

SANT GADGE BABA AMRAVATI UNIVERSITY

Minutes of the meeting of Internal Quality Assurance cell held on 13th April,2011 in the office of Internal Quality Assurance Cell.

Following members were the present:

- | | | | |
|-----|----------------------------|---|------------------------------------|
| 1. | Prof. M.K.Khedkar | : | Hon'ble Vice-Chancellor & Chairman |
| 2. | Shri D.K.Joshi, Registrar | : | Member |
| 3. | Prof.Dr.G.N.Vankhede | : | Member |
| 4. | Prof. B.H.Pawar | : | Member |
| 5. | Prof.S.F.R.Khadri | : | Member |
| 6. | Prof. J.A.Tidke | : | Member |
| 7. | Prof. Manoj Tayade | : | Member |
| 8. | Prof. S.V.Dudul | : | Member |
| 9. | Prof. Rajesh Singh | : | Member |
| 10. | Dr. Manisha Kale | : | Member |
| 11. | Miss Mrunal Madan Mahajan: | : | Member |
| 12. | Shri Kuldip Pradip Mahalle | : | Member |
| 13. | Prof. M.K.Rai | : | Member Secretary |

Invitees :

1. Prof.S.K.Omanwar
2. Shri. P.W. Rathod

At the outset, Director, I.Q.A.C. welcomed Hon'ble Chairman and the members of the I.Q.A.C. and requested to Hon'ble Chairman to initiate the business.

Hon'ble chairman also welcomed the members.

Item No. 1:

Confirmation of Minutes of the first General Meeting of Internal Quality Assurance Cell held on 16th September, 2010 at 3.30 p.m. in Senate Hall.

The minutes of the first General Meeting of Internal Quality Assurance Cell held on 16th September, 2010 at 3.30 p.m. in Senate Hall were confirmed along with the suggestion given by the committee that the report of the NAAC Peer Committee be placed before the IQAC committee in its next meeting.

Item No.2:

Approval for the procedure of appointment and Career Advancement Scheme for University and College Teachers.

University Grants Commission Regulation 2010; dt.28 June, 2010 has been implemented by this University vide Direction No.55/2010, dt.18.9.2010. As per provisions of this Regulation, University has issued Direction No.5/2011 dt. 27.1.2011 for Self Assessment Performance-cum-Score sheet, Academic Performance Indicator (API), Performance Based Appraisal System (PBAS) for Appointments and Promotions under Career Advancement Scheme of Teachers. The direction was placed before the IQAC Committee. The Committee decided to implement Direction No. 5/2011 for University and College teachers under for Career Advancement Scheme.

The committee also considered the draft of the office circular & various other formats prepared by the Establishment Section for University teachers, placed before the committee for its approval. After detailed discussion, it was directed to implement the scheme prescribed by the University Direction No.5/2011, dt.27.1.2011 instead of different formats for university teachers. However, the teachers who were qualified and due for promotion/placement on or before 31.12.2008 should apply as per office circular No. 71/2008 dt. 31.12.2008 and who are qualified and due on or after 31.12.2008 should apply in a manner prescribed by University Direction No. 5/2011 dt.27.1.2011.

The Committee, further recommended to annex the format of "Evaluation by the Head of the Deptt or Principal" prepared by the establishment section to Appendices No. III, VI and IX of the Direction No. 5/2011 only for University teachers, and to call a meeting of all HODs for deciding the grades for assessment of teacher.

Item No. 3:

महाराष्ट्र शासन निर्णय क्रमांक संकीर्ण 2010/(20/10)/विषि-3, दिनांक 8 ऑक्टोबर 2010 वर निर्णय...

महाराष्ट्र शासन निर्णय क्रमांक संकीर्ण 2010/(20/10)/विषि-3, दिनांक 8 ऑक्टोबर 2010 निर्णयाप्रमाणे अकृषी विद्यापीठे व संलग्नित महाविद्यालयांचे मुल्यांकन व पुनर्मल्यांकन करण्याबाबत विद्यापीठावर सोपविलेली जबाबदारी आणि करावयाच्या कार्यवाहीबाबत चर्चा व त्यांअनुषंगाने झालेल्या निर्णयाची अमंलबजावणीबाबत सदर सभेमध्ये निर्णय झाला असून सदर शासन निर्णय सक्षम प्राधिकारीणीकडे ठेवावा असेही ठरले.

Item No. 4:

Approval of Different Feedback Proformas

As directed by the committee regarding approval of different feedback proformas, the item be placed in the next meeting of IQAC.

The meeting ended with vote of thanks to the chair.

Prof M.K.Khedkar
Hon'ble Vice-Chancellor & Chairman

Prof M.K. Rai
Director-Incharge &
Member Secretary

IQAC
SANT GADGE BABA AMRAVATI UNIVERSITY

Minutes of the meeting of Internal Quality Assurance cell held on 2nd May, 2011 in the office of Internal Quality Assurance cell.

Following members were the present:

- | | | | |
|----|-----------------------------|---|----------------------------|
| 1. | Hon'ble Dr.M.K.Khedkar | : | Vice-Chancellor & Chairman |
| 2. | Shri D.K.Joshi, Registrar | : | Member |
| 3. | Dr.G.N.Vankhede | : | Member |
| 4. | Dr. Manisha Kale | : | Member |
| 5. | Dr. S.V.Dudul | : | Member |
| 6. | Dr. Rajesh Singh | : | Member |
| 7. | Dr. Manoj Tayade | : | Member |
| 8. | Shri. Kuldip Pradip Mahalle | : | Member |
| 9. | Dr. M.K.Rai | : | Member Secretary |

At the outset, Director, I.Q.A.C. welcomed Hon'ble Chairman and the members of the I.Q.A.C. and requested to Hon'ble Chairman to initiate the business of the meeting, but Coram are not sufficient so far the Chairman of the IQAC decided to the meeting would be adjourned at 15 minutes.

