

NOTIFICATION

No. : 68/2019

Date : 11 July, 2019

Subject : Implementation of Syllabi of Social Work Course / Subjects and B.A (Journalism and Mass Communication) and B.A. as per Semester and Credit Grade System in the Faculty of Inter-disciplinary Studies from the Session 2019-2020 and onwards.

It is notified for general information of all concerned that the authorities of the University has accepted the Syllabus of the following courses / subjects as per Semester and Credit Grade System as mentioned in Column No. 2 which are to be implemented from the session 2019-2020 and onwards with appendices which are attached herewith as shown in column No. 3 of the following table.

It is further notified that the Syllabi prescribed for B.S.W. Semester-V & VI shall be applicable for the Sem-V & VI of B.A. (Social Work) as it is.

TABLE

Sr.No.	Course / Subjects	Appendices of the New Syllabi
1.	2.	3.
	Faculty of Inter-disciplinary Studies :	
1.	B.S.W./B.A. (Social Work) Semester-V&VI	The Syllabi prescribed for B.S.W./B.A. (Social Work) Semester-V & VI which is appended herewith as Appendix – ‘A’
2.	B.A.(Journalism& Mass Communication) Semester-V&VI	The Syllabi prescribed for B.A. Semester-V & VI which is appended herewith as Appendix – ‘B’
3.	B.A. (Yogashastra) Sem-V & Sem-VI.	The Syllabi prescribed for B.A. (Yogashastra) Semester-V & VI which is appended herewith as Appendix – ‘C’
4.	B.A. (Lib. & Inf. Science) Sem-V & Sem-VI.	The Syllabi prescribed for B.A. (Lib & Inf. Science) Semester-V & VI which is appended herewith as Appendix – ‘D’

Sd/-

Registrar

Sant Gadge Baba Amravati University

Appendix-A

**Scheme of Teaching Examination of B.S.W./B.A. in Social Work Part-III
Semester – V & VI
(Semester- V)**

No.of Paper	Title	Credits	Total Marks	Max Marks Theory	Passing Marks	Max Marks (Internal)	Passing Marks
1	Sociology–I(Social Problems in India)	02	50	40	16	10	04
2	Working With Community	02	50	40	16	10	04
3	Social Welfare & Development Administration	02	50	40	16	10	04
4	Criminology & Criminal justice system	02	50	40	16	10	04
5	HRM & Unorganized Labour	02	50	40	16	10	04
6	Corporate Social Responsibility	02	50	40	16	10	04
7	Youth Development: Social Work Intervention	02	50	40	16	10	04
8	Elderly Care and Social Work Intervention	02	50	40	16	10	04
9	Fieldwork	04	100	80	32	20	08
	Total	20	500	400	160	100	40

(Semester- VI)

No.of Paper	Title	Credits	Total Marks	Max Marks Theory	Passing Marks	Max Marks (Internal)	Passing Marks
1	Sociology-II(Sociological Thinkers)	02	50	40	16	10	04
2	Participatory Approaches in Social Work	02	50	40	16	10	04
3	Law and Social Work	02	50	40	16	10	04
4	Situation of women in India	02	50	40	16	10	04
5	Disability and Social Work	02	50	40	16	10	04
6	Introduction to Politics	02	50	40	16	10	04
7	Disasters Management and Social Work	02	50	40	16	10	04
8	Peace Education	02	50	40	16	10	04
9	Fieldwork	04	100	80	32	20	08
	Total	20	500	400	160	100	40

Syllabus Scheme For B.S.W./ B.A. in Social Work Part- III (Semester- V & VI)

Scheme of Teaching & Examination of B.S.W./B.A in Social Work Part-III (Semester- V)

No.of Paper	Title	Credits	Total Marks	Max Marks Theory	Passing Marks	Max Marks (Internal)	Passing Marks
1	Sociology-I(Social Problems in India)	02	50	40	16	10	04
2	Working With Community	02	50	40	16	10	04
3	Social Welfare Administration	02	50	40	16	10	04
4	Criminology & Criminal justice system	02	50	40	16	10	04
5	HRM & Unorganized Labour	02	50	40	16	10	04
6	Corporate Social Responsibility	02	50	40	16	10	04
7	Youth Development: Social Work Intervention	02	50	40	16	10	04
8	Elderly Care and Social Work Intervention	02	50	40	16	10	04
9	Fieldwork	04	100	80	32	20	08
	Total	20	500	400	160	100	40

**Syllabi of B.S.W./B.A. in Social Work - Part III
(Semester-V)**

Paper-I

**Sociology- (Social Problem in India)
(Implemented from 2019-2020 Session)**

Time : (Three Hrs.)
Credit : 02

Total Marks : 50
Theory : 40
Int..Ass. : 10

Unit-I Nature of Social Problems

- a) Meaning & definition of social problems
- b) Characteristics of social problems.
- c) Origin of social problems.
- d) Theoretical perceptive in social problems.

Unit-II National Social Problems

- a) Population. b) Unemployment. c) Farmer suicide. d) Gender inequality. e) Juvenile Delinquency

Unit-III Displacement & Rehabilitation

- a) Meaning and Nature of displacement.
b) Causes & Consequences.
c) Concept & Nature of rehabilitation.
d) Problems & Consequences of rehabilitation.

Unit-IV Family Related Problems.

- a) **Abuse:** Child Abuse – (Definition. Types: Economic, Verbal, Physical, Sexual)
b) Change in family structure. d) Problems of divorced and separated family.
c) **Substance Addiction:** Definition and types (tobacco, alcohol, drugs)
d) Domestic Violence- Magnitude, Nature, Causes, Consequences

Internal Assessment(10 Marks)

Assignment/ Field base Assignment concerning to the Subject.

Bibliography :

1. Ian Robertson, 1963, Social Problems, Random House, New York.
2. S.K Ghosh, 1996, The World of Prostitution, APH Publishing Corporation, New Delhi.
3. Leelamma Devasia, 1991, Girl Child in India, Ashish Publishing House New Delhi.
4. S. Mishra, 1989, Street Children, Welfare Department, Government of Maharashtra.
5. Norman S>Elberstien(Ed), 1945, Child Abuse and Neglect : A medical reference, John Wiley and sons, New York.
6. Judith Ennew, 1986, The Sexual Exploitation of Children, Polity Press, Oxford.
7. Curt A. Barthol, Ann M. Barthol, 1989, Juvenile Delinquency- A Systems Approach, Prentice Hall, New Jersey.
8. Man Singh Das and Vijaykumar Gupta(Eds), 1995, Social Values among Young adults, M.D Publishing Private Ltd. New Delhi.
9. Shanker Sen, 2005, Trafficking in Women and Children in India, Chaman Enterprises, New Delhi.

Semester-V

Paper-II : Working with Communities

Time : (Three Hrs.)

Credit : 02

Total Marks : 50

Theory : 40

Int..Ass.:10

Unit-I Understanding Community:

- a) Concept & Functions of Community
- b) Social Work perspective of Community
- c) Types of communities
- d) Community Based Organizations

Unit-II Community Organization as a Method of Social Work:

- a) Historical Development of Community Organization Practice
- b) Definitions Community Organization
- c) Values & Principles of Community Organization
- d) Steps of Community organization
- e) Community organization & Community development

Unit-III Strategies/Tools in Community Organization:

- a) Social Mobilization
- b) Social Inclusion
- c) Partnership
- d) Capacity Building
- e) Participatory Learning & Action (PLA)
- f) Baseline survey & Need Assessment tool
- g) Social Audit

Unit-IV Skills & Techniques in Community Organization Practice:

- a) Community Profiling
- b) Observation & Analytical Skill
- c) Listening
- d) Persuasion
- e) Conflict Resolution
- f) Evaluation
- g) Recording & Documentation of community work

Practice With

- a) Displaced Community
- b) Farmers Community
- c) Landless & Unorganized Labour
- d) Tribal Community
- e) Role of Community Organizer in Community Organization Practice- Guide, Enabler, Expert, Therapist

Internal Assessment(10 Marks)

Assignment / Field Base Assignment.

Bibliography:

1. Ross Murry,G.Community Organization Theory and Practice
2. Dunham, Arthur E; Community welfare Organization Principles and Practice.
3. HarpetE.B.and Dunham A;Community organization in action
4. MacMillan Wayne: Community Organization for social welfare.
5. Sanderson and Polson : Rural community Organization
6. GangraleK.D.: Community Organization in India,PopularPrakashan, 1971.
- 7.Battem, T.R. 1962 The Non-Directive Approach in Group and Community Work, London: Oxford University Press.
- 8.Brager, G. and Specht, H. 1969 Community Organisation, New York: Columbia University Press.
- 9.Battem, T. R. 1965 The Human Factor in Community Work, London: Oxford University Press.
- 10.Dandavate, M. 1977 Marx and Gandhi, Bombay: Popular Prakashan Pvt. Ltd.
- 11.Dayal, R. 1960 Community Development Programme in India, Allahabad: KitabMahal Publishers.
- 12.Dunham, Arthur E 1970 The Community Welfare Organisation, New York, Thomas Y. Crowell.
- 13.Gandhi M. K. Sarvodaya (The Welfare of all), Ahmedabad: Navjivan Publishing House.
- 14.GangradeK. D1971 Community Organisation in India, Bombay: PopularPrakashan.
15. Marulasiddaiah, H. M. 1987 Community : Area and Regional Development in India, Bangalore, Bangalore University.
- 16.Mayo H., Jones D. 1974 Community Work, London: Routledge and Kegan Paul.
- 17.Poison and Sanderson. 1979 Rural Community Organisation, New York: JohnWiley andSons.
- 18.Ramchandra Raj, G. 1974 Functions and Dysfuctions of Social Conflict, Bombay: Popular Prakashan.
- 19.Siddiqui, H. Y. 1997 Working with Communities: An Introduction toCommunity Work, New Delhi; Hira Publications.

Semester-V

Paper – III

Social Welfare & Development Administration

Time : (Three Hrs.)

Credit : 02

Total Marks : 50

Theory : 40

Int..Ass.:10

Unit-I Social Welfare Administration:

- a) Concept, Purpose, Principles of social welfare administration.
- b) Functions of Department of Social Justice & Special Assistance (Government of Maharashtra)
- c) Functions of Central & State Social Welfare Board

Unit-II Welfare Organization:

- a) Concept, Significance & Role of Welfare Organizations
- b) Societies Registration Act, 1860, Bombay Public Trust Act, 1950, Foreign Contribution Act -1976.
- c) Classification of NGO's- service providers, empowerment NGOs, Funding NGOs

Unit-III Tasks & Processes of Social Welfare & Development Administration :

- a) Planning- Importance, principles, steps involved in planning.
- b) Organizing: fundamental principles & processes.
- c) Staffing: Processes involved in staffing, importance.
- d) Direction: importance and strategies of direction and supervision
- e) Coordination: Principles and Techniques.
- f) Reporting: Importance and Steps involved in Reporting.
- g) Budgeting: Types and Steps involved in Budgeting.

Unit-IV Skills of an Administrator:

- a) Communication skills, Resource mobilization, Fund Raising, Time management, Conducting meetings, Team building, Monitoring & Evaluation
- b) Project Proposal: Guidelines, Structure and format of Project Proposal. Salient features of Research project and funding project.

Internal Assessment(10 Marks)
Assignment / Field Base Assignment

Bibliography:

- 1) Arora, S. P. (1980) Office organization and Management, Sahibabad, UP : Vikas Publishing House
- 2) Charactetroul (1982) Introduction to Social Welfare Institution, Homeword : The Dorsey Press.
- 3) D Paul Choudhari (1962) Social Welfare Administration, Delhi :Atma Ram & Sons.
- 4) Fred Luthans (1977) (IInd Ed.) :OrganisationalBehaviour, McGraw, Hill Kogakusha, Ltd.
- 5) Goal & R. K. Jain (1988) Social Welfare Administration Vol. 2.5, New Delhi : Deep & Deep Publications.
- 6) John M. Romnyshyn (1971) Social Welfare : Charity to Justice.
- 7) L. Littlefield, Frank M. Rachel, Donald L. Caruth (1974) : Office & Administrative Management (Systems Analysis, Data processing & Office Service, Prentice Hall of India Pvt; Ltd; New Delhi.
- 8) Max D. Richards & William A Nielandev (1971) : Readings in Management, D. B. Taraporevala Sons & Company Pvt; Ltd; Bombay.
- 9) N. Y. Lolita Smadha Kohai (1989) Financial Assistance to Voluntary Organization, New Delhi : National Institute of Publican Cooperation & Child Development.
- 10) O. P. Dhama& O. P. Bhatnager (1994) Education & Communication for Development, New Delhi : Oxford & IBH Pub. Co Pvt. Ltd.
- 11) Padaki, Vijay, Vaz, Manjulika (2005) Management Development in Non-Profit organization – A Programme for Governing Boards, New Delhi: Sage Publications.
- 12) Ray, Reuben (1998) Time Management, Mumbai : Himalaya Publishing House.
- 13) Rajeshwar Prasad, G. C. Hallen, Kusum Pathak (1975) Conspectus of Indian Society, Satish Book Enterprises, Agra.
- 14) RomeshThapar (1978) Change & Conflict in India, New Delhi : Macmillan Co. of India Ltd.
- 15) Robert Dubin (1970) (3rd edition) : Human Relations in Administration, Prentice Hall of India Pvt; Ltd, New Delhi.
- 16) S. Neelamegham (1973) : Management Development New Perspectives and View Points
- 17) Kalyani Publishers, Delhi, Ludhiayana, Bhopal.
- 18) S. Dubey&KalnaMuskseOrganisational Designs & Management Methods for Human service Organisations.
- 19) Vohar, Manish (2006) Management training and Development, New Delhi :AnmoPublicaitons Pvt. Ltd.

