

Appendix-I

**Sant Gadge Baba Amravati University, Amravati
Record of Internal Assessment Marks of Assignment / Project Assignment
(Two Assignments per theory paper)**

Name of the College : _____

Subject : _____

Name of the teacher : _____

Class : B.Sc. (Sem-I/II/III/IV/V/VI)

Paper (With title) :- _____

Designation :- _____

Sr.No.	Name of the Students	Assignment No.1		Marks awarded out of 2/2 1/2/4	Assignment No.2		Marks awarded out of 2/2 1/2/4	Total Marks obtained on Assignment 4/5/8	Project Assignment		Marks awarded out of 3/4
		Submitted on	Allotted on		Submitted on	Allotted on			Submitted on	Allotted on	
1	2	3	4	5	6	7	8	9	10	11	12
1											
2											
3											
4											
5											
6											
7											
8											
9											
10											
11											
12											
13											
14											
15											
16											
17											
18											
19											
20											
		Total of (1 to 20)			Total of (1 to 20)				Total of (1 to 20)		

Name and Signature of Teacher

Date :

Verified
Principal

Signature of H.O.D.

Note : (a) Every student shall have to submit two assignment based on the curriculum of the theory paper.
Illustration :- Suppose 20 students are on roll for Botany subject for B.Sc. Part-I (Sem-I) and two/three teachers are imparting the instructions for this paper. In this case 20 students may be divided into two/three groups (10/7) and be allotted to each teacher imparting instructions.
(b) Record of the internal assessment marks based on two assignments, shall be maintained by the concerned teacher in the Proforma Appendix-I.

Appendix-II

**Sant Gadge Baba Amravati University, Amravati
Seminar / Group Discussion**

Name of the College : _____ Class : B.Sc. (Sem- III/IV/V/VI) Subject : _____ Paper (With title) :- _____
 Name of the teacher : _____ Designation :- _____
 Max.Marks : 4/6

Sr.No.	Name of the Student	Topic of the Seminar/Group Discussion	Presented on/ Held on	Marks Awarded
1	2	3	4	5
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
			Total of (1 to 20)	

Name and Signature of Teacher

Date :

Signature of H.O.D.

Verified
Principal

1. One Seminar / Group Discussion :-
 - (a) Every student should deliver atleast one seminar talk on the topic related to curriculum of the theory paper or should participate in the G.D. (the topic of group discussion to be decided by the concerned teacher).
 Illustration :- Suppose 20 students are on roll for Botany subject for B.Sc. Part-I (Sem-I) and two/three teachers are imparting the instructions for this paper. In this case these 20 students may be divided into two/three groups (10/7) and be allotted to each teacher imparting instructions.
 - (b) Record of the internal marks of seminar/GD shall be kept in Appendix-II.

Sant Gadge Baba Amravati University, Amravati
Record of Study tour/Industrial visit / Visit to Educational Institutes / Research Organisation/field work

Name of the College : _____ Class :- B.Sc. (Semester-III/IV/V/VI) Place of Visit : _____ Duration :- _____
 Name of the Teacher Incharge : _____ Designation :- _____
 Max. Marks : 4/6

Sr.No.	Name of Student	Participated in the activity		Submitted the report of the Activity on date		Internal Assessment Marks Awarded (04/06)
		Yes/No	3	Yes/No	4	
1	2				5	
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
Total of (1 to 20)						

Certified that the students mentioned in the above list have participated in the activity of study tour / industrial visit / visit to Educational institutes/research organization/field work and submitted the report to the Department. On the basis of his/her satisfactory performance in the activity, the marks has been allotted to him.

Name and Signature of the teacher
 Date :2010

Principal

Signature of H.O.D.

- Note :**
1. Appendix-III is to be used for Study tour / Industrial Visit / Visit to educational institutes / research organisation / field work etc.
 2. Every student participating in the above activity shall be eligible for getting the marks based on their performance.

Sant Gadge Baba Amravati University, Amravati
Record of Class Test/s

Name of the College : _____
 Subject : _____
 Name of the teacher : _____
 Class : B.Sc. (Sem-I/II/III/IV/V/VI)
 Paper (With title) :- _____
 Designation :- _____

Sr.No.	Name of Student	First Test			Second Test			Third Test (Optional)			Int. Ass. marks awarded to the student	Total Marks awarded (best of two)		
		Date : Max. Marks	Marks Obtained	Pass / Fail	Date : Max. Marks	Marks Obtained	Pass / Fail	Date : Max. Marks	Marks Obtained	Pass / Fail				
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
1														
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17														
18														
19														
20														
Total of (1 to 20)														

Name and Signature of Teacher

Date :

Verified
Principal

Signature of H.O.D.

Note :

- (a) Normally the teacher concerned may conduct three (03) written tests spread periodically during the semester and award the marks on test/s accordingly.
- (b) It is expected that the class test/s should be conducted as per the following schedule.
 - First test – 2nd week of August / 4th week of December.
 - Second test – 1st week October / 2nd week of February
 - Third test – As per need.
- (c) Responsibility of conducting the test shall be entrusted to one of the teacher of the department / subject. However, all the teacher of the subject shall be engaged in the evaluation of test/s as per the requirements.
- (d) As per the scheme total internal assessment marks for test/s shall be awarded on passing the test/s.

**Sant Gadge Baba Amravati University, Amravati
Consolidated Record of Internal Assessment Marks**

Name of the College : _____ Class : B.Sc. (Sem-I/II/III/IV/V/VI) Subject : _____ Paper (With title) :- _____

Name of the teacher : _____ Designation :- _____

Sr.No.	Name of Student	Marks awarded					Total Max.Marks :-10/15/20
		Assignment / Project Assignment Max.Marks :- 3	Seminar / Group Discussion Max.Marks :- 4	Study tour / Industrial visit / visit to Education Institutes / research organization / field work etc. 5	Unit tests Max.Marks :- 6		
1	2						7
1							
2							
3							
4							
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15							
16							
17							
18							
19							
20							
Total of (1 to 20)							

Name and Signature of Teacher/s

- 1.....
- 2.....
- 3.....

Date :

Verified
Principal

Signature of H.O.D.

Note : This sheet shall be displayed on the notice Board before three weeks of commencement of the theory examination of that semester.