



SANT GADGE BABA AMRAVATI UNIVERSITY
EMPLOYMENT NOTICE

No.SGBAU/1/102/B-165/2-238/2026 Date : 15/4/2026

Applications are invited in the prescribed form for the post of Director,
Board of Examinations and Evaluation, on or before 15.5.2026 (upto 5.00 p.m.)

Details of qualifications, experience and other conditions are available on
the university website (www.sgbau.ac.in) under the Advertisement Tab at Home
Page.

Dr.Avinash Asanare
Registrar

Sant Gadge Baba Amravati University

SANT GADGE BABA AMRAVATI UNIVERSITY

EMPLOYMENT NOTICE

No.SGBAU/1/102/B-165/2-238/2026

Date : 15/4/2026

Applications are invited in the prescribed form for the following statutory post :-

Advertisement No.	Name of Post	Number of Post	Pay Scale
	Director, Board of Examinations & Evaluation	01 (unreserved)	S-29 131100 - 216600

QUALIFICATIONS & AGE

Advt No.	Name of Post	Qualification & Experience
	Director, Board of Examinations & Evaluation	<p>I) a. Master's Degree with at least 55% marks of any statutory University or its equivalent grade of B in U.G.C. 7 points scale.</p> <p>b. Relaxation :-</p> <p>i. The minimum requirement of 55% marks at the Master's Degree level is relaxable up to 5% for the existing incumbents who are already in the University system.</p> <p>ii. A relaxation of 5% may be provided, from 55% to 50% of the marks at the Master's level for the S.C/S.T. and O.B.C. category candidates.</p> <p>iii. A relaxation of 5% may be provided, from 55% to 50% of the marks to the Ph.D. Degree holders who have passed their Master's Degree prior to 19th September, 1991.</p> <p>c. Experience :-</p> <p>i. At least 15 years of experience as Lecturer (Senior Scale)/Lecturer with 8 years experience in Reader's/Associate Professor's grade along with experience in educational administration commensurate with revised pay scale and designation of the UGC.</p> <p>OR</p> <p>ii. Comparable experience in Research Establishment and/or other Institution of Higher Education.</p> <p>OR</p> <p>iii. 15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post.</p> <p>iv. Good knowledge of computer is necessary.</p> <p>d. Minimum aggregate experience of 5 years in the examination work of University.</p> <p>e. Shall have proven experience of use of technology in education and examination systems.</p>

TERMS & CONDITIONS

- (1) The appointment of the Director, Board of Examinations and Evaluation shall be for a term of five years or till he/she attains the age of superannuation, whichever is earlier and the candidate shall be eligible for re-appointment by selection on the recommendation of a selection committee constituted for the purpose, for only one more term of five years in this university.
- (2) The age of retirement shall be as prescribed by the State Government.
- (3) Proficiency in Marathi Language is desirable.

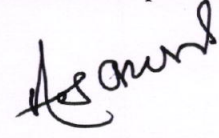
- (4) The candidate shall submit alongwith the application form, a declaration in FORM 'A' as per the rules prescribed by the Govt. of Maharashtra in respect of small family vide Notification No.SRV.2000/CR(17/2000)XII, dt.28.3.2005.
- (5) Candidates who are already in service should apply through the proper channel and bring NOC from their present employer at the time of interview, otherwise protection of pay and previous service will not be considered.
- (6) The prescribed application form can be obtained on payment of Rs 2000/- (Rs. 1000/- in case of B.C. Candidates (Non-Refundable) by Cash/Demand Draft drawn in favour of 'President, Sant Gadge Baba Amravati University Employees' Credit Co-Operative Society Ltd., Amravati from the counter of the Society, near Main Administrative Building at the University Campus, Amravati during office hours.

Downloaded application form may be submitted alongwith necessary enclosures to the undersigned with Demand Draft of Rs 2000/- (Rs. 1000/- in case of B.C. Candidates (Non-Refundable) drawn in favour of Registrar, Sant Gadge Baba Amravati University, Amravati within due date.

The last date for issuing the application form is **13.5.2026 up to 5.00 pm** and the last date for submitting the duly filled application form alongwith necessary enclosures to the undersigned is **15.5.2026** (up to 5.00 pm.) Postal delay shall not be entertained.