Semester-V

Paper – IV :Criminology & Criminal Justice System

Time : (Three Hrs.)

Total Marks : 50

Credit : 02

Theory : 40

Int Ass. 10

Unit-I Criminology :

- a) Meaning , Nature, Scope of Criminology
- b) Development of Criminology in India,
- c) Concept of Crime and Criminal, Classification of Crime and Criminal

Unit-II Concept-Process : Accused & Victim :

- a) Definition of Accused and Suspected, Procedure of FIR, Investigation Process-Warrant, Arrest, Rights of an arrested person under CrPC, Types of Bail, Charge sheet, Trial Process and Rights during trial process for Accused
- b) Victim-Definition of Victim in Indian Context. Need & significance of working with victims, types of victim and impact of crime on them.
- c) Victim Compensation Scheme- Need and significance of scheme, Status of Victim Compensation Scheme in India

Unit-III Police in Criminal Justice System :

- a) Organization- Origin, the Organization of Police, Characteristics of Indian Police Organization, Administrative Control understate Government
- b) Structure, Powers and Function of Police
- c) Police -Community Interface
- d) Role of Social Worker in Police Station

Unit-IV Judicial & Prison in Criminal Justice System :

- a) Judicial Process- Historical context, structure, Powers and Function of Courts.
- b) Punishment –Types of Punishment. Theories of Punishment
- c) Prison – History of prison, Types of Prisons, Development in Prison System- Pre and Post Independence
- d) Prisoners Rights, Reformative programme in Prison, Role of Social worker in Prison

Internal Assessment(10 Marks)

Assignment / Field Base Assignment concerning to the Subject.

References:

- 1) Ahuja, Ram. (1996) Youth and Crime. Jaipur, Rawat Publications.
- 2) Bajpai, Asha. (2006) Child Rights in India: Law, Policy and Practice. New Delhi, Oxford University Press, Second Edition.
- 3) Bhattacharya, S.K. (1985) Social Defence: An Indian Perspective. Delhi; Manas Publications.
- 4) Billimoria, H.M. (1984) Child Adoption: A Study of Indian Experience. New Delhi, Himalayan Publishing House.
- 5) Chakrabarti, N.K. (Ed.). (1997) Administration of Criminal Justice (Vol.1). New Delhi, Deep and Deep Publications.
- 6) Chandra, D. (1984) Open Air Prisons in India- A Sociological Study. Allahabad, Vohra Publishers and Distributors.
- 7) Dabir, Neela&Nigudjar, Mohua. (2005) Children in Conflict with Law. Mumbai, TISS.
- 8) Gupta, M.C. &K.Chockalingam, J.Guha Roy. (2001) Child Victims of Crime: Problems and Perspectives. New Delhi, Gyan Publishing house.
- 9) Khan, M.Z. (1978) Work by Jail Inmates. New Delhi, Inter-India Publications.
- 10) Mehta, Nilima. (1996) Non-Institutional Services for Children in Difficult Situations, Department of Women and Child Development, Government of Maharashtra.
- 11) Mir Mehruj-Ud-Din. (1984) Crime and Criminal Justice System in India. New Delhi, Deep and Deep Publications.
- 12) Panakal, J.J &Gokhale, S. D. (1989) Crime and Corrections in India. Mumbai, TISS.
- 13) Seen but not heard: India's Marginalized, Neglected and Vulnerable Children. Voluntary Health Association of India, New Delhi, 2002.
- 14) Reckless, W.C. (1987) Crime Problem. Bombay, Vaklis, Fetter & Simons.
- 15) Shankardass, Rani Dhavan. (2000). Punishment and Prison: India and International Perspectives. New Delhi, Sage Publications.
- 16) Siddique, A. (1983) Criminology (2nd Edition). Lucknow, Eastern Book Co.
- 17) Teeters, N.K. & Barnes H.E. (1996) New Horizons in Criminology, Prentice-Hall Inc. New York, 1996.
- 18) Vadakumchery, James. (1997). The Police, Court & Injustice. New Delhi, APH Publishing Coporation.

Semester-V

Paper-V : Human Resource Management & Unorganized Labour

Time : (Three Hrs.)
Credit : 02

Total Marks : 50
Theory : 40
Int..Ass.:10

Unit-I Human Resource Management:

- a) **Human Resource** : Concept, Human factor in Management, importance of Human Resource in Industry
- b) Human Relations Movement, evolution of HRM in India, Functions of HRM
- c) **Role and Functions of HRM:** Structure of HRM department, changing forms, Essential qualities, core competencies, specific functions and HR as business partner.
- d) Changing role and emerging challenges before HR managers in the context of SHRM.

Unit-II HR Policies, Role of Personnel/HR Manager:

- a) Meaning, objectives & contents of HR policies, principles & essentials of sound policies
- b) Role & importance of HR policies in managing human resource.
- c) Essential qualities, core competencies, role, Functions and importance of Personnel Managers/ H R managers in industrial organizations.

Unit-III Introduction to Unorganized Sector

- a) Concepts & Definition of unorganized sector
- b) Magnitude, Globalization and the unorganized sector ,Characteristics of unorganized labour
- c) Socio economic profile of the unorganized labour in Rural and Urban areas : Employment pattern, Wage pattern, Skill formation, Gender perspective
- d) Profile of the migrant workers: areas of migration, wages, workplaces & living condition Problems faced by migrant workers

Unit-IV Social Security Measures for the Informal Workers:

- a) National labour commission reports
- b) Social security measures by government - The Unorganized Workers Social Security Act 2008, Schemes & Programmes for unorganized workers
- c) Role of Government Labour Welfare officer for unorganized sector workers.
- d) Organizing the unorganized workforce through NGOs, Trade Union, Cooperative movements, Micro-credits, Social entrepreneurship, Role of Social worker in organizing unorganized workforce.

Internal Assessment(10 Marks)

Class Test /Assignment/ Field Base Assignment

Bibliography:

- 1) Mamoria, C. B. (1994) Personnel Management. Mumbai : Himalaya Pub. House.
- 2) Monappa, Arun & Saiyadain, Mirza, S. (1999) Personnel Management; New Delhi : Tata McGraw Hill.
- 3) Moorthy, M. V. (1992) Human Resource Management, Bangalore : R & M Associates.
- 4) Rao, P. Subba (1999) Essentials of Human Resource Management & I. R; Mumbai : Himalaya Publication..
- 5) Saiyadain, Mirza S. (1988) Human Resource Management; New Delhi : Tata McGraw Hill Publication
- 6) Sarma, A. M. (1998) Personnel & Human Resource Management; Mumbai : Himalaya Publication House
- 7) Sehgal, Seema (2006) Handbook on Competency Mapping, New Delhi : Sage Publications.
- 8) Singh, M. K. & Bhattacharya, A. (Eds.) (1990) Personnel Management, New Delhi : Discovery Publishing House.
- 9) Tripathi, P. C. (1978) Personnel Management; Theory & Practice; New Delhi : Sultan Chand & Sons.
- 10) Sarath Davala, 1994, 'Unprotected Labor In India'
- 11) Dutt .R & Sundharam -Indian Economy (2006 edition) .S.Chand & Co, New Delhi.
- 12) Desai, Vasant, Small scale industries and Entrepreneurship (2001) .Himalaya publishing house mumbai.
- 13) Abdul Aziz (1984), 'Urban poor and urban informal sector' Ashish publishing house, New Delhi
- 14) Report of the national commission on labor (2002-1991-1967), Economic Indian Informal Services, 2003
- 15) Renana Jhabvala, RKA Subramanya 'The Unorganized Sector work security and social protection.

Semester-V
Paper-VI :Corporate Social Responsibility

Time : (Three Hrs.)
Credit : 02

Total Marks : 50
Theory : 40
Int..Ass.:10

Unit-I Concept of CSR

- a) Meaning, Definition, & Need of CSR, Brief History & Evolution of CSR.
- b) Concept of Corporate philanthropy,
- c) Corporate Citizenship- Meaning of Corporate Citizenship, Stages of Corporate Citizenship, Need of Corporate Citizenship, Corporate Citizenship and CSR
- d) Identifying key stakeholders of CSR & their roles. Stakeholders and CSR

Unit-II CSR and Corporate Governance

- a) Meaning of Corporate Governance, Need of Corporate Governance, Relation between CSR and Corporate governance
- b) Systems of Corporate Governance, Implementing Corporate Governance, Board of Directors, Principles of Corporate Governance, Corporate Governance and Corporate Social Responsibility
- c) Environmental aspect of CSR, models of CSR in India, Initiatives in Maharashtra.

Unit-III CSR & Sustainable Development

- a) Concept of sustainable Development, International framework for corporate social Responsibility
- b) Millennium Development goals, Relationship between CSR and MDGs.
- c) OECD -CSR policy tool

Unit-IV Role of Public Sector in CSR

- a) CSR-Legislation In India. Section 135 of Companies Act 2013.Scope for CSR Activities under Schedule VII,
- b) Appointment of Independent Directors on the Board, and Computation of Net Profit's Implementing Process
in India. Planning of CSR Activities: Responsibility Paradigms, CSR Design and Implementation: CSR Process , Social Performance through CSR Activities
- c) Role of Public Sector in Corporate, government programs that encourage voluntary responsible action of corporations. Role of Social Worker, Nonprofit &Local Self-Governance in implementing CSR

Internal Assessment(10 Marks)

Assignment/ Field base Assignment concerning to the Subject.

Reference Books:

1. Corporate Social Responsibility: An Ethical Approach - Mark S. Schwartz
2. The World Guide to CSR - Wayne Visser and Nick Tolhurst
3. Innovative CSR by Lelouche, Idowu and Filho
4. Corporate Social Responsibility in India - Sanjay K Agarwal
5. Handbook on Corporate Social Responsibility in India, CII.
6. Handbook of Corporate Sustainability: Frameworks, Strategies and Tools - M. A. Quaddus, Muhammed Abu B. Siddique
7. Growth, Sustainability, and India's Economic Reforms – Srinivasan
8. Corporate Social Responsibility: Concepts and Cases: The Indian - C. V. Baxi, Ajit Prasad
9. Mallin, Christine A., Corporate Governance (Indian Edition), Oxford University Press, New Delhi.
10. Blowfield, Michael, and Alan Murray, Corporate Responsibility, Oxford University Press.
11. Francesco Perrini, Stefano, and Antonio Tencati, Developing Corporate Social Responsibility- A European Perspective, Edward Elgar. University of Delhi.
12. Sharma, J.P., Corporate Governance, Business Ethics & CSR, Ane Books Pvt Ltd, New Delhi.
13. Sharma, J.P., Corporate Governance and Social Responsibility of Business, Ane Books Pvt. Ltd, New Delhi.

Semester-V

Paper-VII : Youth Development: Social Work Intervention

Time : (Three Hrs.)
Credit : 02

Total Marks : 50
Theory : 40
Int..Ass.:10

Unit-I Concept of Youth :

- a) Youth:Definition; Demographic profile of youth in India; Characteristics, needs, and aspirations of youth;
- b) The Values and Life Styles of Youth: Youth and Modernization; the period of youth in the life cycle; Emotional problems of the Youth; Parent youth conflicts and issues; Intergeneration conflicts and issues. Youth unrest in India.

Unit-II Issues& Challenges of Youth :

- a) Issues related to youth in India: Student youth, non-student youth, educated youth, uneducated youth, urban youth, and rural youth.
- b) Youth and Poverty: Challenges of poverty and unemployment; Challenges before youth with disabilities
- c) Problems of Urban and Rural Youth: Absence of facilities for healthy recreation; Alcoholism and drug dependency among youth; Youth and pornography; Youth and migration. Youth involvement in crime
- d) Exploitation of Youth: Exploitation of youth for communalism, terrorism and fatalism
- e) Girl Youth-Issues and Challenges

Unit-III Development Policies for Youth :

- a) Concept of youthDevelopment: Factors influencing youth development; Constraints in youth development;
- b) Policies: National Policy for Youth; National Commission for Youth; Youth Welfare Programmes;Policies for mitigating alcohol and substance abuse.
- c) Developmental Organizations: Role of youth in nation development; Organizations for Youth Development - National, International, Government and Voluntary. Role of NSS, Nehru Yova Kendra, NCC, etc in Youth Development

Unit-IV Developmental Programmes :

- a) Schemes and programmes for youth development, Five year plans & youth Development; Schemes for Non-Student youth-Non-formal Education; Schemes and Programmes by various Ministries, government departments and voluntary organizations. Training and Capacity Building programme for Youthdevelopment
- b) **Social Work Intervention for youthwelfare** – concept and definitions; Need and importance of social work intervention for the youth development; Social work for empowerment of youth. Social work Intervention in Youth Development- Social worker as Mentor, Coach, Counselor, Guide, Trainer etc.