After 15 minutes the meeting would be start for business. The Director and Member Secretary again welcome Hon'ble Chairman and the member of the I.Q.A.C. and requested to Hon'ble Vice-Chancellor and Chairman of the I.Q.A.C. to initiate the business of the meeting.

Hon'ble chairman also welcomed the members and permission to proceed the adjourned meeting .

Item 1:

Confirmation of the minutes of IQAC meeting held at IQAC office on 13 April 2011

The minutes of the IQAC meeting held on 13 April, 2011 was confirmed unanimously and circulate the copy of the minutes to Hon'ble members.

Item 2:

Approval of criteria for annual assessment.

The committee discussed at length on criteria as per Annexure -I which/who is proposed in the meeting of Heads held on 19th April, 2011, for Annual Assessment of University Teachers based on UGC Regulation, 2010, dt.28th June, 2010. After discussion on it, committee modified the criteria as per Annexure -I. Considering the request of HOD, Marathi for due weightage of their publications the committee also decided that only in Arts and Humanities, there are reputed Books/journals' without ISBN-ISSN. After long discussion it is decided that the criteria for annual assessment of Teacher would be finalised the Vice-Chancellor. He was decided that API score would

increased 20 as per Annexure I that is 171 & above is replaced 191 & above, 181 & above is replaced 201 & above, 191 & above is replaced 211 & above, 201 & above is replaced 221 & above, 211 & above is replaced 231 & above, 221 & above is replaced 241 & above for outstanding i.e. A+ grade. Other Grade score were as per Annexure I

Item 3:

Approval of action plan on recommendation of NAAC peer team.

Committee unanimously discussed on report of the Peer Team of NAAC. Committee decide that;

1. The NAAC Peer Team observe and suggested that there is no relation between University Object and Mission Statement of University because the mission statement is in general terms and needs addressing the institution's traditions and value oriented. Therefore, it is unanimously decided that the Mission Statement of the Sant Gadge baba University is newly decide. To prepare Mission Statement to get Contest for Research Scholar and Students of University Department/Affiliated Colleges. For this purpose the Separate Committee is suggested and this action would be taken by Director, Student Welfare.
2. NAAC Peer Team Suggested that global competencies are yet to be achieved, for this purpose action would be taken the Hon'ble Vice-Chancellor and Board of Studies. To this action One day seminar would be arrange to Board of Studies of all faculty in the Chairmanship of Hon'ble Vice-Chancellor of this University.
3. NAAC Peer Team Suggested that i) Formal feedback from students in NAAC Questionnaire ii) Feedback analysis taken in to account for syllabus revision, for this purpose action would be taken the Hon'ble Vice-Chancellor and Board of Studies. To this action One day seminar would be arrange to Board of Studies of all faculty in the Chairmanship of Hon'ble Vice-Chancellor of this University.
4. NAAC Peer Team Suggested that, Bridge courses yet to be organized remedial coaching arranged for disadvantaged students, for this purpose action would be taken the Hon'ble Vice-Chancellor and Board of Studies. To this action One day seminar would be arrange to Board of Studies of all faculty in the Chairmanship of Hon'ble Vice-Chancellor of this University.
5. NAAC Peer Team Suggested that, 64% of teachers have Ph.D. as the highest qualification and 13% are NET/SET qualified, to get improvement of Ph.D. and Highest Degree it would take separate

meeting of HOD and decided that what would be taken into improvement of this NAAC Peer Team suggestion.

6. NAAC Peer Team Suggested that, promotion of research to get highest improvement it would take separate meeting of HOD and decided that what would be taken into improvement of this NAAC Peer Team suggestion.
7. The Committee also discussed on Action Plan which was prepared by the Office as per suggestion / recommendations given by NAAC Committee and accepted this action plan in principle. A separate committee should be framed for MOU, the name are suggested by the committee is Prof S.V.Dudul, and Prof J.A.Tidke.
8. NAAC Peer Team Suggested that, Library is yet to have a book bank and complete computerization , Library has INFLIBNET facility, action would be taken by Registrar and University Librarian and to gat improvement of this suggestion by the Peer Team the matter would taken into Library Committee.
9. NAAC Peer Team Suggested that, Hostel accommodation is yet to be increased , the IQAC Committee discuss at the length it would be unanimously decided that the separate good quality hostel for research scholars.
10. Best practices in Students support and progression “Earn while learn schemes to support weaker sections” it should be implemented in every department as soon as possible.
11. IQAC needs proper orientation as per NAAC guide lines ,it may action would be taken Hon’ble Vice-Chancellor and Director (IQAC).
12. For improvement of the IQAC function and activities for better result, there are same visit to “A” grade University by the chairmanship of Director (IQAC) as soon as possible.
13. To implementation for other action plan they were appointed various committees for various action plan suggested by the NAAC Peer Team 2010.

Item No.4

Approval of different proformas

Committee approved all the proformas with some modification in the Student Feedback Form on Teacher as under...

- Student Feedback on Teacher: - some modification in this proforma it is deleted the name & signature of Head of Department.
- Student feedback for the Academic year

- Feedback from Retired Teacher
- Feedback from Parents
- Feedback from Alumni
- Feedback from Supporting Staff

The meeting ended with vote of thanks to the chair.

Hon'ble Dr.M.K.Khedkar
Vice-Chancellor & Chairman

Dr. M.K. Rai
Director& Member Secretary