- (7) Qualification and age shall be considered as on closing date.
- (8) Grade of B in the 7 point scale with letter grades O,A,B,C,D,E & F shall be regarded as equivalent of 55% wherever the grading system is followed as prescribed by U.G.C.
- (9) The incumbent shall be entitled to pensionary benefits as per the rules prescribed by the Govt.of Maharashtra from time to time, as the case may be.
- (10) The posts carry usual allowances and benefits as admissible under the University rules in force from time to time.
- (11) The application alongwith true copies of testimonials, certificates, degrees, diplomas and details of teaching/administrative experience in TEN sets should reach the University Office **within due date**. Original documents will have to be produced at the time of interview.
- (12) Attested copies of papers and documents or reprints submitted with application will not be returned.
- (13) Original ONE copy of application form should be filled in by the candidate in his/her own handwriting or neatly typewritten on computer. Remaining NINE sets of photocopies of the application alongwith documents will be considered.
- (14) Every such application that is not in prescribed form, late or incomplete will be rejected and no intimation in this regard will be sent to the candidate.
- (15) No correspondence will be entertained in respect of the advertisement, interview, selection & appointment, etc.
- (16) No TA/DA will be paid either for attending the interview or for joining the post.
- (17) A candidate furnishing incorrect or false information shall stand disqualified.
- (18) The University reserves the right to fill or not to fill the post or to modify/alter/cancel the advertisement.

- (19) Canvassing in any form will be a disqualification.
- (20) The details of teaching/administrative experience at relevant stage alongwith date, post, pay band, grade pay etc., with supporting documents with respect to the prescribed qualification should be mentioned in the application form. A separate sheet may be attached, if required for the purpose.
- (21) **The procedure for selection shall be as prescribed in Appendix-A of G.R.No.संकिर्ण-२०२५/ई-१०५९४२१/विशि-१, dated 06.10.2025.**
- (22) The candidate is expected to present his/her domain skills as well as vision and planning relevant to the post, at the time of interview.
- (23) The candidate will be assessed on his/her knowledge of the University Act, Statutes, Ordinances, Regulations, Regulatory Bodies, Communication and language proficiency etc. in the interview alongwith his/her educational qualification and experience.



(Dr. Avinash Asanare)
Registrar
Sant Gadge Baba Amravati University

Copy forwarded to :-

- 1) The Secretary to the Chancellor, Raj Bhavan, Malbar Hill, Mumbai – 35
- 2) The Principal Secretary, Govt. of Maharashtra, Higher & Technical Education and Employment Deptt., Mantralaya, Mumbai-32.
- 3) The Secretary, University Grants Commission, Bahadur Shah Zafar Marg, New Delhi.
- 4) The Secretary, Association of Indian Universities, A.I.U. House, 16, Kotla Marg, New Delhi.
- 5) The Registrars of All Universities in India.
- 6) The Heads of all Post-Graduate Teaching Departments, Sant Gadge Baba Amravati University.
- 7) The Principals of all colleges affiliated to the Sant Gadge Baba Amravati University.
- 8) The Director, University Information and Employment Guidance Bureau, Sant Gadge Baba Amravati University Campus, Amravati.
- 9) The District Employment Officer - a) Amravati b) Akola c) Buldhana d) Yavatmal e) Washim.
- 10) Officers of all Administrative Sections of Sant Gadge Baba Amravati University.
- 11) The President, Sant Gadge Baba Amravati University Employees' Credit Co-operative Society Ltd., Amravati.
- 12) The President, Sant Gadge Baba Amravati University Non-teaching Employees' Union, Amravati.



Deputy Registrar (Admn.)
Sant Gadge Baba Amravati University

Application Fee of Rs. 2000/- for General
and Rs.1000/- for Reserved Category

Sr. No.

Employment Notice No. SGBAU/1/102/B-165/2-238/2026, dt. 15.4.2026.



SANT GADGE BABA AMRAVATI UNIVERSITY

APPLICATION FORM

(Read carefully the complete advertisement, instructions and application form before filling it)

Paste
PASSPORT
PHOTO
(Only on main
Form)
(Do not staple)

APPLICATION FOR THE POST OF : **Director, Board of Examinations & Evaluation**

1) Name in Full :

(Surname first) (in Capital Letters)

2) Address for correspondence: _____

Phone No.: (Residence): _____ (Office) _____ (Mob.) _____

E-mail: _____

3) Permanent Address: _____

4) Nationality : _____ State of Domicile : _____

5) (a) Date of Birth : _____

(b) Present Age : Years : _____ Months : _____ Days : _____
(Attach true copy of S.S.C. Board Certificate OR School Leaving Certificate)

6) Whether candidate of SC/ST/ VJ/NT/SBC/OBC? YES / NO

If yes, specify – CATEGORY: _____ CASTE: _____

(Attach true copy of the Caste Certificate)

7) Educational Qualifications (Please attach Mark Sheets/ Degree Certificates in chronological order)

Exams/ Degrees	Name of Exam.	University/ Board	Division	Attempts	Year of Passing	% of marks obtained	Major subjects offered (specialization, if any)	Merit/ Prizes/ Medals conferred
Ph.D.								
M.Phil.								
P.G.								
U.G.								
H.S.S.C.								
S.S.C.								
Others								

- 12) Period required for joining, if appointed : _____
- 13) A) Minimum pay, if the initial pay is not acceptable. : _____
- B) Whether demand of enhanced pay is a request or condition? : _____

DECLARATION

I, _____ hereby declare that all the information given above is true to the best of my knowledge and belief. I am not aware of any circumstances, which may impair my fitness for employment in Sant Gadge Baba Amravati University. I have never been disqualified / debarred from appearing in any University Examination / University Work. I have never been dismissed from University / College / Government Service.

