



**SANT GADGE BABA AMRAVATI UNIVERSITY**  
**EMPLOYMENT NOTICE**

No.SGBAU/1/102/B-165/2-10/2018

Date : 3/1/2018

Applications are invited in the prescribed form for the following posts :-

Advertisement No.	Name of Post	Number of Post	Pay Scale
1/2018	Director of Board of Examinations & Evaluation	01	Pay Band of Rs.37,400-67,000/- plus Grade Pay Rs. 8,900/- or AGP Rs.10,000/- (whichever is admissible)
2/2018	Director of Innovation, Incubation and Linkages	01	Pay Band of Rs.37,400-67,000/- plus Grade Pay Rs. 10,000/-

Details of qualifications, experience, age, tenure of the post, scale of pay, submission of application form and other conditions with regard to the above posts are **available on university website- [www.sgbau.ac.in](http://www.sgbau.ac.in)**

The last date to issue the application form and to submit the application form duly filled in alongwith necessary enclosures to the undersigned is **on or before 5.2.2018**, during office hours. Postal delay shall not be entertained.

Dr.Ajay P.Deshmukh  
Registrar  
Sant Gadge Baba Amravati University

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### QUALIFICATIONS & AGE

Advt No.	Name of Post	Qualification & Age
1/2018	Director of Board of Examinations & Evaluation	<p>I) a. Master's Degree with at least 55% marks of any statutory University or its equivalent grade of B in U.G.C. 7 points scale.</p> <p>b. <b>Relaxation :-</b></p> <p>i. The minimum requirement of 55% marks at the Master's Degree level is relaxable up to 5% for the existing incumbents who are already in the University system.</p> <p>ii. A relaxation of 5% may be provided, from 55% to 50% of the marks at the Master's level for the S.C/S.T. and O.B.C. category candidates.</p> <p>iii. A relaxation of 5% may be provided, from 55% to 50% of the marks to the Ph.D. Degree holders who have passed their Master's Degree prior to 19<sup>th</sup> September, 1991.</p> <p>c. <b>Experience :-</b></p> <p>i. At least 15 years of experience as Lecturer (Senior Scale)/Lecturer with 8 years experience in Reader's/Associate Professor's grade along with experience in educational administration commensurate with revised pay scale and designation of the UGC.</p> <p style="text-align: center;">OR</p> <p>ii. Comparable experience in Research Establishment and/or other Institution of Higher Education.</p> <p style="text-align: center;">OR</p> <p>iii. 15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post.</p> <p>iv. Good knowledge of computer is necessary.</p> <p>d. Minimum aggregate experience of 5 years in the examination work of University.</p> <p>e. Shall have proven experience of use of technology in education and examination systems.</p> <p>II) (a) the candidate should possess the following qualification in computer operation.</p> <p>“A Certificate in Computer operation prescribed by the Director of Information Technology, Govt. of Maharashtra OR Certificate of D.O.E.A.C. Societies “C.C.C.” or “O” level or “A” level or “B” level or “C” level or MS-CIT or GECT Certificate of Maharashtra State, Higher &amp; Technical Education Board.”</p> <p>(b) Those who have passed the following examinations shall be treated as having passed the above prescribed computer qualifications:</p>

		<p>i) Degrees and diplomas in Computer Technology, Computer Engineering &amp; Information Technology and; P.G. &amp; Advance Diploma in Computer Application, ADCSSAA awarded by Board of Technical Education Maharashtra State.</p> <p>ii) Degrees and Diplomas awarded by all the Govt. recognized universities in Computer Technology, Computer Engineering and Information Technology, and P.G./Advance Diploma in Computer Application, Computer Application System and Analysis.</p> <p>(c) Also the Candidates having Computer Certificate as per Government of Maharashtra, Deptt. of Information Technology(GAD) G.R. No.मातंस-2012/प्र.क्र.277/39, Dt.4.2.2013 will be treated to have passed the Computer Eligibility Examination as prescribed by the State Government.</p> <p><b>Note:-</b> Preference shall be given to the persons with proven capacity of use of technology in delivery of education.</p> <p><b>AGE :</b> The age of the Candidate shall not be less than 45 years. Provided, however, that in respect of employee in service of any University, College or Recognized Institutions, the minimum age limit may be relaxed.</p>
2/2018	Director of Innovation, Incubation and Linkages	<p>a. Professor/Principal with minimum aggregate teaching experience of 15 years</p> <p style="text-align: center;">OR</p> <p>Research Scientist of Grade-F with minimum aggregated research experience of 10 years</p> <p style="text-align: center;">OR</p> <p>Research Scientist or Professional from the Industrial sector with a proven minimum aggregate Industrial/Entrepreneurial experience of 15 years in the process of establishment of an Enterprise/Industry and formation and execution of collaborations/linkages at National/International level.</p> <p>b. Should have successfully executed two major research/ consultancy/ Industrial projects out of which at least one should be a collaborative/joint projects with linkage at premier National/International University or Institution or Industry,</p> <p>c. Knowledge in the field of Intellectual Property Rights and aspects associated therewith desirable.</p>

