	Maximum Marks		Total Marks	Minimum Pass Marks	Duration of Theory and Practical Examination	Total Teaching Workload for Theory and Practical
	External Exam. Marks	Internal Assessment Marks				
1	2	3	4	5	6	7
Theory	80	20	100	50	3 Hrs	50Hrs
Practical-1	80	20	100	50	3 Hrs	75Hrs
Practical-2	80	20	100	50	3 Hrs	75Hrs
Total	240	60	300	150	9 Hrs	200 Hrs

- Notes : 1. Minimum marks for passing in theory or practical shall be considered for exemption in theory or practical.
2. Minimum pass marks for theory or practical shall be 50% of the maximum marks allotted to the theory or practical.
3. Grade shall be awarded to the successful examinee on securing minimum pass marks in theory and practical as provided under para 17 of the Direction.

Scheme of Examination and Teaching Leading to the Advance Diploma in –

34) Diploma in Medicinal Plants Prapogation (6 Months)

Theory/ Practical	Maximum Marks		Total Marks	Minimum Pass Marks	Duration of Theory and Practical Examination	Total Teaching Workload for Theory and Practical
	External Exam. Marks	Internal Assessment Marks				
1	2	3	4	5	6	7
Theory	80	20	100	50	3 Hrs	50Hrs
Practical-1	80	20	100	50	3 Hrs	75Hrs
Practical-2	80	20	100	50	3 Hrs	75Hrs
Total	240	60	300	150	9 Hrs	200 Hrs

- Notes : 1. Minimum marks for passing in theory or practical shall be considered for exemption in theory or practical.
2. Minimum pass marks for theory or practical shall be 50% of the maximum marks allotted to the theory or practical.
3. Grade shall be awarded to the successful examinee on securing minimum pass marks in theory and practical as provided under para 17 of the Direction.

**Scheme of Examination and Teaching Leading to the Diploma Course in –
35) Naturopathy & Yoga Therapy (6 Months)**

Theory/ Practical	Maximum Marks		Total Marks	Minimum Pass Marks	Duration of Theory and Practical Examination	Total Teaching Workload for Theory and Practical
	External Exam. Marks	Internal Assessment Marks				
1	2	3	4	5	6	7
Theory	80	20	100	50	3 Hrs	40Hrs
Theory	80	20	100	50	3 Hrs	40Hrs
Practical	60	40	100	50	3 Hrs	120 Hrs
Total	220	80	300	150	-	200 Hrs

- Notes : 1. Minimum marks for passing in theory or practical shall be considered for exemption in theory or practical.
2. Minimum pass marks for theory or practical shall be 50% of the maximum marks allotted to the theory or practical.
3. Grade shall be awarded to the successful examinee on securing minimum pass marks in theory and practical as provided under para 17 of the Direction.

**Scheme of Examination and Teaching Leading to the Diploma Course in –
36) Computerize Accounting (6 Months)**

Theory/ Practical	Maximum Marks		Total Marks	Minimum Pass Marks	Duration of Theory and Practical Examination	Total Teaching Workload for Theory and Practical
	External Exam. Marks	Internal Assessment Marks				
1	2	3	4	5	6	7
Theory	80	20	100	50	3 Hrs	40Hrs
Theory	80	20	100	50	3 Hrs	40Hrs
Practical	60	40	100	50	3 Hrs	120 Hrs
Total	220	80	300	150	-	200 Hrs

- Notes : 1. Minimum marks for passing in theory or practical shall be considered for exemption in theory or practical.
2. Minimum pass marks for theory or practical shall be 50% of the maximum marks allotted to the theory or practical.
3. Grade shall be awarded to the successful examinee on securing minimum pass marks in theory and practical as provided under para 17 of the Direction.

**Scheme of Examination and Teaching Leading to the Diploma Course in –
37) Mahanubhav Sahitya and Philosophical Studies (6 Months)**

Theory/ Practical	Maximum Marks		Total Marks	Minimum Pass Marks	Duration of Theory and Practical Examination	Total Teaching Workload for Theory and Practical
	External Exam. Marks	Internal Assessment Marks				
1	2	3	4	5	6	7
Theory	80	20	100	50	3 Hrs	40Hrs
Theory	80	20	100	50	3 Hrs	40Hrs
Practical	60	40	100	50	3 Hrs	40Hrs
Total	220	80	300	150	-	200 Hrs

Notes : 1. Minimum marks for passing in theory or practical shall be considered for exemption in theory or practical.

2. Minimum pass marks for theory or practical shall be 50% of the maximum marks allotted to the theory or practical.

3. Grade shall be awarded to the successful examinee on securing minimum pass marks in theory and practical as provided under para 17 of the Direction.

Scheme of Examination and Teaching Leading to the Advance Diploma in –

38) Television Production (1 Year)

Theory/ Practical	Maximum Marks		Total Marks	Minimum Pass Marks	Duration of Theory and Practical Examination	Total Teaching Workload for Theory and Practical
	External Exam. Marks	Internal Assessment Marks				
1	2	3	4	5	6	7
Theory	80	20	100	50	3 Hrs	50Hrs
Theory	80	20	100	50	3 Hrs	50 Hrs
Practical	60	40	100	50	3 Hrs	175Hrs
Practical	60	40	100	50	3 Hrs	175Hrs
Total			400	200	-	450 Hrs

Notes : 1. Minimum marks for passing in theory or practical shall be considered for exemption in theory or practical.

2. Minimum pass marks for theory or practical shall be 50% of the maximum marks allotted to the theory or practical.

3. Grade shall be awarded to the successful examinee on securing minimum pass marks in theory and practical as provided under para 17 of the Direction.

Scheme of Examination and Teaching Leading to the Advance Diploma in –

39) Dramatics

Theory/ Practical	Maximum Marks		Total Marks	Minimum Pass Marks	Duration of Theory and Practical Examination	Total Teaching Workload for Theory and Practical
	External Exam. Marks	Internal Assessment Marks				
1	2	3	4	5	6	7
Theory	80	20	100	50	3 Hrs	50Hrs
Theory	80	20	100	50	3 Hrs	50 Hrs
Practical	60	40	100	50	3 Hrs	175Hrs
Practical	60	40	100	50	3 Hrs	175Hrs
Total			400	200	-	450 Hrs

Notes : 1. Minimum marks for passing in theory or practical shall be considered for exemption in theory or practical.

2. Minimum pass marks for theory or practical shall be 50% of the maximum marks allotted to the theory or practical.

3. Grade shall be awarded to the successful examinee on securing minimum pass marks in theory and practical as provided under para 17 of the Direction.