Internal Assessment (10 Marks)

Assignment/ Field base Assignment concerning to the Subject.

Recommended Readings:

1. Bajpai, P. (1992): Youth, Education and Unemployment. New Delhi: Ashish Publishing.
2. Gore, M. S. (1977): Indian Youth. New Delhi: VishwaYuvak Kendra.
3. Jayaswal, R. (1992) : Modernization and Youth in India. Jaipur: Rawat Publications.
4. Hassan, M. K. (1981): Prejudice in Indian Youth. New Delhi: Classical Publishing.
5. Naidu, U. &Parasuraman, S. (1982) : Health Situation of Youth in India. Bombay: Tata Institute of Social Sciences.
6. Nair, P. S., et al (1989): Indian Youth: A Profile. New Delhi: Mittal Publications.
7. Unesco (1981) Youth in the 1980s. Paris: The Unesco Press.
8. Ahuja ram, Youth and Crime Indian Youth in Perspective, Rawat Publications; New Delhi, 1996.
9. GolpelwarManohar, Project Work: A Method of Training Youth Workers, VishwaYuvak Kendra, 1974
10. Gore M.S., Indian Youth Processes of Socialization, VishwaYuvak Kendra, 1977.
11. Indian Council of Youth in India Social Welfare, Indian Council of Social Welfare,1985
12. Kuriakose P.T., Approach to Youth Work in India, Young Asia Pub., New Delhi,1972
13. Reddy N.Y., Values and Attitudes of Indian Youth: a psychological study of rural and urban students, Light and life Publishers, New Delhi, 1980.
14. Saraswathi S., Youth in India, ICSSR, 1988.
15. SimhadriYedla, youth in the Contemporary World, Mittal Pub., Delhi, 1989.
16. SimhadriYedla, CamplingProgramme for youth, Training, Orientation and Research Centres NSS, New Delhi, 1994.
17. SimhadriYedla, International Youth Year 1985, Gandhiji University, Kottayam,1985

Semester-V

Paper-VIII :Elderly Care and Social Work Intervention

Time : (Three Hrs.)

Credit : 02

Total Marks : 50

Theory : 40

Int.Ass.:10

Unit-I Concept and Scenario of Old Age :

- a) Concept of old age
- b) Definition of old age in legal, social, cultural and medical views.
- c) Physical changes in old age
- d) Scenario of old age people in India and Maharashtra.

Unit-III Issues of Older Person :

- a) Issues of division of property, housing and social security.
- b) Issues of neglect, abuse violence and abandonment.
- c) **Physical health:** periodical check-up, information and awareness about prevention of problems,
- d) **Mental and emotional health:** depression and dementia

Unit-III Welfare provisions for Older Person :

- a) Laws affecting older persons: The maintenance and welfare of Parents and Senior Citizens Act-2007.
- b) National policy and plan for older persons.
- c) Different programmes and schemes related to old age, retirement planning, raising family and community awareness about ageing and death

Unit-IV Social Work Interventions :

- a) Care giving Roles between Older Persons and the Family.
- b) **Role of Social Workers in Institutional Care of Older Person:** day care centres, home/family based services, telephone helplines, mobile Medicare units, referral services and counselling
- c) **Role of Social Workers in Community Care of Older Person:** Non institutional services, community services: Continuing educations mutual/self-help groups.

Internal Assessment (10 Marks)

Assignment/ Field base Assignment concerning to the Subject.

References :

- 1) Bergatta, E.F. and: Aging and Society: current Research Moluckey, N.G.1980. and Policy perspectives: Benerely Hills: London Sage Publications.
- 2) Berkman,B.2015 Social work in Health and aging,Rawat Publications, Jaipur
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- 5) Dandekar, K. (1996) The Elderly in India, New Delhi: Sage Publications
- 6) Desai, M. and Siva Raju (2000) Gerontological Social Work In India some Issues and Perspectives, Delhi: B. R. Publishers.
- 7) Desai, M.M. and: Inter Strategies for the Aged in India Khetani, M.D.1979. In Reaching The Aged-Social Services in Forty Four Countries, Editors Morton, JT etc.
- 8) Desai. K. G.; Naik, R. D. *Problems of Retired People in Greater Bombay*, Bombay.
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- 10) IrudayaRajan, S., Mishra, U.S. and Sarma, P.S.(1997) Indian Elderly Asset or
- 11) Kaplan, Jerome; Gordon, Aldridge, ED. *Social Welfare of he Aging*, New York, 1962.
- 12) Khan, M.Z. (1997) Elderly in Metropolis, New Delhi : Inter India Publishers.
- 13) Kohli, A.S.1996. : Social Situation of the Aged in India: Anmol Publications Pvt. Ltd.
- 14) Krishnan, P. and Mahadeva n, K. (eds.) (1992) The Elderly Population in the development World: Policies, Problems and Perspectives, Delhi: B.R. Publishing.
- 15) Liability, New Delhi: Sage Publications.
- 16) Macheath, Jean, *Activity, Health and Fitness in Old Age*, 1984.
- 17) Payne, M. 2012 Citizenship Social Work with Older People, Rawat Publications, Jaipur
- 18) Riley, Matilda, *Aging and Society*, Vols. 1, 2, 3; New York, 1972.
- 19) Sebastian, D.2014 : Ageing and Elder Abuse,Rawat Publications, Jaipur
- 20) Singh, A.N.2002. : Enabling the Differently Able, New Delhi: Shipra Publications.
- 21) Tibbitis, Clark, Ed. *Handbook of Social Gerontology: Social Aspects of Aging*, Chicago, 1960.
- 22) Townsend, P. *The Family Life of Old People*, London, 1977.
- 23) Vardhana Collective (1999) VardhanaThe Women of Age: A Consultation on the Status of Women and Ageing in India. Mumbai; Vacha, A Women's Resource Centre.
- 24) World Assembly on Aging (1982) International Plan of Action on Aging, Vienna.
- 25) Khadse, B.K. (1991).BhartiaySamajiksamsya. Nagpur

Semester-V
Paper - IX :Field Work (Social Work-Practicum)

Credit : 04

Total Marks : 100
Field Work Components:80
Viva Voce:20

Notes:

- A) No grace marks shall be allowed for passing in Field Work.
B) The Field work of student shall be supervised by the Social Work Faculty Supervisor.
C) The Field work shall comprise of the following components.

Sr. No.	Content	Marks Allotted	Distribution of Marks	Activity Type
1	Community Work (At least 20 visits to the allotted community setting like Anganwadi, KamgarKalyan Kendra, Gram Panchayat/ Village, NGOs working in community organization or social action/movement	40	<ul style="list-style-type: none"> • Attendance-10 • Performance-20 • Report writing-10 	Individual
2	Group Exposure Visits (Detail Study of any 3 NGOs/Industries/Gov. Institution working in the fields of Social Work/ CSR- Development Projects-)(Within Maharashtra – Maximum 3 Days)	30	<ul style="list-style-type: none"> • Attendance-10 • Performance-10 • Report writing-10 	Group
3	Field Work Seminar (Ppt presentation of Community work, Exposure Visits)	10	Attendance -02 Presentation-04 PPT Design -04	Group
	Internal Viva Voce	20	<ul style="list-style-type: none"> • Community Work-08 • Exposure Visits- 06 • Field Work Seminar-04 • General-02 	Individual
	Total	100		

Important Note:

1. There shall be no re-examination of field work. The failures will have to repeat the field work by seeking re- admission in college.
2. General Instructions about field work: Students placed for the field work activities should understand the social issues in the following perspectives : - he/she should understand the Micro and macro level context of the issues, stakeholders involved in it, legalities in the social issues, the roles and responsibilities, of the administrative machinery at the local level, agencies involved in the issues, barefoot components involved in it, transfer of technology and the skills required for the social work professionals while working in the team approach.

Important Instructions for Group Research Project

- 1) Group Research Project synopsis process will start in semester V
- 2) Students should prepare and submit finalised copy of synopsis the concern guide and present the same before college level Research Recognition committee. The RRC will approve the synopsis of the students.
- 3) College should form a research recognition committee at college level in the chairmanship of Principal or HOD or Senior Faculty members and at least 2 other faculty members one of which should be female (if available). The RRC shall approve the research synopsis in RRC meeting which should be organised before end of the semester V.
- 4) Finalised topic list should be sent to SGBAU before end of the semester V

**Scheme of Teaching & Examination of B.S.W. / B.A. in Social Work Part III
(Semester – VI)**

No.of Paper	Title	Credits	Total Marks	Max Marks Theory	Passing Marks	Max Marks (Internal)	Passing Marks
1	Sociology-(Sociological Thinkers)	02	50	40	16	10	04
2	Participatory Approaches in Social Work	02	50	40	16	10	04
3	Law and Social Work	02	50	40	16	10	04
4	Situation of women in India	02	50	40	16	10	04
5	Disability and Social Work	02	50	40	16	10	04
6	Introduction of Politics	02	50	40	16	10	04
7	Disasters Management and Social Work	02	50	40	16	10	04
8	Peace Education	02	50	40	16	10	04
9	Fieldwork	04	100	80	32	20	08
	Total	20	500	400	160	100	40

Syllabi of B.S.W./B.A. in Social Work Part III

(Semester-VI)

**Paper-I : Sociology-II (Sociological Thinkers)
(Implemented from 2019-2020 Session)**

Time : (Three Hrs.)

Credit : 02

Total Marks : 50

Theory : 40

Int..Ass.:10

Unit-I Theoretical Perceptive in Indian Society :

- a) G.S. Dhurve.
- b) Dr. B.R. Ambedkar.
- c) Dr. M. N. Shrinivas.
- d) Dr. IravatiKarve.

Unit-II Sociological Theoretical perceptive :

I) Auguste Comte

- a) Rule of Three Stage .
- b) Social Statics and Social Dynamics.
- c) Positivism and Reconstruction of Society.
- d) Hierarchy of Social Sciences.

Unit-III Herbert Spencer :

- a) Theory of Social Evaluation.
- b) Theory of Organic Analogy.
- c) Types of Society.
- d) Logical Positivism.

Unit-IV Karl Marks :

- a) Theory of Class Conflict.
- b) Theory of Capitalism.
- c) Theory of Materialism.
- d) Theory of Communism.

Internal Assessment (10 Marks)

Assignment / Field Base Assignment concerning to the Subject.

Bibliography :

1. Ian Robertson, 1963, Social Problems, Random House, New York.
2. S.K Ghosh, 1996, The World of Prostitution, APH Publishing Corporation, New Delhi.
3. LeelammaDevasia, 1991, Girl Child in India, Ashish Publishing House New Delhi.
4. S. Mishra, 1989, Street Children, Welfare Department, Government of Maharashtra.
5. Norman S>Elberstien(Ed), 1945, Child Abuse and Neglect : A medical reference, John Wiely and sons,New York.
6. Judith Ennew, 1986, The Sexual Exploitaion of Children, Polity Press, Oxford.
7. Curt A. Barthol, Ann M. Barthol, 1989, JuvehilleDeliquency- A Systems Approach, Prentice Hall, NewJersy.
8. Man Singh Das and VijaykumarGupta(Eds), 1995, Social Values among Young adults, M.D Publishing Private Ltd. New Delhi.
9. Shanker Sen, 2005, Trafficking in Women and Children in India, Chaman Enterprises, New Delhi.

Semester-VI

Paper – II :Participatory Approaches in Social Work

Time : (Three Hrs.)

Credit : 02

Total Marks: 50

Theory :40

Int..Ass.:10

Unit-I Participatory Approaches in Social Work :

- a) Meaning & concept of people participation. Types of people participation. Need & Importance of people participation. Limitation of people participation
- b) Concept of Participatory Approaches in Social Work.
- c) Principles of people participation
- d) Dynamics of Participatory Approaches

Unit-II Strategies and Techniques of Participatory Approaches :

- a) Participatory rural Appraisal (PRA)/PLA
- b) Micro –Level Planning
- c) Community Based Organization (CBO's) / FBO'S

Unit-III Introduction to New Concept of People Participation :

- a) Peoples Initiative and Involvement.
- b) Local Resources Mobilization
- c) Concept of Social Audit, Process, Jansunwai
- d)People participation in Various methods of Social Work-
- e) Community Participation in decision making, Planning, Implementation, Monitoring & Evaluation.
- f) People Participation in Social action.

Unit-IV Govt. & NGO'sInitiatives in People Participation :

- a) Changing approaches of People participation i) Programme approach ii) Project approach iii) Process approach
- b) People participation Oriented Programme in Maharashtra.(Govt. & NGO'S) (Like - Total Sanitation Campaign, SantGadgebaba Gram SwachhataAbhiyan, Watershed Development Programme, Digital School etc.) c)Development model through People participation (like- Ralegan Siddhi, Hiware Bazar, Patoda, Manyachiwadi, LekhaMendha etc.)

Internal Assessment (10 Marks)

Assignment / Field Base Assignment concerning to the Subject.