#### TERMS & CONDITIONS

- (1) The appointment of the Director of Board of Examinations and Evaluation & the Director of Innovation, Incubation and Linkages shall be for a term of five years or till he attains the age of superannuation whichever is earlier, and he shall be eligible for re-appointment by selection on the recommendation of a selection committee constituted for the purpose, for only one more term of five years in this university.
- (2) The age of retirement shall be as prescribed by the State Government.
- (3) Proficiency in Marathi Language is desirable.
- (4) The candidate shall have to submit alongwith the application form, a declaration in FORM 'A' as per the rules prescribed by the Govt. of Maharashtra in respect of small family vide Notification No.SRV.2000/CR(17/2000)XII, dt.28.3.2005.
- (5) The candidates who are already in service should apply through proper channel and bring NOC from the present employer if changed, at the time of interview, otherwise protection of pay and previous service could not be considered.
- (6) Prescribed application form can be had on payment of Rs 400/- (Rs. 200/- in case of B.C. Candidates (Non-Refundable) by Cash/Demand Draft drawn in favour of 'President, Sant Gadge Baba Amravati University Employees' Credit Co-Operative Society Ltd., Amravati from the counter of the Society, near Main Administrative Building at the University Campus, Amravati during office hours.

Downloaded application form may be submitted alongwith necessary enclosures to the undersigned with Demand Draft of Rs 400/- (Rs. 200/- in case of B.C. Candidates (Non-Refundable) in favour of Registrar, Sant Gadge Baba Amravati University, Amravati within due date.

The last date to issue the application form and to submit the application form duly filled in alongwith necessary enclosures to the undersigned is 5<sup>th</sup> February, 2018 during office hours. Postal delay shall not be entertained.

- (7) Qualifications and Age shall be considered as on closing date.
- (8) **In respect of the post of Director of Board of Examinations & Evaluation**, Grade of B in the 7 point scale with letter grades O,A,B,C,D,E & F shall be regarded as equivalent of 55% wherever the grading system is followed as prescribed by U.G.C.

#### **Seven Point Scale**

GRADE	GRADE POINT	PERCENTAGE	EQUIVALENT
'O' = Outstanding	5.50-6.00		75-100
'A' = Very Good	4.50-5.49		65-74
'B' = Good	3.50-4.49		55-64
'C' = Average	2.50-3.49		45-54
'D' = Below Average	1.50-2.49		35-44
'E' = Poor	0.50-1.49		25-34
'F' = Fail	0.0-0.49		0-24

- (9) Incumbent shall be entitled to pensionary benefits as per rules prescribed by the Govt. of Maharashtra from time to time, as the case may be.
- (10) Posts carry usual allowances and benefits as admissible under University rules in force from time to time.
- (11) Application alongwith true copies of testimonials, certificates, degrees, diplomas and details of Teaching/Administrative/Research/Industrial experience in TEN sets should reach the University Office **within due date**. Original documents will have to be produced at the time of interview.
- (12) Attested copies of papers and documents or reprints submitted with application will not be returned.
- (13) All copies of application form should be filled in by the candidate in his/ her own handwriting. Xerox copies of the application shall not be entertained.
- (14) All belated, incomplete and the applications which are not in the prescribed form will be rejected and no intimation in this regard will be sent to the candidates.
- (15) No correspondence will be entertained in respect of advertisement, interview, selection & appointment, etc.
- (16) No TA/DA will be paid either for attending the interview or for joining the post.
- (17) A candidate furnishing incorrect or false information shall stand disqualified.
- (18) The right is reserved with the University either to fill or not to fill the post or to modify/alter/cancel the advertisement.
- (19) Canvassing in any form will be a disqualification.
- (20) The details of Teaching/Administrative/Research/Industrial experience in relevant stage alongwith date, post, pay band, grade pay etc., with supporting documents with respect to prescribed qualification should be mentioned in the application form. Separate sheet may be attached, if required for the purpose.

Sd/-  
**(Dr. Ajay P. Deshmukh)**  
**Registrar**  
**Sant Gadge Baba Amravati University**

**Copy forwarded with compliments to :-**

- 1) The Secretary to the Chancellor, Raj Bhavan, Malbar Hill, Mumbai – 35
- 2) The Principal Secretary, Govt. of Maharashtra, Higher & Technical Education and Employment Deptt., Mantralaya, Mumbai-32.
- 3) The Secretary, University Grants Commission, Bahadur Shah Zafar Marg, New Delhi.
- 4) The Secretary, Association of Indian Universities, A.I.U. House, 16, Kotla Marg, New Delhi.
- 5) The Registrars of All Universities in India.
- 6) The Heads of all Post-Graduate Teaching Departments, Sant Gadge Baba Amravati University.
- 7) The Principals of all colleges affiliated to the Sant Gadge Baba Amravati University.
- 8) The Director, University Information and Employment Guidance Bureau, Sant Gadge Baba Amravati University Campus, Amravati.
- 9) The District Employment Officer - a) Amravati b) Akola c) Buldhana d) Yavatmal e) Washim.
- 10) Officers of all Administrative Sections of Sant Gadge Baba Amravati University.
- 11) The President, Sant Gadge Baba Amravati University Employees' Credit Co-operative Society Ltd., Amravati.
- 12) The President, Sant Gadge Baba Amravati University Non-teaching Employees' Union, Amravati.

