

Sant Gadge Baba Amravati University, Amravati

Department of Lifelong Learning

Proforma for the Proposal

- 1) Name of College :- -----
- 2) Title of Programme :- -----
- 3) Nature of Activity :- -----
:- Teaching/Research/Extension/
Workshop /Seminar/ Awareness/
any Other please specify.
- 4) Objectives of the Programme :- -----
(attached details scheduled if any)
- 5) Budget details * :- -----
- i. Total Programme Cost (Rs.) :- -----
- ii. Material required and estimated
 cost in (Rs.) (attach list) :- -----
- iii. Honorarium to resource person :- -----
- iv. Expenses for Organisation (Travel, Plant Saplings :- -----
 instead of bouquet, Banner, Photographs, Video
 Recording etc.)
- v. Miscellaneous if any :- -----
- 6) Target / area & outreach
- 7) Date/ Time :- -----
- i. Duration :- -----
- ii. Venue :- -----
- iii. Name of Resource Person with address, e-mail and :- -----
 contact number
- 8) Brief Introduction and Methodology :- -----
(attached details scheduled of any)

Date

Name & Signature of the Incharge Teacher

Seal and Signature of Principal

Note :- * Maximum budgetary provision will be Rs. 25,000/- depending on activity /work to be carried out.