References:

1. JitendrakumarJha ,Encyclopedia of social work (Vol. No. 1,2,3,4,)
2. VivekRampal ,Social Work and Community Development, Alfa Publication, New Delhi.
3. Siddiqui H.Y:1997: Working with Communities – An Introduction to Community Work. Hirapublisher.
4. Siddhiki H. Y. , Working With Communities, Hira Publication , New Dehli
5. Banmala(Dr) Community Organisation. Indian institute of Youth Welfare. Nagpur
6. SomeshKumar ,2002,Methods for community participation, Sage Publication, New Delhi
7. C. P. Yadav ,Encyclopedia of social work and community organization. Vol-I to IV, Anmol Publication, New Delhi
8. Shrivastav S. K. , (1988) , Social Movement for Development, Chugh Publication, Allahabad

Semester-VI

Paper – III :Law and Social Work

Time : (Three Hrs.)

Credit : 02

Total Marks : 50

Theory : 40

Int..Ass.:10

Unit-I Concept of Law :

- a) Meaning, Types and Sources of Law
- b) Procedure for law making in India
- c) Need and importance's of social legislation for Social Change.
- d) Role of Social Worker in law making and Implementation of Social legislation
- e) Need of education of laws to social worker

Unit-II Laws for Human Rights :

- a) Need and Importance of Law relating to untouchability, prevention of atrocities on SC's and ST's. Protection of civil right,
- b) Procedure for compliant of human rights violation under The protection of Human Rights act 1993,
- c) Need and Importance of Social Boycott Act, Provision for Prevention, Prohibition and Redressal under Social Boycott Act
- d) The Maharashtra Prevention and Eradication of Human Sacrifice and other Inhuman, Evil and Aghori Practices and Black Magic Act, 2013

Unit-III Laws for Social Work Practice :

- a) Main provision of the Prevention of Corruption act, 1988
- b) Salient Features of Whistle Blowers Protection Act, 2011
- c) Silent feature of Consumers protection act
- d) National Rural Employment Guarantee Act 2005 (NREGA)
- e) National food Security Act 2013

Unit-IV Laws for Para Legal Practice :

- a) Legal service, programme and other legal provision (National, State, District, Taluka- Legal Services Authority) under the Legal Services Authorities Act, 1987.
- b) The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013
- c) Right to Information Act, 2005

Internal Assessment (10 Marks)

Assignment / Field Base Assignment concerning to the Subject.

Books Recommended :

- 1) Mathew P.D. (1996): Free Legal services for the poor, New Delhi Indian Social Institute.
- 2) oshi, V.N. (2007). Kaydestriyava Mulanche, Pune. MukundPrakashan
- 3) Grahak Sanrskshan Adiniyam, Pune, MukundPrakashna
- 4) Bharashtrachar Praribandh, Pune, MukundPrakashna
- 5) Deshmukh. B.R. (2018). Atrocity. Amravati. Adhar Publication.
- 6) POSCO Act, Pune, Chaudhari Law Publication.
- 7) Pralhadkachare/ShekharGaykwad (2016) Kayda Mahitichaun Abhivyaktiswatantryacha, Pune Yashada.
- 8) *Deshmukh B.R. (2014) Mahiticha Adhikar. Amravati, Aadhar Publication*
- 9) *Deshmukh B.R. (2018). Rojgaracha Adhikar vasamijik Ankekshan. Amravati, Aadhar Publication*
- 10) Lewis David & Wallace Tina: Development NGOs and the Challenge of Change; Rawat Publications, Jaipur, 2003
- 11) Ashok Kumar Sarkar : NGOs and Globalization Developmental and Organisational Facets, Rawat Publications. Mumbai. 2008
- 12) Aranha T. Social Advocacy – perspective of Social Work, Bombay: College of Social Work.
- 13) Buxi. U. 1982 Alternatives in Development: Law, the crisis of the Indian Legal System, New Delhi: Vikas Publishing House.
- 14) Desai, A.E (ed) 1986 Violation of democratic Rights in India. Vol.1
- 15) Iyer, V.R.K. 1984 Justice in Words and Justice in Deed for Depressed classes, New Delhi: Indian Social Institute.
- 16) Iyer V.R.K. 1981 Law Versus justice: Problems and Solutions, New Delhi: Deep and Deep.
- 17) Mathew, P.D. Legal Aid Series, Delhi; Indian Social Institute.
- 18) Newman, G. 1999 Global Report on Crime and Justice, New York: Oxford University Press.
- 19) Nirmal Anjali. 1992 Role and Functioning of Central Police Organizations, New Delhi: Uppal.

Semester-VI

Paper-IV : Situation of Women in India

Time : (Three Hrs.)
Credit : 02

Total Marks : 50
Theory : 40
Int..Ass.: 10

Unit-I Situation and Status of Women in India:

- a) Historical review of status of women in Indian society
- b) Status of women in family and religion
- c) Educational, health, Political, economic status of women in contemporary India
- d) Regional Status (Rural, Urban, Tribal)

Unit-II Women's Movements :

- a) Evolution of women's movement at National and international level
- b) Women's movements in India – in 19th and early 20th century;
- c. Nationalist movement; Post-1975 campaigns
- d. Issues addressed by women's movement
- e. Challenges before women's movements in India

Unit-III Problems of Women & Provisions for Empowerments :

- a) Physical and mental health problems, Dowry-Domestic violence, divorce, Rape, sexual abuse, sexual harassment, and prostitution.
- b) Problems related to Trafficking, Prenatal Diagnostic Test, and Sexual Harassment at work place
- c) Provisions for empowerment women, family courts, Mahila Adalat, National and State Commissions, Special Cells for women in police stations. Governmental efforts for women's development - National and State level women's Policy.

Unit-IV Women Empowerment Programme in India :

BetiBachaoBetiPadhao Scheme, AsmitaYojana, One Stop Centre Scheme, Women Helpline Scheme, UJJAWALA : A Comprehensive Scheme for Prevention of trafficking and Rescue, Rehabilitation and Re-integration of Victims of Trafficking and Commercial Sexual Exploitation, Working Women Hostel, SWADHAR Greh (A Scheme for Women in Difficult Circumstances), Support to Training and Employment Programme for Women (STEP), NARI SHAKTI PURASKAR Awardees, NIRBHAYA, Manodhairya Scheme.

Internal Assessment (10 Marks)

Assignment / Field Base Assignment concerning to the Subject.

Recommended Readings :

1. Agnes, Flavia (1999) Law and Gender Inequality – The Politics of Women’s Rights in India, New Delhi : Oxford University Press.
2. Agrawal, Namita (2002) Women and Law in India, Women Studies and Development Centre, December, New Century Publication.
3. Desai Murli (1986) Family and Intervention – Some Case Studies, Mumbai : TISS.
4. Djetchich, Galmele (1992) Reflections on the Women’s Movement in India – Religion, Ecology, Development, New Delhi : Horizon India Books.
5. Goel, Aruna (2004) Organisation and structure of Women Development and empowerment, New Delhi : Deep and Deep Publication Pvt. Ltd.
6. Kumar, A. (2006) Women and Family Welfare Institute for sustainable Development, Lucknow, New Delhi : Anmol Publications Pvt. Ltd.
7. Laxmi Devi (1996) Women & Family Welfare Institute for sustainable Development :Lucknow, New Delhi : AnmolPublications Pvt. Ltd.
8. Maitreyi, Krishna Raj (1980) Women and Development – The Indian Experience Pune :ShubhadaSaraswalt Prakashan.
9. Naomi Neft& Ann D. Levine (97-98) Where Women Stand – An International Report on the status of women in 140 countries, New York : Random House.
10. Sen, Iilina (1990): A space within the struggle women’s participation in people’s movement, Kali for women, New Delhi.
11. Seth, Mira (2001) Women and Development The Indian Experience, New Delhi : Sage Publications.
12. Sinha, Niroj (1998) Women and Violence, New Delhi :Vikas Publishing House Pvt. Ltd.
13. Upadhyay, Lalit (2007) Women in Indian Politics, Panchculla : Better Books.

Semester-VI

Paper-V : Disability and Social Work

Time : (Three Hrs.)

Credit : 02

Total Marks : 50

Theory : 40

Int..Ass.:10

Unit-I

Definition of Disability.

Different categories of disability.

Causes, assessment, treatment or rehabilitation modalities

Impact of disability on different areas of the individual’s growth and development;

Unit-II

Persons with disability-their familial and societal contexts; Disabling and enabling environments and their impact on the quality of life of persons with disability; problems and issues faced by them related to activities of daily living, education, sexuality, integration, employment and interpersonal relationships

Unit-III

Gender dimensions of Disability, Issues faced by women and girls with disability such as survival, mental health and self-esteem, bio-ethics and reproductive health, issues related to violence and abuse, specifically child abuse.

Unit-IV

International initiatives and UN instruments, the convention on the rights of persons with disability
Analysis of provisions in the Constitution of India and related legislations.

The persons with Disability Act, the Rehabilitation Council of India Act, the National Trust Act, inclusion of PWDs in other legislations.

Action taken by the government and their inclusion in development and rehabilitation- Schemes for person with disabilities

The role of the social worker for the development and rehabilitation of persons with disabilities

Role of NGOs in development and rehabilitation of persons with disabilities.

Internal Assessment (10 Marks)
Assignment / Field Base Assignment

Bibliography:

1. Chandra, K., (1994). Handbook of Psychology for the Disabled and Handicapped, New Delhi Anmol Pub.
2. .Rauch J.B. (1988). Social Work and the Genetics Revolution: Genetic Services. Social Work Journal of the National Association of Social Workers, No.5, 389
3. Biglan A.W., VamJasselt V.B., Simon J. (1988). Visual Impairment. In VanHasselt V.B.(Ed.), Handbook of Developmental and Physical Disability (pp.471-562). New York: Perganon Press.
4. Bloom F. (1974). Our Deaf Children, London: Martins Publishers Ltd.
5. Matson J.L. (1988). Mental Retardation in Adults. In B.B. VanHasselt (Ed.). Handbook of Developmental and Physical Disabilities (pg.353-369).
6. 1.Chaturvedi, T.N. (1981). Administration for the Disabled: Policy and Organisational Issues. New Delhi : I.I.P.A
7. Mohsini, S.R. & Gandhi, P.K. (1982). The Physically Handicapped. Delhi: Seema Publications
8. Narasimhan, M.S. and Mukherjee, A.K. (1988). Disability: A Continuing Challenge. New Delhi: Wiley Eastern Ltd.
9. Thuppall, M. & Jayanthi, N. (1992). Impact of Intervention on the Parental Perceptions and Expectations of their Mentally Retarded Children. The Indian Journal of Social Work.
10. AlurSathi, 1999 Women with disability. Action Aid Disability News. Vol.no.1 and 2, 11-14.
11. Bhambhani, Meenu, 1999 The burden of woman with Disabilities, Action Aid Disability News. Vol. No.1 and 2, 2230
12. Raju Shoba, 1996 Gender and Disability. Ability July-Sept. 1996, 21-22
13. Goldenson, Robert M. (1978). Disability and Rehabilitation Handbook, McGraw Hill Inc.
14. Egan, E. (1982). The Skilled Helper. 3rd edition. Brooks/Cole.
15. Oliver, M (1988). Social Work with Disabled people. London: The Macmillan Press.

Semester-VI
Paper-VI : Introduction to Politics

Time : (Three Hrs.)
Credit : 02

Total Marks : 50
Theory : 40
Int..Ass.:10

Unit-I Introduction to Politics and State

- a. Nature and Scope of Politics.
- b. State: Elements, Role and Functions.
- c. Relevance of Politics to Social Work Profession.

Unit-II Democratic Government

- a. Democracy: Concept, Characteristics, Types of Democracy i) Parliamentary and presidential Democracy.
- b. Critique of Democracy.
- c. Federalism in Indian democracy and democratic decentralization.
- d. Dictatorship: Concept, Characteristics, Types of Dictatorship, Critique of Dictatorship

Unit-III Processes & roles in democracy

- a) Democratic Processes- a. Introduction b. Election and Representation c. Voting Behaviour and its determinants.
- b) Role of Election Commission and independent, impartial elections. e. Electoral Violence.
- c) Meaning, Characteristics, Roles and Responsibility of: i. Political Party ii. Pressure Group, iii. Public Opinion, iv. Media.
- d) Role of Social Worker in Policy planning and implementation for Political Parties

Unit-IV Political Problems

- a) Introduction to political problems: Political alienation as a problem, Political corruption as a problem, Political violence as a problem :
 - i) Sectarian and Terrorist violence ii) Politicization of Religion leading to Communal Violence iii) Regionalist and Separatist movements.

Internal Assessment (10 Marks)

Assignment / Field Base Assignment concerning to the Subject.