**They are requested to give wide publicity to the above advertisement.**

Sd/-  
Deputy Registrar (Admn.)  
Sant Gadge Baba Amravati University

Application Fee of Rs. 400/- for General  
and Rs.200/- for Reserved Category

Sr. No.

Employment Notice No. SGBAU/1/102/B-165/2-10/2018, dt.3.1.2018. Last Date of receipt of application 5.2.2018



## SANT GADGE BABA AMRAVATI UNIVERSITY

Paste  
PASSPORT  
PHOTO  
(Only on main  
Form)  
(Do not staple)

### APPLICATION FORM

(Read carefully the complete advertisement, instructions and application form before filling it)

APPLICATION FOR THE POST OF \_\_\_\_\_ :

1) Name in Full \_\_\_\_\_ :  
\_\_\_\_\_

(Surname first) (in Capital Letters)

2) Address for correspondence: \_\_\_\_\_

Phone No.: (Residence): \_\_\_\_\_ (Office) \_\_\_\_\_ (Mob.) \_\_\_\_\_

FAX No.: \_\_\_\_\_ E-mail: \_\_\_\_\_

3) Permanent Address: \_\_\_\_\_

4) Nationality: \_\_\_\_\_ State of Domicile \_\_\_\_\_

5) (a) Date of Birth : \_\_\_\_\_

(b) Present Age: Years: \_\_\_\_\_ Months: \_\_\_\_\_ Days: \_\_\_\_\_  
(Attach true copy of S.S.C. Board Certificate OR School Leaving Certificate)

6) Whether member of SC/ST/ VJ/NT/SBC/OBC? YES / NO

If yes, specify – CATEGORY: \_\_\_\_\_ CASTE: \_\_\_\_\_

(Attach true copy of the Caste Certificate)

7) Educational Qualifications (Please attach Mark Sheets/ Degree Certificates in chronological order)

Exams/ Degrees	Name of Exam.	University/ Board	Division	Attempts	Year of Passing	% of marks obtained	Major subjects offered (specialization, if any)	Merit/ Prizes/ Medals conferred
Ph.D.								
M.Phil.								
P.G.								
U.G.								
H.S.S.C.								
S.S.C.								
Others								



12) Particulars of Major Research/Consultancy/Industrial Project\*\* :-

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(Attach supporting documents/proofs) (Attach separate sheet, if required)

\*\* - For the post of Director of Innovation, Incubation and Linkages.

13) Particulars of knowledge in the field of Intellectual Property Rights and aspects associated therewith\*\* :-

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(Attach supporting documents/proofs) (Attach separate sheet, if required)

\*\* - For the post of Director of Innovation, Incubation and Linkages.

14) Period required for joining, if appointed : \_\_\_\_\_

15) A) Minimum pay, if the initial pay is not acceptable. : \_\_\_\_\_

B) Whether demand of enhanced pay is a request or condition? : \_\_\_\_\_

**DECLARATION**

I, \_\_\_\_\_ hereby declare that all the information given above is true to the best of my knowledge and belief. I am not aware of any circumstances, which may impair my fitness for employment in Sant Gadge Baba Amravati University. I have never been disqualified / debarred from appearing in any University Examination / University Work. I have never been dismissed from University / College / Government Service/ Industry.

Place:

Date:

\_\_\_\_\_  
Signature of Applicant



**NO OBJECTION CERTIFICATE**

*(To be furnished by the candidate who is already in service)*

Certified that Dr./Shri./Smt./Ku. \_\_\_\_\_ is working as \_\_\_\_\_ w.e.f. \_\_\_\_\_ in the pay scale / pay band of Rs. \_\_\_\_\_ with Academic Grade Pay of Rs. \_\_\_\_\_ drawing the basic pay of Rs. \_\_\_\_\_ (Pay in Pay Band + A.G.P.) This Office has no objection if he/she is selected for the post of \_\_\_\_\_ in the Sant Gadge Baba Amravati University and will be relieved within the stipulated period.

Place:

Date:

\_\_\_\_\_  
Signature of employer/Competent Authority  
with designation & Seal

**DECLARATION**

**FORM – A**

**(See Rule 4 of the Maharashtra Civil Services (Declaration of Small Family) Rules, 2005)**

I, Shri / Smt. / Kum. \_\_\_\_\_ son / daughter /wife of Shri \_\_\_\_\_, aged \_\_\_\_\_ years resident of \_\_\_\_\_ do hereby declare as follows :-

1. That I have filled my application for the post of \_\_\_\_\_
2. I have \_\_\_\_\_ (Number) living children as on today. Out of which No. of children born after Dt.28.3.2005 is \_\_\_\_\_ (mention dates of birth, if any).
3. I am aware that, if any total number of living children is more than two due to the children born after dt.28.3.2005, I am liable to be disqualified for the same post.

Signature of Applicant

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