

Regulation No. 06/2021

Regulation for proper utilization of the grant sanctioned from various funding agencies under different schemes for development / research programmes

Whereas, it is expedient to frame the regulation for proper utilization of the grant sanctioned from various funding agencies under different schemes for development / research programmes,

And

Whereas, the sub section 13 (j) under section 13 of Maharashtra Public Universities Act, 2016 provides the following provision-

õ13 The Pro Vice-Chancellor shall (j) be the principal liaison officer with the external funding agencies for generating funds for the collaborative and development programmes of the university and monitor their proper utilization;ö

And

Whereas, a Circular vide No.MWN-1007/P.K.22/07/Vinimay, dt. 16.5.2007 is received from Department of Finance of Government of Maharashtra in which it is stated as below-

õशासनाकडून देण्यात येणारे अर्थ सहाय्य विहित मुदतीत खर्च करणे, त्याचा वापर नियत हेतूसाठी करणे, सदर अनुदान मंजूर झाल्यापासून एक वर्षाच्या आंत शासनास उपयोगीता प्रमाणपत्र सादर करणे व उपयोगीता प्रमाणपत्रे सादर न केल्यास पुढील सहाय्य अनुदानाची रक्कम मंजूर करण्यात येऊ नयेö,

And

Whereas, ensure proper utilization of the orders issued by the State Government from time to time, in respect of funds, assets, and other resources received from State Government and financial assistance received from different funding agencies for development / research / extension programs, etc.

And

The Management Council is hereby pleased to make the following regulation,

- 1) This regulation may be called õRegulation for proper utilization of the grant sanctioned from various funding agencies under different schemes for development / research programmesö.
- 2) This regulation shall come into force with effect from the date of its approval by the Management Council.
- 3) In this regulation, unless the context otherwise requires
 - a) õUniversityö means Sant Gadge Baba Amravati University established by Amravati University Act, 1983
 - b) õFunding agenciesö means UGC, AICTE, DST, CSIR, ICSSR, NCTE, Central Government, State Government, etc.
 - c) õSchemeö means programme/work approved by the funding agencies.
 - d) õCommitteeö means Committee constituted by the Management Council.
 - e) õUser Departmentö means University Teaching Departments Or Administrative Section of the University by which the responsibility is to be shouldered for proper implementation of the scheme.

- f) "Person" means a staff working in the University Department as a University teacher Or Officer of the Administrative Section.
- 4) The phases for utilizing the grant sanctioned from different funding agencies shall be as follows-

- a) First phase :- The person/user department shall take financial approval from the competent authority through Development Section within 30 days from the date of receipt of sanction letter.
- b) Second phase :- Development Section shall send proposal sanctioned by the Competent Authority for purchases in terms of equipments, furniture and fixtures, tools etc. to Store Section and Store Section shall follow the prescribed procedure for purchases and payment within ninety days from the date of financial approval for indigenous purchases and in a justified span of time.

Concerned section / department shall start utilizing the grants for work immediately after the financial sanction from the Management Council.

- c) Third Phase :- After completing the procedure mentioned in second phase, the person / user department shall submit the Utilization Certificate alongwith the required documents to the Finance Section. On verification by the Finance Section and after Audit, the Utilization Certificate alongwith statement of expenditure shall be submitted to the Development Section for further action. The time duration allowed shall be as per the prescribed time limit by the funding agency.
- d) If the period falls short for utilizing the grant after receiving the sanctioned letter from funding agency, the concerned Department/Section shall utilize the grant by allocating the time duration in proportion as 30%, 60% and 10% for respective phases. (If available time period is six months for utilizing the grant, then 30% time shall be the limit for getting financial approval from the competent authority, 60% time for purchase/construction of buildings and remaining 10% time for submission of the Utilization Certificate.)
- e) The proper utilization of grants in all the phases shall be monitored by the following Committee.

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| i) Pro-Vice- Chancellor | -Chairman |
| ii) Two members of the Management Council nominated by the Management Council. | -Member |
| iii) One Head of the University Department nominated by the Hon.Vice-Chancellor. | -Member |
| iv) The Registrar | -Member |
| v) Finance & Accounts Officer | -Member |
| vi) Dy.Registrar(Devp) | -Member Secretary |

The concerned section/department shall submit phase wise progress report to the Development Section and this section shall report the progress to the Chairman of Committee. The Committee shall meet at least twice in a year or as and when required. The report of this Committee shall be placed before Management Council.

- f) The Management Council shall take the necessary decisions on the report submitted by the Committee.

- 5) The posts for teaching and non-teaching staff which are sanctioned under various scheme of UGC, AICTE, DST, CSIR, ICSSR, Central Government, State Government, etc. shall be filled by the Establishment Section within three month from the date of sanction and office order thereto shall be issued with the signature of the Registrar. However, the Co-ordinator, Honorary Director shall be appointed by Honøble Vice-Chancellor under various schemes. The procedure for appointment of Co-ordinator, Honorary Director shall be made by the Development Section and the procedure for issuance of Office Order with the signature of the Registrar shall be done by Establishment Section.
- 6) If the sanctioned posts are remaining vacant in a stipulated period, the matter shall be referred to the Management Council by the Development Section.
- 7) After receiving Quarterly Progress Report from concerned person / User Department, the Development Section will place it before the Management Council.
- 8) Any Person/Department/Section which is found to have committed a breach of the Regulation applicable to them shall be liable for a penalty.
- 9) In case of the problem/dispute occurred relating to sanctioned grant and any kind of interpretation of the regulation, the matter shall be referred to the Honøble Vice-Chancellor.
- 10) Rule No.12 of 2010 is hereby stand repealed.