References :

- 1) Appadurai, A. 1975 (11th ed). The Substance of Politics. Oxford University Press, Oxford. Arora, N.D. & Awasthy, S.S. (2001). Political Theory. HAR-ANAND Publishing Ltd.,
- 2) Asirvatham, E & Misra, K.K. (2001). Political Theory. S. Chand, Co. New Delhi.
- 3) Bastian, S. (ed). Luckham, R. (2003). Can Democracy be designed, Zed Books. London Cambridge University Press, Cambridge. Cambridge University Press.
- 4) Chatterjee, P (ed) 1997. State and Politics in India. Oxford University Press. Oxford.
- 5) Deol, D. (1990). Comparative Government and Politics. Sterling Publishers, New Delhi.
- 6) Eisenstadt, S.N. (1989). Political Sociology – A reader. Rawat Publishers, Jaipur.
- 7) Grover, V (ed), (1990). Trends and Challenges to Indian Political System. Deep and Deep Publications, New Delhi.
- 8) Guhan, S (ed) Samuel Paul. Corruption in India – Agenda for Action. Vision Books. New Delhi.
- 9) Haque, R (3rd ed) Harrop, M. Breslin, S. (1993) Comparative Government and Politics – An Introduction. Macmillan Press Ltd., London.
- 10) Johari J.C. (ed) Contemporary Political Theory. Sterling Publishers. New Delhi.
- 11) Johari, J.C. (1989). Principles of Modern Political Science. Sterling Publisher Pvt. Ltd., New Delhi.
- 12) Kohli, A (ed), (1991). The Success of India's Democracy. Cambridge University Press. Cambridge, 2003.
- 13) Kohli, A., (1991). Democracy and Discontent. India's growing crisis in Govern ability McKinnon, C (2008). Issues of Political Theory. Oxford University Press. New York.
- 14) Mehra, A.K. & Khanna, D.D (ed) Kueck, G.W (2003). Political Parties and Party System, New Delhi.
- 15) Nohlem, D (2nd ed) 1996. Elections and Electoral System. Macmillan India Ltd. New Delhi. Rawat Publications. Jaipur. Sage Publications. New Delhi.
- 16) Sharma B.M. Bareth; R (ed) 2004. Good Governance, Globalization and Civil Society,
- 17) Wilkinson, S. (2004). Votes and Violence. Electoral competition and communal riots in India,

Semester-VI

Paper-VII : Disaster Management and Social Work

Time : (Three Hrs.)

Credit : 02

Total Marks : 50

Theory : 40

Int..Ass.: 10

Unit-I Understanding Disasters- Natural And Manmade Disasters :

- a) **Meaning and definition of Disasters:** Types of Disasters- Natural & Manmade Disaster
- b) **Type Of Natural Disasters:** Drought, Flood, Cyclone, Earthquakes, Landslides Avalanches, Volcanic Eruptions, tsunami, Heat and Cold Waves and Climate Change.
- c) **Manmade disasters:** Understanding Man-Made Disasters, CBRN Disasters, War and Peace related Disasters, Fire related Disasters, Pollution related Disasters, Accidents related Disasters

Unit-II Impacts of Disaster :

- a) Physical
- b) Economic
- c) Psycho-social
- d) Disaster and development

Unit-III Disaster Preparedness :

- a) Disaster Preparedness: Conceptual Framework
- b) Disaster Preparedness Plan: National and State
- c) Community Based Disaster Preparedness Planning
- d) Disaster Management Policy Framework Of Government Of India
- e) Disaster Management Act 2005.

Unit-IV Disaster Management and Operational Mechanism: Role of Different Stakeholders :

- a) Role And Responsibility of NDRF, Police And Other Forces
- b) Role Of NDMA(National Disaster Management Authority) in Disaster Management
- c) Role Of International Agencies, Non-Governmental Organizations, Community Based Organizations, Community And Media
- d) Role of Social Worker in disaster Management.

Internal Assessment (10 Marks)

Assignment / Field Base Assignment concerning to the Subject.

Reference :

- 1) Blaikie, Piers, et al. At risk: natural hazards, people's vulnerability and disasters. Routledge, 2014.
- 2) CSE (1987) : The Wrath of Nature- The Impact of Environmental Destruction on Floods and Droughts, New Delhi: Center for Science and Environment
- 3) Ghanekar V. V., Disaster Management Act and Management, Institute of rural development and education, Pune, 2007.
- 4) Goel, S.L. Ram Kumar: Disaster Management, New Delhi: Deep & Deep Publications Pvt. Ltd.
- 5) Greenberg, Michael I. Encyclopedia of Terrorist, Natural & Man-Made: Disasters Jones &
- 6) Kapur, Anu Disasters in India: Studies of Grim Reality. Rawat Pub., New Delhi, 2003 Pelling, Mark.
- 7) Kerr John, Pangare Ganesh, Lokur Vasudha (2002): Watershed Development Projects in India – An Evaluation (Research Report) Washington DC: Internal Food Policy Research Institution.
- 8) Kirschenbaum, Alan, ed. Chaos Organization and Disaster Management. CRC Press, 2003.
- 9) National Disaster Management Authority (India) < <http://www.ndma.gov.in/en/>>
- 10) Prabhas C. Sinha: Disaster Mitigation: Preparedness. Recovery & Response, SBS Publishers & Distributors Pvt. Ltd.
- 11) Pramank M. A. H. (1993) : Impacts of Disaster on Environment & Development – International Cooperation INCEDE Report No.3, International Center for Disaster Mitigation Engineer & Institution of Industrial Science, University of Tokyo.
- 12) Programmes and policies, Vista International Publishing House, Delhi
- 13) Sahni, Pardeep, Ariyabandu, Madhav(Ed)(2003): Disaster Risk Reduction in South Asia, New Delhi: Prentice Hall.
- 14) Sinha Prabhas C: Disaster Relief, Rehabilitation & Emergency Humanitarian Assistance, SBS Publishers & Distributors Pvt. Ltd.
- 15) The National Institute of Disaster Management (NIDM) < <http://nidm.gov.in/default.asp>>
- 16) The vulnerability of cities: natural disasters and social resilience. Earth scan, 2003.
- 17) United Nations International Strategy for Disaster Reduction < <https://www.unisdr.org>>

Semester-VI
Paper-VIII :Peace Education

Time : (Three Hrs.)
Credit : 02

Total Marks : 50
Theory : 40
Int..Ass.:10

Unit-I Concept of Peace :

- a) Meaning of Peace. Difference between positive and negative peace. Goals of Peace Education
- b) Definition of Conflict. Sources of Conflict. Role of Conflict in human lives.impact of conflicts.
- c) Peace & Non-Violence.
- d) Nationalism: Concept of secularism according to the Indian Constitution.
- e) Communalism & Religious Fundamentalism, Fascism, Terrorism

Unit-II Conflicts in Indian Society :

- a) Caste Violence, Communal Violence – State sponsored violence, Role of State- training forabetting violence
- b) Gender Violence
- c) Resource – based Violence: Conflicts over land, forests, water
- d) Violence on Ethnic Groups
- e) Mob lynching – causes, impact on society, Role of Social worker in prevention Mob lynching

Unit-III Reducing Violence & Promoting Peace-

- a) Contribution of Mahatma Gandhi, Martin Luther King, NelsonMandela, Aung Sang Sui in promoting Peace
- b) Role of different religions (Hinduism, Islam, Christianity, Jainism, Buddhism) in promoting peace, Bhakti & Sufi Movements
- c) Role of Government, Indian Constitution, IPC, CRPC- Role towards Peace Building,

Unit-IV Intervention at National & International Level & Role of Media :

- a) UN Initiative for Peace, UNESCO, Amnesty International
- b) Role played by Civil Society groups and educational institutions towards peace building.
- c) Role of Social Worker towards peace building

Internal Assessment (10 Marks)

Assignment / Field Base Assignment concerning to the Subject.

References :

1. Basu, D: Introduction to the Constitution of India: Prentice Hall of India, New Delhi
2. Bhattacharya, T: Indian Penal Code: Central Lae agency: Allahabad
3. Chatterji, S: The Indian Women's Search for an Identity: Vikas Publications, New Delhi
- Dogra, B: Myths, Falsehoods and the Truths: All Christian Council, Secunderabad
4. Engineer, A.: Communalism in India: Vikas Publishing House, Delhi
5. Engineer A: Communal Riots in Post-Independent India: Sangam Books India Pvt. Ltd.,Mumbai
6. Engineer, A: Gandhi And Communal Harmony: Gandhi Peace Foundation, New Delhi
7. Engineer A: Sufism and Communal Harmony: Rupa Books, Jaipur
8. Gadkari, J: Hindu – Muslim Communalism – A Panchnama: Kosambi Educational Trust,Mumbai
9. Gangwal, S: Minoritiers in India: Anihant Publisher's House, Jaipur
10. Gupta, D: Social Stratification: Oxford University Press, Delhi
11. Gupta S: Insights into Buddhism: Sri Satguru Publications, Delhi
12. Joseph, A.; Fahey; Armstrong, Fahey & Richard. A Peace Reader: Essential Readings on Jugal S & others (Ed): The United Nations and World Peace: Sterling Publishers, New Delhi
13. War, Justice, Non-Violence & World Order. Paulist Press. New York. 1992
14. Kelkar, R.: Criminal Procedure Code: Eastern Book Company, Lucknow

Semester-VI

Paper - IX :Field Work (Social Work-Practicum)

Credit : 04

Total Marks : 100

Field Work Components:80

Viva Voce:20

Notes :

- A) No grace marks shall be allowed for passing in Field Work.
 B) The Field work of student shall be supervised by the Social Work Faculty Supervisor.
 C) The Field work shall comprise of the following components.

Sr. No.	Content	Marks Allotted	Distribution of Marks	Activity Type
1	Group Research Project (Minimum 3 & Max. 6 member in a group)	40	<ul style="list-style-type: none"> • Attendance to research meetings- 10 • Contribution in research work-10 • Timeline followed- 05 • Research Project(Report Writing)- 15 	Group
2	Service Delivery Camp(Helthe Check-up camp, Blood Check up, Legal Literacy camp, Education Literacy camp, Social Issues Awareness camp, Skill Development camp, Government Scheme-Policy Literacy or Service Delivery Camp, etc.)	25	<ul style="list-style-type: none"> • Preparatin-05 • Design of camp-05 • Implementation of Camp-05 • Report Writing-10 	Group
3	Group Research Project PPT Presentation	15	<ul style="list-style-type: none"> • Attendance-05 • Presentation-05 • Report -05 	Group
4	Internal Viva	20	<ul style="list-style-type: none"> • GRP-10 • Service Delivery Camp- 6 • GRP ppt-2 • General- 2 	Individual
	Total	100		

External Viva Voce– Max.Marks: 100

Important Note:

1. The External Examiner shall assess the students on the basis of their actual performance during the external examination. Out of Total 100 Marks, **the credit out of 100 marks shall be awarded by the faculty supervisor and the remaining credit out of 100 Marks shall be awarded by the External Examiner appointed by the SantGadge Baba Amravati University on the basis of above components and mean of the internal & external marks shall be sent to the university.**
2. There shall be no re-examination of field work. The failures will have to repeat the field work by seeking re-admission in college.
3. The internal marks shall be awarded by the respective faculty supervisor who will have actually supervised the activities of field work on the basis of continuous evaluation during the academic year.

General Instructions about Field Work:

Students placed for the field work activities should understand the social issues in the following perspectives :- he/she should understand the Micro and macro level context of the issues, stakeholders involved in it, legalities in the social issues, the roles and responsibilities, of the administrative machinery at the local level, agencies involved in the issues, barefoot components involved in it, transfer of technology and the skills required for the social work professionals while working in the team approach.

Semester-V

Paper-I

Marathi Journalism

(To be implemented from 2019-2020 Session)

Marks Theory : 80

Int.Ass. : 20

Objectives :

1. The students will be able to know the history and growth of Marathi Journalism
2. To gain knowledge of contribution of Marathi Journalism in Freedom Movement, Sanyukt Maharashtra Movement and Social Movement in Maharashtra.

Unit-I

Genesis of Marathi press–Role of Marathi press in the freedom movement and unification of Maharashtra (Sanyukta Maharashtra Chalval).

Unit-II

Eminent personalities of Marathi press–Balshastri Jambhekar, Mahatma Jyotiba Fule, Lokmanya Tilak, Gopal Ganesh Agarkar, Dr. Babasaheb Ambedkar, P.K. Atre, Nana Saheb Parulekar, G.T. Madkholkar, P.V. Gadgil, A.G. Shevade.

Unit-III

Leading Marathi newspapers and magazines–Lokmat, Maharashtra Times, Loksatta, Sakal, Divya Marathi, Dainik Pudhari, Deshonnati, Magazine – Lokrajya, Chitralakha, Lokprabha,

Unit-IV

History of Regional Newspapers in Vidarbha – Contribution of regional newspapers in freedom movement and social movement, Contribution of ‘Sandeshkar’ Achyut Balavant Kolhatkar and ‘Maharashtrakar’ Gopalrao Anant Ogale, Dr. Panjabrao Deshmukh.