Place:

Date:

Signature of Applicant

NO OBJECTION CERTIFICATE

(To be furnished by the candidate who is already in service)

Certified that Dr./Shri./Smt./Ku. _____ is working as _____ w.e.f. _____ in the pay scale of Rs. _____ drawing the basic pay of Rs. _____. This Office has no objection if he/she is selected for the post of _____ in the Sant Gadge Baba Amravati University and will be relieved within the stipulated period.

Place:

Date:

Signature of employer/Competent Authority
with designation & Seal

DECLARATION

FORM – A

(See Rule 4 of the Maharashtra Civil Services (Declaration of Small Family) Rules, 2005)

I, Shri / Smt. / Kum. _____ son / daughter /wife of Shri _____, aged _____ years resident of _____ do hereby declare as follows :-

1. That I have filled my application for the post of _____
2. I have _____ (Number) living children as on today. Out of which No. of children born after Dt.28.3.2005 is _____ (mention dates of birth, if any).
3. I am aware that, if any total number of living children is more than two due to the children born after dt.28.3.2005, I am liable to be disqualified for the same post.

Signature of Applicant

राज्यातील सार्वजनिक विद्यापीठामधील
(अकृषि) सांविधिक पदांच्या भरती प्रक्रीयेमध्ये
अधिक पारदर्शकता आणण्यासाठी
कार्यपध्दती विहित करण्याबाबत.

महाराष्ट्र शासन
उच्च व तंत्र शिक्षण विभाग
शासन निर्णय क्रमांक : संकिर्ण -२०२५/ई.१०५९४२१/विशि-१
मंत्रालय विस्तार भवन, मादाम कामा मार्ग,
हुतात्मा राजगुरु चौक, मंत्रालय, मुंबई ४०० ०३२,
दिनांक:- ६ ऑक्टोबर, २०२५

वाचा:-

१. महाराष्ट्र सार्वजनिक विद्यापीठ अधिनियम, २०१६.
२. शासनाचे पत्र क्र. संकिर्ण-२०२५/ई-८६०४२१/विशि-१, दि. २८.०८.२०२५.
३. अवर सचिव, राजभवन यांचे पत्र क्रमांक आरबी/जीइएन-२०२४/सीआर९२८/इडीएन .
५/७९६, दि. १८.०९.२०२५.

प्रस्तावना:-

महाराष्ट्र सार्वजनिक विद्यापीठ अधिनियम, २०१६ दिनांक ०१ मार्च, २०१७ पासून लागू करण्यात आला आहे. सदर अधिनियमान्वये उच्च व तंत्र शिक्षण विभागाच्या अधिपत्याखालील राज्यातील सार्वजनिक विद्यापीठांसाठी (अकृषि) सांविधिक पदांची तरतूद करण्यात आलेली आहे. सदर सांविधिक पदांच्या नियुक्तीसाठी आवश्यक असलेली शैक्षणिक अर्हता / पात्रता, अनुभव याबाबतची तरतूद सदर अधिनियमान्वये तसेच विविध शासन आदेशान्वये विहित करण्यात आलेली आहे.

उच्च व तंत्र शिक्षण विभागाच्या अधिपत्याखालील राज्यातील अकृषि विद्यापीठांसाठी सांविधिक पदांची निवड प्रक्रीया अधिक पारदर्शक व्हावी यासाठी मा.कुलपती तथा राज्यपाल महोदयांच्या कार्यालयाकडून प्राप्त झालेले निर्देश विचारात घेऊन कार्यपध्दती विहित करण्याची बाब शासनाच्या विचाराधीन होती.

शासन निर्णय:-

उच्च व तंत्र शिक्षण विभागाच्या अधिपत्याखालील राज्य सार्वजनिक विद्यापीठांमधील (अकृषि) सांविधिक पदांच्या निवड प्रक्रीयेसाठी सोबतच्या परिशिष्ट-अ नुसार कार्यपध्दती विहित करण्यात येत आहे.

