

Sant Gadge Baba Amravati University, Amravati

Application for Provisional Degree Certificate

Date : / /200

To
The Controller of Examinations
Sant Gadge Baba Amravati University,
Amravati.

Subject :- Issuing of Provisional Degree Certificate

Sir,
I the undersigned beg to submit that I have passed ----- examination, from your University, details of which are given below:-

- 1) Full name of applicant (English) -----
(in Capital letters)
- 2) Name of Examination ----- Summer/Winter -----
- 3) Roll No. of Final year Examination-----
- 4) Division granted -----
(together of all examinations OR at Final year)
- 5) I have paid fee Rs.50/- through Cash Receipt No.----- Date ----/----/200 or Bank Demand Draft No.-----
and enclosed attested zerox copy of Final year examination marksheet.

I request you to please issue me Provisional Degree Certificate by Post or personally.

Address of applicant

Yours faithfully,

Signature of Student

Important Instructions

- 1) **Don't apply for Provisional Degree Certificate of that year of examination for which Convocation is already held.**
- 2) Attach attested zerox copy of Final year Examination Marksheet.
- 3) If you desire to receive by post, please enclose self addressed envelope.
- 4) If internship is completed, enclose attested zerox copy of Completion Certificate of Principal / Head of Institute (for that course where internship is necessary).
- 5) This Certificate shall be issued after 3 days on receipt of application in Degree Section. Incomplete / wrong application shall be rejected.
- 6) Demand Draft shall be in the name of The Registrar, Sant Gadge Baba Amravati University, Amravati.