Suggested Readings:

1. History of Indian Press–Growth of Newspaper in India, Surjith Publications, New Delhi (1988)-B.N. Ahuja
2. Role of Press in the Freedom Movement, Reliance, New Delhi (1987)-Motilal Bhargava
3. The Press in India, National Book Trust, New Delhi (1974)-M. Chalapati Rao
4. Indian Journalism, Prearrange, Mysore University, Mysore (1966)-Nadig Krishnamurthy
5. Freedom Movement and The Press, Criterion Publications, New Delhi (1990)-Madan Gopal
6. मराठी वृत्तपत्रांचा इतिहास - रा.के. लेले
7. स्वातंत्र्य चळवळीत नागपुरच्या वृत्तपत्रांची भूमिका – डॉ. विजय पवार
8. आरसा विदर्भाचा – प्रभाकर कोंडबत्तुनवार

Internal Assessment (20 Marks)

Paper-II

Media Management

Marks Theory : 80

Int.Ass. : 20

Objectives:

The paper looks at the news media as commercial ventures and allows students an understanding of the organizational management of a newspaper and other news media organizations.

Unit-I

Starting of a Media: Media Organization and Management. Principles of Media Business, Divisions, Operations. Types of Media Organizations in India.

Unit-II

Media Ownership: Types of Media ownership in India. Circulation and Promotion. Media Marketing.

Unit-III

Problems and Prospects of Newspaper Industry in India, Small newspaper and their problems. News Agencies. Global competition on Indian Media. Organizational structure of Radio and Television in India.

Unit-IV

Govt. Agencies- Press Information Bureau (PIB), D.A.V.P., N.F.D.C.
Media Marketing- Techniques/ News Trends
Media and Branding

Important Media Houses in India

Suggested Readings:

1. Newspaper Management: Mehara
2. Newspaper Organization and Management: Rucjer & Williams
3. Newspaper Economics and Management: Sindhawani
4. Newspaper Organization and Management: Hernert Williams
5. Media and Communication Management: C. S. Rayadu
6. Electronic media Management: Mocavatt & Pringle
7. A Indian Press- Profession to Industry: Bhattacharya

Internal Assessment (20 Marks)

**Paper-III
Media Law and Ethics**

Marks Theory : 80
Int. Ass. : 20

Objectives :

1. To provide students with an understanding of the basic legal concepts and press laws.
2. To give an over view of the ethical issues in the current media scenario.
3. Examine complex points of ethical conduct a journalist faces on a day to day basis
4. Understand laws governing the press and how they impact the journalist and journalism in India as a whole.

Unit-I

Indian Constitution and Freedom of Speech and Expression
Defamation
Contempt of Legislature, Privilege (s), etc.

Unit-II

Right to Information
Contempt of Court
Press and Registration of Books Act 1967
Censorship, Media Freedom- Issues

Unit-III

Copy Right Act 1957
Press Council Act 1978
Press Council of India- Functions, etc.
Prasar Bharati Act 1990, Cable T.V., Networks (Regulations) Act 1995,
Information Technology Act 2000

Unit-IV

Issues of Media Ethics
Invasion of Privacy, Obscenity, etc.
Code of Ethics, Ethics in Advertising
Press Ombudsman

Suggested Readings:

1. The Indian Media Business: Vanita Kohli
2. Media Ethics: K.M. Srivastava
3. Media Monoliths: Mark Tungat
4. Laws of Press in India: Justice Durgadas Basu
5. Report of the Second Press Commission in India
6. Press and Press Laws in India: H.P. Ghosh

Internal Assessment (20 Marks)

Paper-IV
Introduction to New Media

Marks Theory : 80
Int.Ass. : 20

Objectives:

1. Examine Cyber journalism as a newly emerging reality its implications, strengths and weaknesses
2. To examine the journalistic scene of New Media
3. Learning about the Internet as a news medium
4. Equipping students with basic skills required for internet reporting and editing:

Unit-I

New Media- Definition, Nature and Scope
New Media as a Medium of Journalism
Emerging trends in New Media including Blogging, etc.

Unit-II

Cyber Media- Basics
Cyber space, Information Super Highway
Cyber Journalism- Basics
New Media- Comparison with Print, Radio, and T.V. medium

Unit-III

Writing for New Media- Basics
Presentation, Layout of web newspapers/ magazines
HTML- Basic structure, Scripts- head and body sections
Web publishing- tools and applications

Unit-IV

Introduction- Important Indian news portals
E-magazines, Web journals
New Media (Social Media Network- Face book, Twitter, YouTube,LinkedIn, etc.)
Socio-cultural impact of New Media

Suggested Readings:

1. Advertising in India: Keval J Kumar
2. Advertising -Theory and Practice:Sandage and Others
3. Advertising- Principles and Practice: Sethia&Chunawala
4. Advertising Procedure:OttoKleppner

Internal Assessment (20 Marks)

Paper-V
A) Photo Journalism

Marks Theory : 50
Practical : 30
Int.Ass. : 20

Objectives :

1. To help students understand the principles and practice of photography
2. To enable students to enjoy photography as an art.
3. A basic understanding of photography is imparted to the students. The course also aims at imparting the use of photography for journalistic purposes both in print and electronic media.

Unit-I

Photography, elements and principles, visual language, meaning, photographer's jargon; composition of photography, subject and light.

Unit-II

Photographic equipment, cameras, types, formats, lens, their types and functions, film, types and functions, accessories

Unit-III

Shots, focus, shutter, speed, selection of subject, different types of photographs, action, photo editing, procedure, pictures for newspapers and magazines, developing photographers' manual and computerized photography.

Unit-IV

Photographing people; portrait and still, wildlife; environment; sports; landscape; industrial disasters; photography for advertising; conflicts, war, political and social photography.

News values for pictures, photo-essays, photo features; qualities essential for photo journalism; picture magazines, color photography; impact of technology.

Suggested Readings:

1. BasicPhotography–Newness
2. TheHamlynBasicGuidetoPhotography–Hamlyn
3. HistoryofPhotography–G.R. Cyernshem
4. PhotoJournalism–Rothsteline
5. TechniquesofPhotoJournalism–MiltenFeinberg
6. PhotoJournalismManual–Bergin
7. PictureEditing–StanleyE.KalishandCliftonC.Edom

B) Practical Examination Max. Marks : 30
Practical Based on Photo Journalism

C) Internal Assessment (20 Marks)

Study Tour/Media Visit is mandatory and should be arrange before the end of Sem-V.
Students should submit the report of Study Tour/Media Visit for Internal Assessment.

Semester-VI

Paper-I

Development Communication

Marks Theory : 80

Int.Ass. : 20

Objectives :

The course introduces the students to the issues of development and the specific role played by the media in development support communication.

1. Learn the theories & Paradigm.
2. Develop the concept & approach Development communication

Unit-I

Concept of development; development indicators, approaches to development; dilemmas of development; development policy, development planning.

Unit-II

Development journalism, concept, relevance; development communication, meaning, strategies in development communication, dominant paradigm, its critique.

Unit-III

Social cultural and economic barriers to development communication approaches to development; use of media and inter-personal communication; channels for development; case studies in Indian context.

Unit-IV

Creation of development messages, language, context, social environment, areas of rural development, health, population, agriculture, panchayati raj; campaigns and their evaluation – case studies in Indian context.

Suggested Readings:

1. Communication for development in third world–Srinivas R. Melkata
2. India'sinformationrevolution–M.RogersandAnaAravindSinghlal.
3. Design and development message–Bella Modi.
4. Development commercial –Uma Navula.
5. Interdependent development –Naoold Brookfield.
6. Definition of innovations–Everest MRoger.
7. Folk media for development–N. UshaRani.
- 8 विकास पत्रकारिता – राधेशाम शर्मा.

Internal Assessment (20 Marks)

Paper-II
Media and Society

Marks Theory : 80
Int.Ass. : 20

Objective:

The basic objective of this paper is to develop an understanding of how media operates within the societal contexts and explore the functions of mass media on society

Unit-I

Relationship between Media and Society
Role and Importance of Media in Indian Society
Media and Societal/ Community Development

Unit-II

Media Literacy
Impact of Media on Children and Youth
Media and Gender Issues
Media and Rural Society

Unit-III

Media and Violence
Media and Development of Scientific Temperament
Media, Democracy and Secularism

Unit-IV

Media Accountability
Truth and Media, Ethical Issues
Media and Civil Society, Citizen Journalism
Popular culture and Media

Suggested Readings:

1. Spreadable Media Creating Value and Meaning in a Networked Culture, New York University Press, 2013: Henry Jenkins, Sam Ford & Joshua Green
2. Mass Communication: Principles and Concepts, CBS Publisher, 2010: Seema Hasan
3. Mass Media and Society: Issues and Challenges, Akansha, 2007: K. B. Data
4. Understanding Culture's Influence on Behavior, Richard W. Brislin, Harcourt College Publishers, 2000
5. मानवी हक्क आणि प्रसार माध्यमे - डॉ. कुमार बोबडे.
6. प्रसार माध्यमे आणि समाज - डॉ. सुधीर भटकर, डॉ. विनोद निताळे, डॉ. गोपी सोरडे.

Internal Assessment (20 Marks)

Paper-III
Indian Political Environment

Marks Theory : 80
Int.Ass. : 20

Objectives :

The course intends to explain the functioning of the Central, State and the local government. The various machineries of the government and their role are dealt with in detail.

Unit-I

Understanding the Politics and Political environment, Government Making, Working of Federalism, Issues in governance of state and central levels of state autonomy in India, Politics at the district level, Panchayati Raj, Elections and governance.

Unit-II

Nature of Party system: Study of the major national parties and some of the more important regional parties and their social bases.

Unit-III

Effects of fragmentation of parties on the information and working of governments at the centre and the states, study of government state & centre

Unit-IV

The electoral system, Process, stresses and strains, secularism and communalism in India. Problems and trends. Centre-State relations and reports on centre-state relation.

Suggested Readings:

1. India through the Ages, Publication Division: Madan Gopal
2. Political Issues: Muchkund Dubey
3. International Politics: Prakash Chander
4. An Introduction to political communication: Brain McNair
5. Political communication in a new era: Across national perspective - Gadi Wolfsfeld, Philippe J. Maarek.

Internal Assessment (20 Marks)

Paper-IV
National and International Affairs

Marks Theory : 80
Int.Ass. : 20

Objectives :

1. Obtain a clear understanding of India's foreign policy and its relations with neighbors.
2. To gain knowledge about the structures and the functions of the foreign office and the importance of international relations.

Unit-I Global Communication: Historical Perspective

The Great North – South Divide.
Domination of Transnational news agencies
Demand for NWICO & MacBride Commission
Global communication & culture

Unit-II Struggle for Balance of Information Flows

India's Foreign Policy
India and SAARC
India and UN
Role of UN & UNESCO in bridging the gap between north and south

Unit-III India and Major Concerns

Rapid Urbanization
Food Self-Sufficiency
Criminalization of Politics
Naxalism

Unit-IV Global Issues

Terrorism and anti-terror measures
Human Rights Issues
Gender Issues

Suggested Readings:

1. Human Rights Gender and Environment, Vina Books: Tapan Biswal
2. Indian and Nepal, Konark Publisher: Prof. S.D. Muni
3. India through the Ages, Publication Division: Madan Gopal
4. Political Issues: Muchkund Dubey
5. International Politics: Prakash Chander

Internal Assessment (20 Marks)

Paper-V
Communication Research

Marks Theory : 50
Practical : 30
Int.Ass. : 20

Objectives :

1. To introduce students to debates in Research approaches and equip them with tools to carry on research
2. To understand the scope and techniques of communication research, their utility and limitations

Unit-I Communication Research

Communication research: Meaning & Concept
Communication research: Role and function
Scope and importance of communication research
Method of Communication and media research

Unit-II Research: Process & Design

Research Process – the steps involved
Research Design – Meaning and different types
Sampling – Selecting a sample, types of sampling – Probability and Non- Probability
Hypothesis

Unit-III Data Collection

- Primary and Secondary data
- Observation method
- Interview method
- Collection of data through questionnaire
- Collection of data through schedule

Unit-IV Data Analysis and Report Writing

- Writing research report: parts of a report, steps involved.
- Processing of data –classification & tabulation
- Analysis and interpretation of data

Suggested Readings:

1. Research Methodology: Methods and Techniques, WishwaParkashan, New Delhi: C.R. Kothari
2. Research in Mass Media, Radha Publications, New Delhi: S.R. Sharma & Anil Chaturvedi
3. Research Methodology, Mangal Deep Publications: G.R. Basotia& K.K. Sharma
4. Research Methodology in Social Science, Himalaya Publishing House, Mumbai: Sadhu Singh
5. Research Methodology, Raj Publishing House,Jaipur: Dr. S. Munjal
6. सामाजिक संशोधन पद्धती – डॉ.पु.ल. भांडारकर.
7. शास्त्रीय संशोधन पद्धती –डॉ. बी.एम.कऱ्हाडे.

B) Practical Examination Max. Marks : 30

Every Student will be assigned a project and it will be pursued by him/ her under the supervision of an internal supervisor. The Project Report (in 2 copies) will be submitted by the student at least two weeks prior to the date of the commencement of the Term-End Examination for the Final Year. The Project Report shall carry 30 marks and shall be evaluated by an Internal &External Examiner.

C) Internal Assessment (20 Marks)

Appendix-C

Pattern of Question Paper Examination B.A.Semester-I to VI (Yogashastra)

Time- 3 Hours

Full Marks -50

- Instructions :** i) All Questions are compulsory
ii) All Questions Carry Equal Marks.