२. वरील कार्यपध्दतीनुसार राज्यातील सार्वजनिक विद्यापीठांमधील सध्या सुरु असलेल्या सांविधिक पदांची निवडप्रक्रीया पूर्ण करण्यास याद्वारे मान्यता देण्यात येत आहे. तसेच भविष्यात

होणाऱ्या राज्यातील सार्वजनिक विद्यापिठांमधील सांविधिक पदांच्या निवड प्रक्रियेकरता या कार्यपध्दतीचा अवलंब करण्यात यावा.

३. सदर शासन निर्णय महाराष्ट्र शासनाच्या www.maharashtra.gov.in या वेबसाईटवर उपलब्ध करण्यात आला असून त्याचा संकेतांक २०२५१००६१८३५१९९६०८ असा आहे. हा आदेश डिजीटल स्वाक्षरीने साक्षांकित करून काढण्यात येत आहे.

महाराष्ट्राचे राज्यपाल यांच्या आदेशानुसार व नावाने,

PRATAP
PANDURANG LUBAL

Digitally signed by PRATAP PANDURANG LUBAL
DN: c=IN, o=GOVERNMENT OF MAHARASHTRA, ou=HIGHER AND
TECHNICAL EDUCATION DEPARTMENT,
2.5.4.20=0d676338f6cc4f7d07ca60db7abc1fac99c84ab1b5f60dae4
609d631d0, postalCode=400032, st=Maharashtra,
serialNumber=AF6895C47A84066432F5BDD1F182B4163D880AC98D8D2
4A198FDOE7310BBE59, cn=PRATAP PANDURANG LUBAL
Date: 2025.10.06 18:36:28 +05'30'

(प्रताप पां. लुबाळ)

उप सचिव, महाराष्ट्र शासन

प्रति,

१. मा. राज्यपाल तथा कुलपती यांचे सचिव, राजभवन, मलबार हिल, मुंबई.
२. मा. मुख्यमंत्री यांचे अपर मुख्य सचिव, मंत्रालय, मुंबई.
३. मा. उप मुख्यमंत्री (नगर विकास) यांचे सचिव, मंत्रालय, मुंबई.
४. मा. उप मुख्यमंत्री (वित्त व नियोजन) यांचे सचिव, मंत्रालय, मुंबई
५. मा. विरोधी पक्ष नेता, विधानसभा / विधानपरिषद.
६. मा. मंत्री, उच्च व तंत्रशिक्षण यांचे खाजगी सचिव, मंत्रालय, मुंबई.
७. मा. राज्यमंत्री, उच्च व तंत्र शिक्षण यांचे खाजगी सचिव, मंत्रालय, मुंबई.
८. अपर मुख्य सचिव, उच्च व तंत्र शिक्षण, मंत्रालय, मुंबई.
९. सर्व सह सचिव / उप सचिव, उच्च व तंत्र शिक्षण विभाग, मंत्रालय, मुंबई.
१०. संचालक, उच्च शिक्षण, महाराष्ट्र राज्य, पुणे.
११. सर्व विभागीय सहसंचालक, उच्चशिक्षण,
१२. सर्व कुलसचिव, सार्वजनिक विद्यापीठे.
१३. सर्व कुलसचिव, राज्य अभिमत विद्यापीठे.
१४. सर्व कुलसचिव, महाराष्ट्र राष्ट्रीय विधी विद्यापीठे,
१५. कुलसचिव, यशवंतराव चव्हाण महाराष्ट्र मुक्त विद्यापीठ नाशिक.
१६. कुलसचिव, कवि कुलगुरु कालिदास संस्कृत विद्यापीठ, रामटेक.
१७. कुलसचिव, राज्य समुह विद्यापीठे.
१८. निवड नस्ती (विशि-१).

2. A **merit list** will be prepared based on the combined score (out of 100). The **average score awarded by all selection committee members** must be used to finalize the interview scores.
3. While assigning marks under each criterion, Selection Committee shall consider relevant aspects concerned with the statutory post to be filled in.
4. In case of Educational Qualification, 50% marks shall be assigned, when candidate fulfils required minimum qualification, while remaining 50% marks shall be assigned for the additional qualification acquired by the candidate, which is relevant to the post. Marks for the experience shall also be assigned on the similar line.
5. Marks to the Domain Skills and Vision and Planning shall be based on the presentation made by the candidate at the time of Interview.
6. **Proceedings of the Selection Committee meeting shall be recorded and the same shall be sealed with the signatures of all committee members present immediately after the process is complete.** Such record shall be treated as confidential and shall be made available only if required by the court of law.
7. **The results shall be announced on the same day or the following day** after the selection process **is complete.**
8. **The selection process for the posts of Dean, Director, Knowledge Resource Centre, and Director, Sports and Physical Education shall be as per the Process and Corresponding GR for the selection of Professor.**
