

AMRAVATI UNIVERSITY GAZETTE

Official Publication of Amravati University



PART-TWO

Thursday, the 11th July, 2002

NOTIFICATION

No. : 118/2002

Date:- 11/7/2002

Subject : Scholarship Under Students Welfare Fund.

The applications are invited for the scholarships to be awarded for the Academic year 2002-2003. The Rules (No. 2 of 1999) regarding the scholarships are already published in Amravati University Gazette part one on dated 3rd June, 1999.

The candidates should apply for the scholarship in prescribed proforma attached with the Rule No. 2 of 1999 on or before 15 September, 2002.

Sd/-
(Dr.P.S.Narkhede)
Registrar,
Amravati University.

NOTIFICATION

No. : 119/2002

Date:- 11/7/2002

Sub:- Norms for Undertaking Consultancy Services for University Departments.

It is notified for information of all concerned that, the Management Council in its meeting held on 2/7/2002 vide item No.243 has approved the following norms for offering Consultancy Services by the University Teaching Departments.

Norms for Undertaking Consultancy Services:

1. Faculty members of the University departments may undertake consultation work with the permission of the Hon'ble Vice-Chancellor or a person authorised by him.
2. A request for consultancy service shall be received by the faculty members who shall ask the permission of Hon'ble Vice-Chancellor before commencing the work through head of the department.
3. If the request for consultancy service is received by the department, Head of the Department would appoint a faculty member considering his field of specialisation or his normal work in the department in the related field.
4. The consultancy work should not interfere with the normal teaching/research work of the department and other duties which may be assigned to the faculty by the University.

5. The University should have no responsibility for the advice or assistance given to the party concerned by the faculty concerned.
6. Depending upon the scope of the consultancy work the teacher concerned would work out the estimates of the consultancy fees in consultation with head of department. Depending upon the magnitude of the work, the teacher concerned would involve other staff member in consultation with head of department.
7. Proposal of consultancy fee and the testing fee to be charged shall be submitted by the concerned Head of the Deptt. to the Hon'ble Vice-Chancellor and the decision of the Hon'ble Vice-Chancellor shall be final.
8. The concerned teacher should get the consultancy work spelt out clearly.
9. The outside visits to industries, etc. during consultancy work should be minimum and only undertaken when they are absolutely essential with prior permission of Hon'ble Vice-Chancellor. The conveyance has to be arranged by the party concerned or TA/DA will be paid by the party as per University rules to the teacher or supporting staff concerned. Normally party concerned should be invited to the University for discussion.
10. The final report of the consultancy work should be submitted by the teacher concerned to head of department for onward submission to the party.
11. One copy of project report should be submitted to Hon'ble Vice-Chancellor and one copy of it be kept in the department. One copy of the report should be sent to the library for reference.
12. The teacher concerned should get the necessary agreement signed between the party concerned and University if required with the permission of competent authority.
13. A yearly report of the consultation work undertaken by teachers should be submitted through head of the department to Hon'ble Vice-Chancellor by the end of every financial year.
14. In case of joint consultancy where service of more than one department or teachers from different departments are involved, there shall be one person incharge of such joint consultancy work nominated by Hon'ble Vice-Chancellor.
15. The financial management of the income accruing out of consultancy work would be in the name of the Registrar of the University.
16. The distribution of funds received from providing Testing and Consultancy Service and Facilities to the industries and society.

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Sr. No.	Description	Distribution
1.	Testing fee	a)University Share :60% b)Share of concerned Teacher :20% c)Share of laboratory staff :10% d)Share of Office Staff :5% e)Share of Head of Deptt. :5%
2.	Consultancy Service fee	a)University Share :60% b)Share of concerned Teacher :30% c)Share of laboratory staff :5% d)Share of Office Staff :2% e)Share of Head of Deptt. :3%

Testing,evaluation or analysis may involve use of laboratory equipments,consultancy,etc.

Services rendered to all Government Agencies,students, Researchers,Scholars, Research organisations will be eligible for 25% concession.

17. The unutilised funds on account of any of the above factors will be distributed among the remaining factors as per the above distribution.
18. The share of the University be credited to the University Corpus Fund.
19. In all disputes/interpretation of the norms, Hon'ble Vice-Chancellor will be the final authority.
20. Format for providing consultancy service is enclosed as Annexure-A.

Sd/-
(Dr.P.S.Narkhede)
Registrar,
Amravati University,
Amravati

AMRAVATI UNIVERSITY, AMRAVATI

Format for providing Consultancy service

1. Name of Department :-----
2. Title of Consultation Work :-----
3. Ref. Letter No. :----- Date :-----
from :-----
4. Person/s involved :-----
5. Duration of work :-----
6. Number of Consultancy work in hand :-----
7. Estimate of Consultancy charges

1. Direct Material Cost(DMC) :Rs-----
 2. Indirect Material Cost,10% of DMC :Rs-----
 3. Charges for Personnel engaged
in Technical Services (CPTS) :Rs-----
 4. Overhead Cost,30% of CPTS :Rs-----
 5. Transport,Travel and Incidental
Expenses :Rs-----
 6. Computer Charges,directly payable :Rs-----
 7. Consultation Fees :Rs-----
 8. Miscellaneous Charges :Rs-----
 9. Total of item 1 to 8(Estimated Cost):Rs-----
- Total :Rs-----

Total Amount in Words Rupees:-----
Detailed scope of work (Use separate Sheet if necessary)

ENDORSEMENT

Certified that the project detailed above involves utilisation of expertise in terms of -

- 1.Design and analysis
2. Product Development
- 3.Process development
4. Software Development
- 5.Specialised information generation requiring expertise
- 6.Design and fabrication of special equipments
7. Any other (give details)

Person Concerned

Job No.-----

The proposal is forwarded which may be approved/not approved.

Head of the Department

Director(BCUD)

Registrar

Hon'ble Vice-Chancellor