- Question No. 1 : Long Answer Question with Internal Choice from any unit of 10 Marks.
Question No. 2 : Long Answer Question with Internal Choice from any unit of 10 Marks.
Question No. 3 : Four Short Answer Questions with Internal Choice from any unit of 2.5 Marks each (2.5 x 4 = 10 Marks)
Question No. 4 : Four Short Answer questions with Internal Choice from any unit of 2.5 Marks each (2.5 x 4 = 10 Marks)
Question No. 5 : Ten Objective Questions without Internal Choice. (1 x 10 = 10 Marks)

- Notes :** i) Two Long Answer Questions from any Two Unit.
ii) Two Short Answer Question from any Two of the Remaining Units.
iii) Objective Question should be based on Remaining Unit.

Rules and Regulations

1. There will be Five Periods per week for Theory Paper.
2. For one Practical there shall be Two Periods per week per batch.
3. The batch for Practical shall comprise of Twenty Students.
4. Next (Second) batch shall be started when the Number of Students Exceed 24. (i.e. when the Number of Students Exceed 20% of the approved batch of 20 Students.)
5. The Minimum Passing Marks of Theory Paper shall be 20 (40% i.e. out of 50)
6. The Minimum Passing Marks for Practical shall be 12 (40% i.e. out of 30)
7. The Minimum Passing Marks for Internal Assessment shall be 8 (40% i.e. out of 20)
8. Separate Passing in Theory, Practical and Internal Assessment is necessary.

**Syllabi for B.A. Final
Semester-V
Health and Yoga
(To be Implemented From 2019-2020 Session)**

Marks : Theory – 50
In.Ass – 20
Pract. - 30

- Unit-I** a) Brief introduction of Gnyanayoga, Karmayoga and Bhaktiyoga.
b) Brief introduction of Kundaliniyoga and Shatchakra

- Unit-II** a) Teaching of Bhagwadgita.
b) Value Education and Ashtangayoga.

- Unit-III** a) Health and Fitness : Meaning, concept and definition.
b) Role of Yoga in Health and Fitness.

- Unit-IV** a) Factors affecting Health.
b) Yoga for Preservation of Health.

Distribution of Internal Assessment (20 Marks)

1) Unit Test	..	10 Marks
2) Assignment	..	05 Marks
3) Attendance	..	05 Marks

संदर्भग्रंथ :-

- १) सुक्ष्म व्यायाम - स्वामी धिरेन्द्र ब्रम्हचारी, मोरारजी देसाई, योग ईन्स्टीट्यूट, ६८, अशोका रोड, नवी दिल्ली.
- २) आसन - स्वामी कुवलानंद, लोणावळा.
- ३) योग स्वास्थ्य कुंजी - डॉ.अरूण खोडस्कर, श्री ह.व्या.प्र.मंडळ, अमरावती.
- ४) हठ प्रदीपिका - देवकुळे, पुणे
- ५) आसन, प्राणायाम, बंध-मुद्रा - स्वामी सत्यानंद सरस्वती, बिहार स्कुल ऑफ योग, मुंगेर,(बिहार)
६. मुख्यधित्त शिक्षण प्रक्रिया आणि उपचार प्रा.डॉ.एकनाथ वा. गावंडे, प्रा.वर्षा शरद झोंबाडे, निर्मल प्रकाशन, अमरावती.
७. योगदर्शन स्वामी निरंजनानन्द सरस्वती योग पब्लिकेशन ट्रस्ट, मुंगेर, बिहार, भारत.
८. योग महाविज्ञान डॉ.कामाख्या कुमार, सैन्डर्ड पब्लिशर्स, नई दिल्ली.
९. स्वामी विवेकानन्द ग्रंथावली संपादक - स्वामी शिवतत्त्वानंद, स्वामी व्योमरूपानन्द, रामकृष्ण मठ, धंतोली, नागपूर.
१०. ज्ञानेश्वरी काशीनाथ अनंत जोशी (संपादक) रविन्द्र रामचंद्र मराठे, मराठी प्रकाशन संस्था, मुंबई.
११. तन्दुरुस्ती हजार नियामत शरीर तथा सचिन स्वे १९९३, सस्ता साहित्य मंडल, न्यु दिल्ली.
१२. गीता प्रवचने विनोबा, रणजित देसाई (प्रकाशक) परमधाम प्रकाशन, ग्राम-सेवा मंडळ, पवनार, वर्धा (महाराष्ट्र)
१३. मुख्य शिक्षा जयश्री पंढरपूरकर, दत्त सन, जवाहरलाल नेहरू मार्ग, सदर, नागपूर (२०१३)
१४. योगाभ्यास (प्रात्याक्षिक परीक्षा) निरामय योग प्रसार व संशोधन केंद्र, परभणी
१५. राष्ट्रसंत जीवन – गीतांमृत डॉ.रा.श. ठोसर
१६. राष्ट्रसंत जीवन – गीतांमृत आणि त्यांच्या डॉ.रा.श. ठोसर
१७. शोध प्रबंध डॉ. दिनकर यावलेकर, नागपूर
- विषय : राष्ट्रीय जीवन निर्माण के परिप्रेक्ष्य में संत साधना का मुल्यांकन एवं राष्ट्रसंत तुकडोजी का योगदान
१८. योग थेरपी स्वामी कुवलानंदजी, कैवल्यधाम, लोणावळा
१९. योग थेरपी डॉ. करंदीकर, पुणे

Sr.

No. **Web Links**

- 1 <https://en.wikipedia.org/wiki/Kabir>
- 2 <https://en.wikipedia.org/wiki/Meera>
- 3 https://en.wikipedia.org/wiki/Guru_Nanak
- 4 https://en.wikipedia.org/wiki/Gadge_Maharaj
- 5 https://en.wikipedia.org/wiki/Tukdoji_Maharaj
- 6 <https://en.wikipedia.org/wiki/Ramakrishna>
- 7 https://en.wikipedia.org/wiki/Swami_Vivekananda
- 8 https://en.wikipedia.org/wiki/Swami_Kuvalayananda
- 9 https://en.wikipedia.org/wiki/Sivananda_Saraswati
- 10 https://en.wikipedia.org/wiki/Satyananda_Saraswati
- 11 https://en.wikipedia.org/wiki/Morarji_Desai_National_Institute_of_Yoga
- 12 https://en.wikipedia.org/wiki/Swami_Vivekananda_Yoga_Anusandhana_Samsthana
- 13 https://en.wikipedia.org/wiki/Gurukul_Kangri_Vishwavidyalaya
- 14 https://en.wikipedia.org/wiki/Dev_Sanskriti_Vishwavidyalaya

Semester-V (Practical)

Practical :

Total Marks – 30

Practicals which are included in the syllabus of Semester I, II, III and IV

- | | | | |
|--|---|------------|----------|
| A) Sukshma Yogic Vyayam | - | (25 to 48) | 05 Marks |
| 1) One Yogic Vyayam of Exam.choice | - | 02 Marks | |
| 2) One Yogic Vyayam of Candidate Choice | - | 03 Marks | |
| B) Shatkarma - | - | | 05 Marks |
| Kapalbhati, Neti, Dhouti, Nauli, Tratak and its types | | | |
| 1) One kriya of Examiner Choice | - | 02 Marks | |
| 2) One Kriya of Candidate Choice | - | 03 Marks | |
| C) Bandhas and Mudra - | - | | 05 Marks |
| Mahamudra, Yoga Mudra, Viparit karni Mudra, Triband – | | | |
| 1) One Bandha of Examiner Choice | - | 03 Marks | |
| 2) One Mudra of candidate Choice | - | 02 Marks | |
| D) Asanas – | - | | 05 Marks |
| Bhujangasana, Sarvangasana, Shirshasana, Kukutasana, Gomukhasana, Paschimottanasana, Swastikasana, Utkatasana, Matsyasana, Trikonasana, Akarnadhanurasana, Vrikshasana, Baddha Padmasana, Dhanurasana, Halasana, Chakrasana. | | | |
| 1) One Asana of Examiner Choice | - | 03 Marks | |
| 2) One Asana of Candidate Choice | - | 02 Marks | |
| E) Pranayama - | - | | 05 Marks |
| Anulom-Vilom, Suryabhedan, Ujjai, Sitkari, Shitali. | | | |
| 1) One Pranayama of Examiner Choice | - | 03 Marks | |
| 2) One Pranayama of Candidate Choice | - | 02 Marks | |
| F) Practical Note Book - | - | | 05 Marks |

**Syllabi for B.A. Final
Semester-VI
Yoga and Education
(To be Implemented From 2019-2020 Session)**

Marks : Theory – 50

Int.Ass – 20

Pract.- 30

Unit-I Education :

- a) Meaning, concept and definition of Education.
- b) Yoga Education : Meaning and Concept.

Unit-II Contribution :

- a) Swami Vivekanand, Swami Arvindo, Pondichery and Swami Kuvalyanand, Lonavala.
- b) Swami Shivananda, Rushikesh and Swami Satyanand Sarswati Mungher.

Unit-III Brief Introduction of :

- a) Sant Meera, Sant Kabir and Gurunanak.
- b) Sant Gadge Baba, Sant Tukdoji Maharaj and Ramkrishna Paramhansa.

Unit-IV Contribution of Yoga Centres / Institutions :

- a) Kaivalyadhama, Lonavala; H.V.P. Mandal, Amravati and The Yoga Institute, Santacruz and Kabir Bagh Matha Sansthan, Pune,
- b) Introduction : MDNIY, New Delhi; v C.C.R.Y.N., New Delhi; Lakulish Yoga University, Ahmadabad; S. Vyasa, Bengaluru; Kavi Kulguru Sanskrit Vishwavidyalaya, Ramtek; Dev Sanskriti Vishwavidyalaya, Haridwar and Gurukul Kangri University, Haridwar.

Distribution of Internal Assessment (20 Marks)

1) Unit Test	..	10 Marks
2) Assignment	..	05 Marks
3) Attendance	..	05 Marks

संदर्भग्रंथ :-

- | | |
|---|--|
| १) सुक्ष्म व्यायाम | - स्वामी धिरेन्द्र ब्रम्हचारी, मोरारजी देसाई, योग ईन्स्टीट्यूट, ६८, अशोका रोड, नवी दिल्ली. |
| २) आसन | - स्वामी कुवलानंद, लोणावळा. |
| ३) योग आरोग्यम् सुख संपदा | - डॉ.अरुण खोडस्कर, श्री ह.व्या.प्र.मंडळ, अमरावती. |
| ४) हट प्रदीपिका | - देवकुळे. |
| ५) आसन, प्राणायाम, बंध-मुद्रा | - स्वामी सत्यानंद सरस्वती, बिहार स्कुल ऑफ योग, मुंगेर,(बिहार) |
| ६. मुल्यधिष्ठित शिक्षण प्रक्रिया आणि उपचार | प्रा.डॉ.एकनाथ वा. गावडे, प्रा.वर्षा शरद झोंबाडे, निर्मल प्रकाशन, अमरावती. |
| ७. योगदर्शन | स्वामी निरंजनानन्द सरस्वती योग पब्लिकेशन ट्रस्ट, मुंगेर, बिहार, भारत. |
| ८. योग महाविज्ञान | डॉ.कामाख्या कुमार, सैन्डर्ड पब्लिशर्स, नई दिल्ली. |
| ९. स्वामी विवेकानन्द ग्रंथावली | संपादक - स्वामी शिवतत्त्वानंद, स्वामी व्योमरूपानन्द, रामकृष्ण मठ, धंतोली, नागपूर. |
| १०. ज्ञानेश्वरी | काशीनाथ अनंत जोशी (संपादक) रविन्द्र रामचंद्र मराठे, मराठी प्रकाशन संस्था, मुंबई. |
| ११. तन्दुरुस्ती हजार नियामत शरीर तथा रोगों की घरेलु इलाज का परिचय. | सचिन स्वे १९९३, सस्ता साहित्य मंडल, न्यु दिल्ली. |
| १२. गीता प्रवचने | विनोबा, रणजित देसाई (प्रकाशक) परमधाम प्रकाशन, ग्राम-सेवा मंडळ, पवनार, वर्धा (महाराष्ट्र) |
| १३. मुल्य शिक्षा | जयश्री पंढरपूरकर, दत्त सन, जवाहरलाल नेहरू मार्ग, सदर, नागपूर (२०१३) |
| १४. योगाभ्यास (प्रात्याक्षिक परीक्षा) | निरामय योग प्रसार व संशोधन केंद्र, परभणी |
| १५. राष्ट्रसंत जीवन – गातांमृत | डॉ.रा.श. ठोसर |
| १६. राष्ट्रसंत जीवन – गीतांमृत आणि त्यांच्या विविध प्रेरणांनी कार्यान्वित झालेला समाज | डॉ.रा.श. ठोसर |
| १७. शोध प्रबंध
विषय : राष्ट्रीय जीवन निर्माण के परिप्रेक्ष्य में संत साधना का मुल्यांकन एवं राष्ट्रसंत तुकडोजी का योगदान | डॉ. दिनकर यावलेकर, नागपूर |
| १८. योग थेरपी | स्वामी कुवलानंदजी, कैवल्यधाम, लोणावळा |
| १९. योग थेरपी | डॉ. करंदीकर, पुणे |

Sr. No. **Web Links**

- 1 <https://en.wikipedia.org/wiki/Kabir>
- 2 <https://en.wikipedia.org/wiki/Meera>
- 3 https://en.wikipedia.org/wiki/Guru_Nanak
- 4 https://en.wikipedia.org/wiki/Gadge_Maharaj
- 5 https://en.wikipedia.org/wiki/Tukdoji_Maharaj
- 6 <https://en.wikipedia.org/wiki/Ramakrishna>
- 7 https://en.wikipedia.org/wiki/Swami_Vivekananda
- 8 https://en.wikipedia.org/wiki/Swami_Kuvalayananda
- 9 https://en.wikipedia.org/wiki/Sivananda_Saraswati
- 10 https://en.wikipedia.org/wiki/Satyananda_Saraswati
- 11 https://en.wikipedia.org/wiki/Morarji_Desai_National_Institute_of_Yoga
- 12 https://en.wikipedia.org/wiki/Swami_Vivekananda_Yoga_Anusandhana_Samsthana
- 13 https://en.wikipedia.org/wiki/Gurukul_Kangri_Vishwavidyalaya
- 14 https://en.wikipedia.org/wiki/Dev_Sanskriti_Vishwavidyalaya

Semester-VI (Practical)

Practical :

Total Marks – 30

All Practicals which are included in the syllabus of Semester I, II, III, IV and V.

A) Yogic Sthula Vyayam	-	(1 to 5)	05 Marks
1) One Examiner Choice	-		02 Marks
2) One Candidate Choice	-		03 Marks
B) Shatkarma -	-		05 Marks
Neti, Dhauti, Nauli, Kapalbhathi, Trataka and its types			
1) One Kriya of Examiner Choice	-		02 Marks
2) One Kriya of Candidate Choice	-		03 Marks
C) Bandha & Mudras	-		05 Marks
Tri-Bandha, Brahma Mudra, Yoni Mudra, Shambhavi Mudra			
1) One Bandha of Examiner Choice	-		03 Marks
2) One Mudra of Candidate Choice	-		02 Marks
D) Asanas –	-		05 Marks
Sashankasana, Bhadrasana, Ardha Ushtrasana, Uttan Mandukasana, Vakrasana, Setubandhasana, Uttanpadasana, Shavasana & Makarasana.			
1) One Asana of Examiner Choice	-		03 Marks
2) One Asana of Candidate Choice	-		02 Marks
E) Pranayama –	-		05 Marks
Bhastrika, Bhramari and Nadishodhan.			
1) One Pranayama of Examiner Choice	-		03 Marks
2) One Pranayama of Candidate Choice	-		02 Marks
Practical Note Book -	-		05 Marks

संदर्भग्रंथ सूची :

- | | |
|---|--|
| १. मुल्यधिष्ठित शिक्षण प्रक्रिया आणि उपचार | प्रा.डॉ.एकनाथ वा. गावंडे, प्रा.वर्षा शरद झोंबाडे, निर्मल प्रकाशन, अमरावती. |
| २. योगदर्शन | स्वामी निरंजनानन्द सरस्वती योग पब्लिकेशन ट्रस्ट, मुंगेर, बिहार, भारत. |
| ३. योग महाविज्ञान | डॉ.कामाख्या कुमार, सैन्डर्ड पब्लिशर्स, नई दिल्ली. |
| ४. स्वामी विवेकानंद ग्रंथावली | संपादक - स्वामी शिवतत्त्वानंद, स्वामी व्योमरूपानन्द, रामकृष्ण मठ, धंतोली, नागपूर. |
| ५. ज्ञानेश्वरी | काशीनाथ अनंत जोशी (संपादक) रविन्द्र रामचंद्र मराठे, मराठी प्रकाशन संस्था, मुंबई. |
| ६. तन्दुरुस्ती हजार नियामत शरीर तथा रोगों की घरेलु इलाज का परिचय. | सचिन स्वे १९९३, सस्ता साहित्य मंडल, न्यु दिल्ली. |
| ७. गीता प्रवचने | विनोबा, रणजित देसाई (प्रकाशक) परमधाम प्रकाशन, ग्राम-सेवा मंडळ, पवनार, वर्धा (महाराष्ट्र) |
| ८. मुल्य शिक्षा | जयश्री पंढरपूरकर, दत्त सन, जवाहरलाल नेहरू मार्ग, सदर, नागपूर (२०१३) |
| ९. योगाभ्यास (प्रात्याक्षिक परीक्षा) | निरामय योग प्रसार व संशोधन केंद्र, परभणी |
| १०. राष्ट्रसंत जीवन - गीतांमृत | डॉ.रा.श. ठोसर |
| ११. राष्ट्रसंत जीवन - गीतांमृत आणि त्यांच्या विविध प्रेरणांनी कार्यान्वित झालेला समाज | डॉ.रा.श. ठोसर |
| १२. शोध प्रबंध
विषय : राष्ट्रीय जीवन निर्माण के परिप्रेक्ष में संत साधना का मुल्यांकन एवं राष्ट्रसंत तुकडोजी का योगदान | डॉ. दिनकर यावलेकर, नागपूर |
| १३. योग थेरपी | स्वामी कुवल्यानंदजी, कैवल्यधाम, लोणावळा |
| १४. योग थेरपी | डॉ. करंदीकर, पुणे |

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- 4 https://en.wikipedia.org/wiki/Gadge_Maharaj
- 5 https://en.wikipedia.org/wiki/Tukdoji_Maharaj
- 6 <https://en.wikipedia.org/wiki/Ramakrishna>
- 7 https://en.wikipedia.org/wiki/Swami_Vivekananda
- 8 https://en.wikipedia.org/wiki/Swami_Kuvalayananda
- 9 https://en.wikipedia.org/wiki/Satyananda_Saraswati
- 10 https://en.wikipedia.org/wiki/Satyananda_Saraswati
- 11 https://en.wikipedia.org/wiki/Morarji_Desai_National_Institute_of_Yoga
- 12 https://en.wikipedia.org/wiki/Swami_Vivekananda_Yoga_Anusandhana_Samsthana
- 13 https://en.wikipedia.org/wiki/Gurukul_Kangri_Vishwavidyalaya
- 14 https://en.wikipedia.org/wiki/Dev_Sanskriti_Vishwavidyalaya

Appendix-D

**Syllabus for B.A. (Library & Information Science)
Paper Patterns for all Six Semesters (Sem I to Sem VI)**

Theory : 80 Marks
Int. Ass: 20 Marks

Instructions:

- i. All Questions are Compulsory
 - ii. All Questions carry Equal Marks (Each Question SIXTEEN Marks)
1. Students will have to Solve TWO Long Questions from Any Two of the Five units. Each of these Long Questions Carry SIXTEEN Marks. (Internal Choice is Available)
 2. Students will have to Solve EIGHT Short Questions in all Choosing Four Question from Each of the Two units out of the Total Five. Each Short Question Carries Four Marks.
 3. Student will have to Solve EIGHT Multiple Choice Type Questions from Any One of the Five units. Each of these Questions Carries Two Marks.

2X16=32

8X4=32

8X2=16

Internal Examination : 20 Marks

1. Viva Voce : 10 Marks
2. Assignments : 10 Marks

Total=80

Structure of Course:

Semester-I to VI

Semester	Paper No./Code	Title of the Paper	Marks		Total Marks
			External	Internal	
I	BA-I-101	Foundation of Library and Information Science	80	20	100
II	BA-I-201	Librarianship Profession, Legislation and Role of Government	80	20	100
III	BA-II-301	<i>Library Organization</i>	80	20	100
IV	BA-II-401	<i>Management of Library Operations</i>	80	20	100
V	BA-III -501	Reference Service	80	20	100
VI	BA-III -601	Information Sources and Services	80	20	100
Total Marks					600

SCHEME OF TEACHING AND EXAMINATION FOR SEMESTER AND CREDIT PATTERN FOR LIBRARY AND INFORMATION SCIENCE IN BACHELOR OF ARTS

SEMESTER-I to VI										
Paper No. /Code	Title of the Paper	Teaching Scheme			Examination Scheme					Total Marks
		Theory	Pract. / Internal	Total Credits	Theory			Pract. / Internal		
		Credits	Credits		Dur.	Max. Mar.	Min. Passing Marks	Max. Mar.	Min. Passing Marks	
BA-I-101	Foundation of Library and Information Science	3	1	4	3 Hr.	80	32	20	08	100
BA-I-201	Librarianship Profession, Legislation and Role of Government	3	1	4	3 Hr.	80	32	20	08	100
BA-II-301	<i>Library Organization</i>	3	1	4	3 Hr.	80	32	20	08	100
BA-II-401	<i>Management of Library Operations</i>	3	1	4	3 Hr.	80	32	20	08	100
BA-III -501	Reference service	3	1	4	3 Hr.	80	32	20	08	100
BA-III -601	Information Sources and Services	3	1	4	3 Hr.	80	32	20	08	100
Total		18	6	24		480	192	120	48	600

**Syllabi of B.A. Final
Semester-V
BA-III -501 - REFERENCE SERVICE
(To be Implemented from 2019-2020 Session)**

Unit	Total Number of Credits = 03
Unit-I	Sources of Information: Primary, Secondary and Tertiary Sources of Information <ul style="list-style-type: none"> Nature, Characteristics of Reference Books Documentary Information Sources : Print and Non Print, Electronic Nature Non Documentary Information Sources: Human and Institutional : Nature, Characteristics and Utility
Unit-II	Reference Sources : <ul style="list-style-type: none"> Concepts, Types and Utility Dictionary, Yearbook, Encyclopedia, Almanacs, Gazetteer, Atlas, Annual Reports, Research Reports, Biographies & Bibliographies Need and Criteria for Evaluation of Reference Books Evaluation of Selected Reference Books
Unit-III	Reference Service : Definition Need, Nature, Scope of Reference Service Types of Reference Service-Ready and Long Range Reference Service Anticipatory and Responsive Service.
Unit-IV	Steps in Reference Service : Reference Questions, Reference Interviews, Secondary Information. Reference Service in Public, Academic and Special Libraries
Unit-V	User Education, Organizational Aspects of Reference Service User Education : Objectives and Techniques User Education in Public, Academic and Special Libraries. Organization of Reference department/Reference Service Qualities of a Reference Service

**Syllabi of B.A. Final
Semester-VI
BA-III -601 - INFORMATION SOURCES AND SERVICES**

Unit	Total Number of Credits = 03
Unit-I	Library Services : <ul style="list-style-type: none"> Lending Services Reprographic Services Current Awareness Services News Paper Clippings Bibliographic Services
Unit-II	Information Services: <ul style="list-style-type: none"> Information Services: Concepts, Definition, Need and Trends Information Alert Services (CAS & SDI) Need, Techniques and Evaluation Bibliographic, Abstract, Referral, Document Delivery and Translation Services
Unit-III	Information : <ul style="list-style-type: none"> Information : Concept, Need and Importance Characteristics of Information Information Literacy
Unit-IV	Information Users and their Information Needs : <ul style="list-style-type: none"> Types of User Approaches and Need of Users User Studies: Purpose and Techniques Information Seeking Behaviour
Unit-V	Trends in Reference and Information Services : <ul style="list-style-type: none"> Internet as a Source of Information Information Centres and Systems National Information Centres and Systems. (NISCAIR, NASSDOC, DESIDOC) :Objectives, Functions and Services.

Recommended Books:

1. Ranganathan, S. R. Five Laws of Library Science. Madras: Madras Library Association, 1967.
2. Vishwanathan, C. G. Introduction of Public Library with special reference to India. 2nd Ed. Bombay: Asia Publishing House 1961..
3. Khanna, I. K. Fundamentals of Library organization. Delhi: EssEss Publication 1984.
4. Krishna Kumar. Organisation. New Delhi: Vikas Publishing.
5. Mittal Library Administration: Theory and practice. 5th ed. New Delhi: Metropolitan Book Co.. 1987.
6. Guha, B. Information and Documentation. Calcutta: World Press, 1983.
7. Ranganathan. SR. Classified Cataloguing Code. Madras. UBSPD.1988
8. Ranganathan. SR. Colon Classification. 6th ed. Bangalore: SaradaRanganathan Endowment for Library Science. 1960
9. Ranganathan. SR. Library Catalogue: Fundamentals and Procedures. Madras. LA. 1950
10. Ranganathan. SR. Prolegomena to Library Classification. Ed2.London. LS 1957 & 1965
11. Sengupta. Benoyendra. Cataloguing: Its theory and practice. Edn3. Calcutta. World Press. 1980
12. Vishwanathan. C.G. Cataloguing: Theory and Practice. Edn.4 New Delhi. Today and Tomorrow. 1980.
13. Atherton, Pauline. Handbook for information systems and service, Paris: Unesco, 1977
14. Atherton, P. Handbook for information systems and service, 1977
15. Burch, J.C. and Stretev, F.R. Information Systems: Theory and Practice, 1974.
16. BALDWIN (V A). Information Literacy in Science & Technology Disciplines. Library Conference Presentation and Speech. (2005). University of Nebraska, Lincoln.http://digitalcommons.unl.edu/library_talks/11
